

## **Newington Sewer Commission 5/18/16 APPROVED MINUTES**

Meeting called to order at 9:02 am.

**Present:** T. Cole Chairman, T.Field, J.Richardson, Commissioners. D.Messier Plant Operator, S.Bullard Utility Partners.

**Minutes:** Minutes from 4/20/16 reviewed. Motion by J.Richardson to approve, seconded by T.Field. Approved.

**Public Comment:** None.

**Treasurer's report:** No report. Copy of budget in packet to review.

**Manifest Approval:** Motion made to approve the 5/18/16 manifest by T.Field in the amount of \$353,237.52. Seconded by J.Richardson. Approved & signed.

**Plant operators report:** Flow is about the same as last year. Sludge totals will come in at the end of the month. Maintenance – repairs made to the Polymer system as the low-water and high-water float was not working properly.

Wright-Pierce Engineers continue to work on the plant upgrade. Construction is ongoing and there are openings in the building for new doors. All outstanding permits have been issued. D.Messier met with Fire Chief A.Head, Fire Engineer P.Sherman, and Wright-Pierce engineers to resolve outstanding issues. A new door will be added to the building and no additional doors or walls will be needed in the headworks. The additional door will be an exit only door.

Sewer bills were mailed out last week and payments have begun to arrive. Bills were sent out to provide users the option to pay annually or quarterly.

Warrant in packet from town to collect sewer fees to be signed as well as users list. J.Richardson suggested rewording 10% billing surcharge on the users list to 10% billing reserve.

Construction work is moving quickly. A shoring box is going in to prep for the underground tank as there is a 16" high pressure gas line to close to the project to use a different excavation method. By the next meeting the foundation work in the front of the building should be backfilled and work will continue on the building.

J.Richardson had a question about the flow report, the past few months the flows were up and have now evened out. Discussion ensued on inflows into the open sewer lines primarily from manhole covers. S.Bullard advised there is a dish that can be added to the manholes that mitigates inflows.

**Old Business:** J.Richardson advised he was temporarily residing in Biddeford, ME. He will possibly be relocating to Portsmouth and will resign from the board when that happens. Commission discussed possible replacement to fill J.Richardson's position should he resign.

**New Business:** None.

**Adjournment:** 9:23 am.

Respectfully submitted,

Gail Klanchesser