

Newington LBOT Meeting Minutes 1/28/15

Present: Trustees Melissa Prefontaine (M), Gup Knox (G), Jack O'Reilly (J), Lee Lamson (L) Debbie Patten from Birchtree

Meeting called to order by Chair M at 6:03

Birchtree: Business is in Newington. Debbie explained how they transition students into the public by having them do volunteer work in various businesses. She had been trying since May, 2014 to get the previous Library Director to agree to have a student come to our library. She would send one supervised person per week for 45-60 minutes starting the beginning of March. The LBOT is in favor of this program. Moved by J, seconded by G to proceed with supporting this program pending coordination with and acceptance by the new Director. Approved 4-0. Debbie then left the meeting after thanking the Board.

Minutes: Moved by J, seconded by G to accept public meeting minutes of 1/7, 1/8, 1/11, 1/12, 1/19, 1/26/15 and non-public minutes of 1/8 and 1/21/15(2). Accepted 3-0 with L abstaining (4-0 for 1/26 minutes-only one at which L was present).

Treasurer Report: He has received the Quarter-1 2015 trust fund interest payment of \$3000 and remaining \$2014 payment of \$11,966.11. He also received the remaining 2014 budgeted funds from the Town Hall to pay outstanding bills and received the Q-1 2015 budgeted funds from Town Hall.

Credit Card: The old one has been turned in to the Town Hall. We will need one for the new Director ASAP.

Floor Mat: Two people have slipped and fallen in the e-commons area. Small rugs have been put down there as an interim fix. M will research a new, about 20,' runner to purchase. Rugs can be cleaned with a steamer which would be cheaper than a rug service contract.

Vacuum Cleaner: All agreed that it would be practical to have a battery-operated one for the building. M will research.

Space Heater: All agreed to purchase one for under the circulation desk. M has found one from Home Depot and will order it.

Organic Gardening Presentation: All agreed to not having this done for this year. M will notify the presenter.

School Half Day Programs: J met with the school principal to discuss this. He has been buying snacks for the kids as requested by the former Director. This will now stop. He very much

appreciates the library offering this and will do all he can to support it. There are two left and chaperones have been lined up. J will set up a debriefing with all involved in the spring.

Construction Update:

- More work needs to be done on the old area's shelving. M has contacted the contractor and it will continue 2/2. J will open the building at 7:00AM
- Per the building architect, the snow against the e-common's windows needs to be removed. J will contact the Road Agent.
- Children's Room sound panels should be installed the week of 2/2.
- Heritage Room chairs need something better on their legs to prevent floor scratching. J and M will look into.

Non-Public: At 7:17, moved by G, Second by L to go into non-public session per RSA 91-A:3 II (a) and (c) personnel. Roll call G-Yes, J-Yes, M-Yes, L-Yes (4-0)

Non-Public: At 8:00, moved by J, second by G to come out of non-public session. Roll call vote G-Yes, J-Yes, M-Yes, L-Yes (4-0).

Moved by L, second by G to seal the non-public minutes indefinitely. Approved 4-0 by roll call, L-Yes, G-Yes, J-Yes, M-Yes.

Next Meetings: 2/10/15 @ 6:00PM for regular business.

Adjournment: At 8:05, moved by J, second by G to adjourn. Approved 4-0.

Respectfully Submitted

Jack O'Reilly