

Newington LBOT Meeting Minutes 7/21/15

Present: Trustees Steve Bush (S), Lillian Wilson (LW), Jack O'Reilly (J), Lee Lamson (L) Trustee
Alternate Cathy Hazelton (C), Library Director Lara Croft (LC)

Meeting called to order by Chair S at 6:00

Point of Order: Per S request, moved by L and seconded by J to end the meeting by 7:00. Motion approved 5-0.

Minutes: Moved by L, seconded by J to accept the public minutes of 5/19/15, 6/16/15 and 6/30/15. Accepted 4-0 for the meeting each member attended. Alternate C abstained.

Treasurer's Report (on file in the library): L reported that spending is on track. S asked that by the next meeting it be reported on whether we will need to spend any Trust Fund excess.

Director's Report (on file in the library):

- Art Display being coordinated by H. Lindsay (programs@langdonlibrary.org). First display ongoing (Nicole DeClerk "Classic Authors Series") and is a good conversation starter. Monthly displays are the goal
- Is working on the handicap parking spot relocation
- Many unused kids' books have been replaced. LC is working on the adult section now
- LC is working on setting up a meeting with school staff to discuss next year's half-day programs
- Patron count has returned to previous years' numbers which is really an increase because books put in the drop box are no longer being counted as patron visits. The use of Overdrive downloadable books has already exceeded last year's numbers.
- LC is updating her job description for LBOT review/action. Two new subs are doing great.
- Summer reading program started 6/24 and end 8/12. Recent free musical event had 26 attendees and was very much enjoyed.
- Lobby TV is now showing upcoming events
- LC will be absent 8/14-8/22. Coverage has been arranged.
- The staff has requested the LBOT consider an earlier Saturday closing during the summer. J motioned to close at 3:00 for the month of August and revisit closing times for all of next summer (Memorial Day-Labor Day). LW seconded. Approved 5-0. Lara will take care of notifications.
- Voicemail still cannot be accessed. There have been numerous calls made to the current vendor with no satisfaction. J suggested we see who the rest of the town buildings are using and/or consider switching vendors. LC had the lead.
- J made the following motion for wording to be added to the current Patron Conduct Policy:

1. *The use of profanity and/or offensive language*
2. *Indecent or lewd behavior prohibited by RSA 645*
3. *Staring, stalking, harassment or other behavior that reasonably can be expected to disturb others*

And (also to be added)

Any person who violates the Library's rules and regulations may be subject to removal from the building and/or denied the privilege of access to the Library by the Director. Any patron whose privileges have been denied may submit a letter to the LBOT to request that the decision be removed.

Motion was seconded by C. Approved 5-0. LC will make the changes then submit the entire policy to the LBOT for final approval.

Next Meeting: August 18 @ 6:00 PM.

Adjournment: At 7:10, moved by J, second by LW to adjourn. Approved 4-0 (L left at 6:48).

Respectfully Submitted

Jack O'Reilly