

## Newington LBOT Meeting Minutes 8/18/15

Submitted by Patty Borkland

Meeting called to order at 6:05

Present : Patty Borkland, Cathy Hazelton, Lee Lamson and Director Lara Croft

Absent : Steve Bush, Jack O'Reilly and Lillian Wilson

6:30 Steve Bush arrived

- Lee was very helpful explaining to Cathy and Patty about the budget pertaining to town and trust funds.
- Since Steve was running late we decided to look over Lara's report. All present agreed on how badly the rain garden looked. Lee said she and Lillian had maintained it in early summer, and will continue this fall. Cathy suggested this was a lot of responsibility for the trustees and asked if someone could be hired to oversee it in the future. We also talked about the possibility of having rocks put in to cut down on the weeds and help in the appearance and cut down on the upkeep. Lara will research cost and procedure for rocks.
- The LBOT received a wonderful card from the entire staff thanking us for their working lunch. It seemed to go a long way to continue letting the staff know what a great job they are doing.
- Pls note in Lara's report of things she would like to see in the 2016 budget – one of which is a much needed new computer.
- Lara would like to look into getting a bookcase for the summer reads and spinners or alternate storage for DVDs in children's room—small enough for kids to reach.
- Steve would like Lara to speak to Chip from Tucker Library Interiors so we have an idea of prices for some of the items she has on her list.
- Lara shared that she is getting requests for more purchases of multi media – books on CD. Lara mentioned that there could be the possibility of purchasing a large order if there are funds available. Availability of funds will be revisited at a future meeting.
- Quite a long discussion of the library cards. Concerns of what age a "child" needs to be to get a card without a parent present. Many libraries do 18 but the board felt if a patron was old enough to drive they should be able to get a card. Currently our policy does not distinguish between adult and child patrons and more discussion is needed before we decide how to change that.

- Cathy asked how the Sept. library card program was going. Lara said so far, as it is just midmonth, she has 3 new cardholders.
- Discussion about non-resident fee for library card. It has been \$25.00 for many years, but not consistently observed in the past. Steve suggested instead of upping the amount that we just enforce the \$25 yearly fee for now and relook in the new year.
- Discussion about how the library employee hours and pay has been done. All agreed that it was way more work than required. Steve made a motion that "Lara is authorized to send on a spread sheet to the town hall that shows the employee, their pay, and the total hours they worked. Seconded by Patty
- Lara concerned with the after school program. She very much wants it to work, but needs more communication with the school. Communication was last-minute for the September half-day and extra staff hours were needed for Heather (programming librarian) to implement it as a result. The library is not responsible with finding the needed volunteers for this program, but there were issues with the school as to who would be there to help. Lara is going to speak to the principal for future afterschool programs way in advance so the library knows how many volunteers the school will be sending – The Board agreed it was the school's responsibility, not the library's.
- Lara will send follow up about tomorrows after school program ( Sept. 16 )
- Heather is very excited about this program and has put a lot of time, energy and thought into providing an excellent experience for the school kids. Once again, the library needs to know what they have for volunteers from the school as this effects the plans that Heather makes.
- Lee made the motion that we go into non-public session at 7:48, Patty seconded. All approved on a roll call vote. Steve Bush, Lee Lamson, Cathy Hazelton and Patty Borkland.
- Out of non public session at 8:20. Moved by Lee, seconded by Patty. All approved on a roll call vote.
- Meeting adjourned at 8:30
- Next LBOT meeting Oct. 20 at 6:00 PM