

Newington Sewer Commission 7/19/2023 APPROVED MINUTES

Meeting called to order at 9:00 am.

Present: R.Stern, T.Hazelton, J.O'Reilly, Commissioners. A.Wright, J.Tolman, H2O Innovations.

Minutes: Motion by T.Hazelton to approve the June 21, 2023 public minutes, seconded by J.O'Reilly. All in favor, approved.

Motion by T.Hazelton to approve the May 17, 2023 and June 21, 2023 non-public minutes, seconded by J.O'Reilly. All in favor, approved.

Motion by T.Hazelton to seal the May 17, 2023 and June 21, 2023 non-public minutes for 10 years. Seconded by J.O'Reilly, all in favor, approved.

Public Comment: none

Treasurer's report: Discussion on new accounts. Sewer Capital Reserve Account ending balance for June was \$1,373,083.45. Operating Fund ending balance for June was \$1,013,207.46.

Manifest Approval: Discussion on Unitil legal costs and invoicing. Motion made to approve the 7/19/2023 manifest by J.O'Reilly in the amount of \$71,911.46. Seconded by T.Hazelton. All in favor, approved & signed.

Plant operators report: Flows are up from last year, sludge as billed. Preventative maintenance was performed per manufacturers recommendations and schedules by A.Wright and S.Knight.

- Weekly pump station checks.
- Mowing, trimming brush, week whacking, and cleaning up garden.
- Cleaned plant water tank & chlorine contact tanks

A new employee has been hired. Placide "Ned" Nadeau started 7/5/2023. He has 22 years' experience working in Somersworth. His license has lapsed, but he will be retesting in December.

Power was shut off to the Paul Brook Pump Station on 7/8/23 by Subcom for them to do electrical work. It was down for about 6 hours. Subcom did notify the WWTP 3-4 days in advance and agreed to keep the generator filled with diesel. Which they did, but they did not return the diesel can. A.Wright will follow up with them.

Unpaid sewer bills reviewed, 15 have still not been paid. A.Wright has reached 11 so far via email or phone. Incorrect mailing addresses were identified, A.Wright is updating.

Request for a signature for a Municipal Certification for State Permit reviewed. Motion by J.O'Reilly to authorize A.Wright to sign the Municipal Certification for Choice Hotels in order for them to apply for their state permit. Seconded by T.Hazelton. All in favor, approved.

New Business: Letters from attorney on billing credit and TD Bank on vendor names reviewed.

Old Business: Old mower and tractor discussed. Will post on a municipal site for bids, closing bids by 8/15 so they can be opened and discussed at 8/16/23 meeting. Motion by R.Stern to sell the old mower and tractor by placing them out for bid, seconded by T.Hazelton, All in favor, approved.

Budget reviewed. Adding grinder or chopper pumps should be taken from the Sewer Capital Reserve Account. Discussion ensued on items charged to different lines and what lines some items or repairs should be charged to.

Screening system for pump stations discussed. A.Wright spoke with a product rep, the grinder system will not fit in the pump station. A grinder would also cause the rags to congeal further down the system. Discussion turned to chopper pumps. A.Wright will be getting prices, will need 4 pumps total. There has been an unusual amount of clothing elastic material in the pipes, could possibly be from the mall.

Grease has been ordered, there are 12 in a case. Use of Granite State Shuttle is over, the testing can now be done in-house.

Discussion on properties for sale, or have sold, and closing out final bills; as well as upcoming construction that will be tying into the wastewater system.

Next regular meeting will be Wednesday August 16, 2023, at 9 am at the Wastewater Treatment Plant.

Adjournment: 9:55

Respectfully submitted,

Gail Klanchesser