

**Newington Sewer Commission 4/15/2020      APPROVED MINUTES**

Meeting called to order at 9:01 am.

**Present:** T. Cole Chairman, R.Stern, T.Hazelton, Commissioners. D.Messier, Utility Partners.

**Minutes:** Minutes from 3/18/2020 reviewed. Motion by R.Stern to approve, seconded by T.Hazelton. All in favor, approved. Minutes from 4/1/2020 non-public minutes reviewed. Motion by R.Stern to approve and to seal the minutes for 3 months, seconded by T.Hazelton. All in favor, approved.

**Public Comment:** None.

**Treasurer's report:** March Treasurer's report and bank statement reviewed. Enterprise Account balance for March was \$942,805.62. Operating Fund ending balance for March was \$1,042,609.61. Handwritten note on outstanding checks were discussed, D.Messier to clarify with Town Hall.

**Manifest Approval:** Discussion on charge for Ted Berry Co to video the sewer line to Paul Brook Station. No problems found. Motion made to approve the 4/15/2020 manifest by R.Stern in the amount of \$184,493.66. Seconded by T.Hazelton. All in favor, approved & signed.

**Plant operators report:** Flows are down from last year, sludge as billed. Preventative maintenance was performed per manufacturers recommendations and schedules.

Annual NH DES inspection was completed with no findings. Plant is operating efficiently and correctly. D.Messier is collecting items for the 2019 Town Audit. This may be done remotely.

Bill Douglas cannot make 4/15 meeting, cannot leave Nevada. Would like to meet in person for the May 20, 2020 meeting.

Lindsey Shields from Wright-Pierce is moving on to a new position. Tim Vadney will be taking over.

**New Business:** 2020 Warrant needs to be signed. Motion by R.Stern to sign the Sewer Warrant in the amount of \$1,355,468.87. Seconded by T.Hazelton. All in favor, approved and Signed.

Brief discussion of an email from Casella Organics on COVID-19 preparedness.

Discussion on a grant that Wright-Pierce has applied for on our behalf. It is a shovel-ready project and the questionnaire has been submitted. This is an initial stages stimulus money grant that could be used to help with the Forcemain project.

Review of letter from the Board of Selectmen on limiting spending.

**Old Business:** Draft nitrogen permit has arrived, being reviewed for comments. EPA has extended public comment period to May 8, 2020, which may be pushed back due to COVID 19.

SAG grant application will be submitted to Governors Council in June 2020. Check will be sent to the Town Selectmen and they will send to Sewer Commission. We should get a 30% aid package.

Discussion on letter to send out with 2020 Sewer Bills. Discussion on payment plans. Motion by R.Stern to send out the updated letter. Seconded by T.Hazelton, all in favor, approved.

Next regular meeting will be May 20, 2020 at 9 am at the Newington Wastewater Treatment Plant.

**Adjournment:** 9:37 am.

Respectfully submitted,

Gail Klanchesser