

Newington Sewer Commission 11/17/2021 APPROVED MINUTES

Meeting called to order at 9:00 am.

Present: T. Cole Chairman, R.Stern, T.Hazelton, Commissioners. D.Messier, J.Toleman, B.Douglas H2O Innovations.

Minutes: Minutes from 10/18/2021 reviewed. Motion by R.Stern to approve, seconded by T.Hazelton.

Public Comment: None.

Treasurer's report: Enterprise Account balance for October was \$1,346,355.94. Operating Fund ending balance for October was \$1,244,625.39. Discussion on letter from J.Mulstay on the Enterprise Account. The Board of Selectmen have voted in favor of moving the Capital Reserve Funds to Three Bearings and Fidelity, fees for this will be paid through the Town Budget. The funds would not be moved until after the March Town Meeting and the Town Budget is approved. Discussion centered on control of accounts, market volatility, and fees.

Motion by R.Stern to not move forward with moving the Enterprise Account from TD Bank to Three Bearings and Fidelity Investments. Seconded by T.Hazelton. All in favor, approved. Letter to be sent to the Trustees of the Trust Fund.

Manifest Approval: Motion made to approve the 11/17/2021 manifest by R.Stern in the amount of \$50,838.49. Seconded by T.Hazelton. All in favor, approved & signed.

Plant operators report: Flows are up from last year, sludge as billed. Preventative maintenance was performed per manufacturers recommendations and schedules.

New Business: Reviewed letter from K.Bourret from NH DES in regards to the repayment options for the Paul Brook Force Main Project. Options include a 20-year term or shorter and an amortization schedule. Interest can be paid with the initial repayment or over the life of the payment schedule. Original loan was just under 1 million, a 20-year term would maintain a lower annual payment. D.Messier will be applying for a State Aid Grant to help offset the cost. Discussion on pre-interest and keeping sewer rates as level as possible by rolling the interest into the payments. Original interest rate was 2.74%, the rate will now be 2%.

Motion by R.Stern to set up a 20-year repayment plan and to roll the interest into the plan. Seconded by T.Hazelton, all in favor, approved.

Old Business: Agreement between Wright-Pierce Engineers and the Newington Sewer Commission for Engineering Services was reviewed. There are some deliverables in the new draft permit. R.Stern requested if catch basin mapping could be added to the agreement. The agreement covers 3 tasks; 1. General Draft Permit Assistance, 2. Collection System Mapping, 3. Collection System Operations and Maintenance Plan. Everything would be both on paper and digital. The total for all 3 tasks would not exceed \$20,410. This is all required work for the General Permit. D.Messier will get a price to add catch basin mapping.

Motion by R. Stern to approve the agreement for additional work by Wright-Pierce on the general permit for tasks 1,2,3, for an amount not to exceed \$20,410, and further to authorize Chairman T.Cole to sign the agreement on behalf of the Newington Sewer Commission. Seconded by T.Hazelton, all in favor. Approved.

Discussion on the draft Newington Public Meeting Video Recording Procedure from the Board of Selectmen. Motion by R.Stern obtain legal advice on the requirement of video recording meetings per the video recording procedure from the Town Selectmen. Seconded by T.Hazelton, all in favor, approved.

Next meeting Wednesday December 15, 2021, at 9 am at the Wastewater Treatment Plant.

Adjournment: 9:58 am.

Respectfully submitted,

Gail Klanchesser