

Meeting called to order at 9:04 am.

Present: T. Cole Chairman, R.Stern, T.Hazelton, Commissioners. D.Messier, H2O Innovations.

Manifest Approval: Motion made to approve the 1/19/2022 manifest by R.Stern in the amount of \$4,935.37. Seconded by T.Hazelton. All in favor, approved & signed.

Work Session: 2022 proposed budget reviewed along with major expenditures. Presentation for budget committee meeting reviewed and updated. Bond and interest payments reviewed. Budget does not show revenues or where the annual \$148,000 grant payment is applied. Grant payment arrives sometime in September. Discussion also included the history of the plant, businesses requested the town create the wastewater treatment plant.

Review of the proposed 2022 budget line by line.

Engineering, line 325. Spending has decreased over the past few years and contracts for the upcoming year are not excessive.

Motion by R.Stern to decrease Engineering line 325 from the 2022 budget from \$50,000 to \$30,000. Seconded by T.Hazelton, all in favor, approved.

Testing and Nitrogen testing lines 490 and 495 discussed. Line 495 added to separate out the nitrogen testing through the Municipal Alliance. Agreement to move all testing to line 490 and to decrease the overall testing budget.

Motion by R.Stern to reduce Engineering line 490 from the 2022 budget from \$50,000 to \$30,000. Seconded by T.Hazelton, all in favor, approved.

Motion by R.Stern to reduce Engineering line 495 from the 2022 budget to \$0.00. Seconded by T.Hazelton, all in favor, approved.

Motion by R.Stern to decrease Contingency line 690 from the 2022 budget; from \$10,000 to \$5,000. Seconded by T.Hazelton, all in favor, approved.

Discussion on major maintenance and upcoming repairs or replacement. Two large computers running the SCADA system are 6 years old and will need to be replaced. There is another piece of equipment that may need to be updated. Discussion on costs to replace.

Motion by R.Stern to decrease Major Maintenance line 700 from the 2022 budget from \$60,000 to \$50,000. Seconded by T.Hazelton, all in favor, approved.

EPA Upgrade line reviewed. It is not always known what new tests the EPA will require. – used for a major maintenance. Can lower. Line 800. Lower to \$50,000 from \$70,000.

Motion by R.Stern to decrease EPA Upgrade line 800 from the 2022 budget from \$70,000 to \$50,000. Seconded by T.Hazelton, all in favor, approved.

Total decrease to the proposed budget of \$77,000, lowering the proposed 2022 budget from \$1,369,491 to \$1,292,491.

Quote from AD Instrument Repair for replacement, installation, and labor to upgrade the SCADA computers was reviewed. Program installation and labor would be \$1,345.00. The current computers are 5-6 years old.

Motion R.Stern to accept the quote from AD Instrument Repair not to exceed to \$1,345.00 for replacement and installation of the SCADA computers. Seconded by T.Hazelton, all in favor, approved.

D.Messier will update the proposed 2022 budget prior to meeting.

Sewer Commission will meet at the Budget Committee meeting at 7 pm at the Newington Town Hall.

Next meeting Wednesday February 16, 2022, at 9 am at the Wastewater Treatment Plant.

Adjournment: 11:15 am.

Respectfully submitted,

Gail Klanchesser