

**Newington Board of Selectmen
Meeting**

**November 9, 2004
Newington Town Hall
4:00 p.m.**

In attendance: Chairman Jan Stuart, Selectman Jack O'Reilly, Selectman Cosmas Iocovozzi, Building Inspector Charles Smart, Assessor Wil Corcoran and AA Cynthia Gillespie.

Building Inspector's Communications

Building Inspector Charles Smart addressed the Board of Selectmen regarding the Safety Committee's meeting with the Department of Labor's inspector, Diane Roy. BI Smart stated that the reason the Town of Newington is being audited by the State Labor Board is because 2004 is the year the Town was suppose to send in a Safety Summary Report and we did not. Ms. Roy met with the committee today at 1:00 pm. She reviewed the draft of the Town's Safety Policy and made recommendations. Building Inspector Smart stated that after Ms. Roy inspected the buildings said that she really does not have any major issues. There are a few minor adjustments that need to be made. The following items of concern need to be addressed at the highway garage:

- Caps need to be replaced on the cutting torches every time they are used.
- There must be a safety cabinet to store paints and aerosols.
- There must be a guard on the drill press pulley.
- The old janitor's cabinet in the center bay must be cleaned out.

BI Smart commended Road Agent Lenny Thomas for all the work he has already do on the garage.

The one major concern Inspector Roy has is the outlets in the buildings that are in the kitchens, restrooms and any sink areas. They all must be GFCI (ground fault protected). BI Smart stated that these need to be changed before the next inspection. Selectman Iocovozzi asked how many need to be changed. BI Smart said approximately eight or nine. The Board authorized Building Inspector Smart to have Maldini Electric make the changes.

BI Smart stated that the employee issues were as follows:

- The Town needs to keep a record of any driver's CDL physical in their personnel file.
- The Town needs to provide the Highway department with ongoing Safety Training. (This training must be documented)
- The Town must provide training for all personnel in Blood Born Pathogens and Close Confined Space Extraction. (The Fire Department is equipped and trained to instruct both of these issues.

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Selectman Iocovozzi asked who the members of the Safety Committee are. BI Smart stated:

- | Management | Employees |
|---------------------|------------------|
| • Charles Smart | * Brenda Foster |
| • Leonard Thomas | * Timothy Stuart |
| • Cynthia Gillespie | * Phillip Sutton |

The Board thanked Charlie for the great job he did, pulling the committee together and preparing for the meeting with the Labor Board.

Miscellaneous

A Memo from the Conservation Commission was reviewed. It stated that on November 4th the Conservation Commission voted to request that the appropriation for fiscal year 2005 to the Conservation Fund be increased to \$100,000. The Conservation Commission will be depleting \$300,000 of their funds for the acquisition of the Frink Farm easement.

Tom Morgan addressed the Board regarding the PSNH Agreement and the Gosling Road Improvement Agreement. Selectman O'Reilly made a motion to accept the agreement with PSNH and the Gosling Road Improvement Agreement as recommended by counsel, and to authorize Chairman Stuart to sign the documents of the agreements on behalf of the Board of Selectmen. Seconded by Selectmen Iocovozzi. Vote 3-0.

Selectmen Iocovozzi recommended that the Board budget \$5,000 for the surveying of the extension of Shattuck Way next year. The Board asked Tom to call Dave Hislop to get a quote on the cost of the surveying for the budget.

Selectman Iocovozzi asked Tom Morgan and Leonard Thomas to investigate a problem with the Dumpling Cove drainage. Mr. Morgan had Eric Weinrieb of Altus Engineering look at the problem. Tom received a letter along with a plan to regrade the swale from Altus. The letter pointed out that a driveway culvert was not depicted on Lot 5 of their plan. Also the grades in the roadside ditch do not have sufficient depth to allow for a driveway culvert with positive slope around the cul-de-sac. Altus recommended that the swale be regraded. Mr. Morgan recommended getting Eric Weinrieb involved in the process. Selectman Iocovozzi called Rick Hartmann and asked him to get in touch with Tom regarding this matter.

Mr. Morgan told the Board that he had received a request from Metcalf and Eddy and the State department of Environmental Services asking if the Town of Newington will join a feasibility study for the Seacoast Region Wastewater Management. Mr. Morgan said he had talked to Dave Sweeney and the

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Planning Board regarding this matter. Their feeling was that the Town should participate in the study in order to stay abreast of the matter and to have a say in the matter. Selectmen O'Reilly made a motion to join the Seacoast Region Wastewater Management feasibility study. Seconded by Selectmen Iocovozzi. Vote 3-0.

Mr. Morgan told the Board that he was in the process of trying to assign street numbers on Shattuck Way for 911. Selectman O'Reilly said that the State had someone stop by last year that was proposing to renumber the whole town and make recommendations for 911. Chairman Stuart asked AA Gillespie to look up the information from that meeting. Selectman O'Reilly told Tom to hold off until we get the information from the State.

Mr. Morgan told the Board that he received a request to release the \$21,000 that is in an escrow for the foot bridge that was supposed to be built between Olive Garden and the Tire Warehouse. Mr. Morgan expressed his concern that the escrow money belongs to General Mills and not the people that are requesting the release of the funds. The Board agreed to not release the funds until further investigation is done in this matter.

Signatures and Approvals

The Board signed a letter to George Sansoucy asking for a proposal to annually update the Town's public utility files and assessments for the next two years.

There being no further business before the Board:

Adjourn 5:35 p.m.

Respectfully Submitted,

Cynthia Gillespie
Administrative Assistant