

**Newington Board of Selectmen
Meeting**

**August 16, 2004
Newington Town Hall
4:30 p.m.**

In attendance: Chairman Jan Stuart, Selectman Jack O'Reilly, Selectman Cosmas Iocovozzi, Building Inspector Charles Smart, Police Chief Brad Loomis, Library Trustee Blake Staude, Library Trustee Pat Bennett-Wood, Westinghouse Representative Ronald Kilway and AA Cynthia Gillespie.

Pledge of Allegiance

Non-public pursuant to RSA 91:3A; Legal

Adjourn non-public at 6:00 p.m. No votes were taken.

Miscellaneous

Motion made by Selectman O'Reilly to accept the minutes of August 2, 2004. Seconded by Selectman Iocovozzi. Vote 3-0.

Blake Staude spoke on behalf of the Library Trustees regarding several issues. The first was a request for a Visa card in Librarian Becky Marks name to make things easier for Ms. Marks to purchase items online and at stores. Selectman Iocovozzi asked AA Gillespie if there would be any problems with issuing a credit card for Ms. Marks. AA Gillespie recommended the card be put in the name of Town of Newington with Ms. Marks as an authorized signer. Selectman Iocovozzi made the motion for the library to apply for a credit card in the name of the Town of Newington but for the library's use with a \$1,000.00 limit. Seconded by Selectman O'Reilly. Vote 3-0.

The second issue was the use of the library for Sunday school by the Newington Congregational Church. The Library Trustees had received a letter from Rev. AbbyLynn Campbell stating that the Congregation is currently looking for space to hold a Sunday school for about 5-6 children. Because there is not enough room at the Newington Meeting House, she asked that the Library Trustees allow the Sunday school to be held at the Library. The Trustees feel that this request should be granted. Chairman Stuart asked if more activities for the church will be held in the Library or if the Trustees will be limiting Library use to the Sunday school only. Ms. Bennett-Wood answered that only Sunday school will be allowed to use the library. A motion to allow the Newington Congregational Church to use the Library for Sunday school on Sunday mornings for one to three hours was made by Selectman O'Reilly. Seconded by Selectman Iocovozzi. Vote 3-0.

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The last issue that the Library Trustees discussed was the library grounds. The Library Trustees request that the Town pay for a consultation by Mr. William Chapline of Chapline Landscaping to clean up and restore the landscaping around the library. Mr. Staude said this would include trimming trees and moving shrubbery in a historically correct way. Mr. Chapline charges \$35.00 per hour. Chairman Stuart said that the Historic District Commission has emphatically stated that they do not want the trees at the Library cut, especially the big spruces. Anything that is dead can be removed. Mr. Staude asked why this is so, being that the landscape at the library looks terrible. The Library Trustees have already talked to the Conservation Commission and the HDC. Selectman O'Reilly clarified things by saying that the Trustees are just asking for someone to look and give a proposal. Chairman Stuart said that the tax payers should not pay for this service when the guys who work for the Town can do a general clean-up. Chairman Stuart said no skirting of the trees will be allowed and no shrubbery should be removed. However, general clean-up can be done. Ms. Bennett-Wood said that there is poison ivy growing and other things that are out of control. Chairman Stuart said that this falls under the Town Custodian Rick St. Laurent's job. Selectman O'Reilly suggested that the Selectmen's rep to the HDC, Chairman Jan Stuart, meet with a library trustee and Mr. St. Laurent or Mr. John Frink and look at the landscape and discuss what can be done. Chairman Stuart agreed to this as well as the Library Trustees.

Ronald Kilway from Westinghouse requested that the Selectmen allow Westinghouse to do a directional boring under Shattuck Way to run fiber optic cables between the two buildings for communication purposes. Westinghouse has already talked to the Planning Board and received permission from them, but needs it in writing from the Selectmen. The process will not interfere with traffic. A motion was made by Selectman O'Reilly to give Westinghouse permission to do a directional boring under Shattuck Way to run fiberoptic cables between their two buildings. Seconded by Selectman Iocovozzi. Vote 3-0.

Mr. Allen Smith, of Great Bay Farm asked the Board for permission to use a wood ash product on the Town field at Fox Point. Chairman Stuart stated her concern about public and environmental safety. Mr. Smith replied that the product will be immediately incorporated in the ground and will not have a chance to blow around. Selectman Iocovozzi recommended that the Selectmen send the information on the product to Mark West at West Environmental and ask for an opinion on the product. He recommended tabling the decision until the Board gets the opinion from Mr. West. Mr. Allen said that his intention is to use this product on the field to stimulate the soil and rejuvenate the

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field. There was further discussion. Selectman O'Reilly made the motion to table this decision until Mark West gets back to the Board with an opinion. He also, asked that a copy be forwarded to the Conservation Commission. Seconded by Selectman Iocovozzi. Vote 3-0.

Police Chief Brad Loomis spoke to the Board about two issues. The first issue was the road markings at the intersection of Fox Point Road and Nimble Hill Road. It was suggested to Chief Loomis that white stop lines be painted at this intersection and any other busy intersections in Town. Chief Loomis said he agreed with the proposal and that there was a potential for a very serious accident at the intersection. The stop lines would make the intersection more visible. Chairman Stuart suggested also marking the intersection at Fox Point and Little Bay Road. Selectman O'Reilly asked Chief Loomis if he could give the Selectmen a list of possible intersections that need striping.

Chief Loomis discussed mitigation planning for the Town. Chief Loomis said that years ago the president mandated that all communities undertake all hazard mitigation planning. Chief Loomis, BI Charles Smart and Fire Chief Roy Greenleaf have met and discussed hazard mitigation plans. The aim was to produce a planning document that is simple. The introduction of the document says that the Town recognizes the role of preplanning to minimize the effects of manmade and natural disasters. The purpose of mitigation planning is to identify potential hazards, identify measures that are already in place to prevent or minimize the effects of manmade or natural disasters, to identify additional measures that could be taken, to prioritize the new measures based on the likelihood of that disaster occurring, the likely effects of the events and the ease of implementation based on cost and the availability of personnel. The other purpose is to have short and long term plans in place.

He explained that natural disasters are forest fires, storms, hurricanes, lightning, thunder, tornados, wind, severe winter storms, ice, snow and earthquakes. The bottom line is that this task is not simple because of the effects of any disaster. The Federal government recognizes the scope of work that is involved with preparing a mitigation plan and has authorized grant money to coordinate the efforts in emergency mitigation planning in order to prepare the towns. The grant is tied to Homeland Security, but mainly part of FEMA. By signing the application, the Board of Selectmen is authorizing participation in the grant and allowing the emergency management team to handle it. Selectman Iocovozzi made a motion for the Chairman Stuart to sign the emergency mitigation document on behalf of the Town. Seconded by Selectman O'Reilly. Vote 3-0.

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AA Gillespie mentioned that the handicap parking spaces will have to be re-stripped to meet code. The Board reviewed a letter from the Attorney General's Office regarding ADA standards. Selectman Iocovozzi stated that he would have someone come over to look at the job.

Selectmen O'Reilly stated that Chairman Stuart and he had meet with the two Chiefs to review and revise the Personnel Plan. He pointed out that many changes were made in particular to the section involving the Family and Medical Leave Act. Chairman Stuart recommended that the revised Personnel Plan be adopted effective immediately. Selectmen Iocovozzi stated that he had not had a chance to review it and asked that the adoption of the Plan be tabled until he had a chance to review it.

A letter from the City of Portsmouth regarding the New Hampshire Health Network providing regional health assistance was read. Selectman Iocovozzi made the motion to check with other Towns in the network and then write a letter to the City of Portsmouth indicating Newington's interest in the network. Seconded by Selectman O'Reilly. Vote 3-0.

The treasurer's report for June 2004 was reviewed and accepted.

A letter and map from City of Portsmouth regarding the coordinates of the markers placed along the Newington-Portsmouth town border was reviewed.

A letter to the Town's Treasurer directing him to transfer funds in the amount of \$16,500.00 into the Conservation Fund was read and signed. The funds are the current use change penalty paid to the Town by Mr. Keith Frizzell of Fox Point Road.

Town Hall Use

A Town Hall use form for Thomas Hourihan was denied.

There being no further business before the Board:
Adjourn 8:25 p.m.

Respectfully Submitted,

Cynthia Gillespie
Administrative Assistant