

**Newington Board of Selectmen
Meeting Minutes**

**June 17, 2002
Newington Town Hall
6:30 p.m.**

In attendance: Building Inspector Charles Smart, Cliff Abbott-Cemetery Committee, Barbara Hill-HDC, Jill Boynton-Newington School Supporter, BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, AA Susan Newcomer, and Receptionist J. Wentworth.

AGENDA

1. Minutes of June 10, 2002
2. Mott House
3. School Supporters – Road Race
4. Private Cemetery
5. PD Fitness Room – Finish Work Proposals
6. Boiler Replacement
7. Town Hall Use
8. Signatures and Approvals
9. Conferences and Workshops
10. Miscellaneous
 - a. Flu Vaccine Reimbursements
 - b. Copy Fees
 - c. J. Welch – Dock Issues
 - d. Driver List / Administrative Vehicle
 - e. Postage
 - f. Water
 - g. Town Boundaries
 - h. Nextel
 - i. Cemetery – L. Thomas

Pledge of Allegiance

Meeting was called to Order at 6:35 p.m.

Minutes:

Selectman O'Reilly made a motion to approve the minutes of June 10, 2002, second by Stuart. Vote 3-0.

Mott House:

BI Smart noted that no new news has come up regarding the Mott House. Further discussion was tabled until there is new information.

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Road Race:

J. Boynton mentioned that the race can be sanctioned if it goes off road. Also, the race is tentatively scheduled for September 22, 2002, is 5 miles in length and that Neslab had approved the use of their parking lots for the race. Selectman Stuart asked if the route Selectman O'Reilly suggested on Arboretum Dr. was a possibility. Selectmen O'Reilly mentioned that he wanted to keep Fox Point off the race route. BOS Chairman Iocovozzi mentioned that the terrain on Fox Point is uneven and could cause injury during the race. Selectman Stuart requested review of a new route for the race before it would be approved, agreeing with O'Reilly and Iocovozzi that the Fox Point route was not a good idea.

Selectmen O'Reilly stated that if Arboretum Dr. was used, the School Supporters might need the PDA's approval. Jill Boynton asked if they were saying no to the route going through Fox Point. BOS Chairman Iocovozzi said that the School Supporters should first go through the PDA about the alternate route and to ask P. Lamson about contacts to the PDA. Selectman O'Reilly stated the before a decision can be made on Fox Point he wants to see a formal rejection from the PDA.

BOS Chairman asked if the race was going to have a Certificate of Insurance. J. Boynton stated that they will have a Certificate of Insurance from an organization and also the runners will be signing a release form. BOS Chairman Iocovozzi told J. Boynton to get the information needed and to call AA Newcomer to schedule a BOS workshop.

Private Cemetery:

BOS Chairman Iocovozzi mentioned that the law states that a Town take over a cemetery if it has been abandoned. Barbara Hill said that \$850 in donations has been collected and a landscaper has offered in-kind services to clear around the cemetery. A proposal was given to the BOS to restore the fence, stones, and fill it for approximately \$1500.

There was discussion on the Cemetery Committee's and the BOS's responsibility for abandoned cemeteries. Iocovozzi stated that only new cemeteries were taken care of by the Cemetery Committee and that the BOS was responsible for any abandoned. Selectman Stuart noted that the BOS had previously maintained the cemetery at the mall for 7 years. B. Hill stated that D. Beals, B. Myers and sometimes herself checked all the other cemeteries to make sure they were being taken care of. Also, they posted signs with the RSA regarding vandalism of cemeteries and the penalties. She mentioned that the HDC paid for the signs and that the sign at the mall cemetery is missing and needs to be replaced. Hill noted that the Conservation Commission wants to help and she thought they could help with the landscaping.

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Chairman Iocovozzi asked how big the cemetery was. BI Smart replied approximately 30x30. Chairman Iocovozzi said that the BOS would maintain, mow and keep it clean for security reasons and that landscaping was not necessary. Perpetual Care and the funds needed to repair the cemetery damage were discussed further.

It was noted by B. Hill that the Planning Board required Perpetual Care Funds from General Foods because they could not ensure that the cemetery would be cared for. They put the property into an easement along with the Perpetual Care Funds. O'Reilly said that the donated \$850 and the Perpetual Funds will be used. Hill asked what would happen after the Funds were used and who would take care of it. Iocovozzi says the BOS will take care of it. Selectman Stuart said that when the cemetery was cleared and when the BOS were taking care of it there was no problem.

Cliff Abbott has visited the site 2 times and noted the brush will have to be cut back 4-6 feet. He further stated there is a huge tree in the left corner that needs to be dropped and the area re-seeded for grass. Eventually a fence is broached so he suggests no fence, but a general monument be placed in the middle instead of repairing all the stones. The writing on stones should be copied and placed in the library for record. Abbott gave the BOS information from the stones as to who's buried there. B. Hill mentioned that she has rubbings of the stones. Iocovozzi noted that he wants to get the cemetery secured and said the Selectman would cut back 10 ft. around the fence. Abbott again mentioned the tree pushing on the posts. Hill stated that in 1992 they made a decision to leave the tree. Stuart says that the HDC and HC have really cared about the cemeteries and thinks they should do what they are comfortable with.

Smart said he would pull the Planning Board minutes and find out how this money was designated because if those funds are not lot certain they can be co-mingled. Iocovozzi reviewed the Perpetual Care account report. O'Reilly stated that if it is found that \$1500 is necessary than the BOS will use the donation, the Perpetual Care interest, and the contingency fund. The discussion was tabled until the HDC could meet and until Stuart and O'Reilly could visit the cemetery.

PD Fitness Room – Finish Work Proposals:

Selectman O'Reilly stated that he had gone through three bids with Police Chief Brad Loomis to have 2 walls reinforced as well as the floor, which was budgeted for. Chairman Iocovozzi asked if there are were important questions or hidden problems to deal with before approving the proposals. O'Reilly noted that the bids looked good to him.

O'Reilly made a motion to approve Noble Woodworks to finish upper floor of Police Station, not to exceed \$3100; second by Stuart. Vote 3-0.

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Boiler Replacement:

Selectman Stuart asked if there were any other companies to consider for asbestos removal. Iocovozzi stated that the company who made the proposal had the best prices.

Selectman O'Reilly made a motion to approve Air Quality Experts, Inc.'s proposal to remove asbestos breeching for the Town Hall boiler not to exceed \$1400; second by Stuart. No discussion. Vote 3-0.

Town Hall Use:

Selectman O'Reilly made a motion to approve use of the DeRochmont Room to BI Smart for an Electrical Inspectors Workshop and waive the fee; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve the use of the Picnic Grove to T. Spinney; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve use of the function room July 19th and August 19th and waive the fee for NesLab; second by Stuart. Vote 3-0.

Signatures and Approvals:

A motion was made by Selectman O'Reilly to approve cleaning of the Police Department's carpets by K&M, not to exceed \$287; second by Stuart. Vote 3-0.

Chairman Iocovozzi stated that he would like a Newington Seal sticker put on the new Administrative vehicle. BI Smart said a sticker is fine.

Selectman O'Reilly made a motion to allow BI Smart to get authorization to use the Exxon account for the Administrative vehicle; second by Stuart. Vote 3-0.

Real Data is tabled until a later date.

A motion was made by Selectman O'Reilly to approve Town Clerk abatements; second by Stuart. Vote 3-0.

Selectman O'Reilly made a motion to approve a Veteran Exemption; second by Stuart. Vote 3-0.

Selectman Chairman Iocovozzi made a motion to approve Emergency Management updates requiring Police Chief Brad Loomis and Acting Fire Chief Roy Greenleaf's signatures; second by O'Reilly. Vote 3-0.

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Conferences and Workshops:

Selectman O'Reilly made a motion to approve BI Smart for a Shoreline Conference; second by Stuart. Vote 3-0.

NHMA Property Liability Trust Conference tabled.

Miscellaneous:

Flue Vaccination Reimbursements

Different program options were discussed and option 2; having the vaccination at the Town Hall, available for all employees and their families was agreed upon.

Selectman O'Reilly made a motion to approve; second by Stuart. Vote 3-0.

Copy Fees

AA Newcomer discussed how the current copy fees of only \$.25 are not appropriate. AA Newcomer stated that a lot of time is spent on assessing copies.

Selectman Stuart made a motion to change the copy fee for Assessing related copies to \$1.00 per copy with all other copies at \$.25 per copy; second by O'Reilly. Vote 3-0.

J. Welch – Dock Issues

There was discussion on tires that were tied to the dock and if the selectman knew anything about them or if they wanted them taken off.

Selectman O'Reilly made a motion to have L. Thomas remove the tires from the dock; second by Stuart. Vote 3-0.

The railing at the dock was discussed and how it needs work. Chairman Iocovozzi will call G. Young to review original proposal and go look at it.

Loam for the Library was tabled until C. Iocovozzi can talk to J. Welch.

The berm area to resolve the water run-off at Fox Point was discussed. Chairman Iocovozzi will contact Fitzgerald.

Postage

AA Newcomer will talk to the Post Office about getting a stamp machine in Town Offices or the office will purchase a book of stamps for public purchase.

Water

There was a discussion on getting bottled water in the Town Offices. AA Newcomer will call and get information from Carrabasset and Poland Spring.

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Town Boundaries

Discussion was tabled.

Nextel

Discussion on newest phone bill. Selectman O'Reilly will review phone usage with L. Thomas.

Cemetery

Discussion was started about L. Thomas's 6 hour work at the Town Cemetery. Chairman Iocovozzi stated that he would like AA Newcomer to track hours to compare for every pay period and for the Budget.

Road Paving

Discussion on Little Bay Extension and McIntyre Rd paving starting June 24th. Chairman Iocovozzi stated that the roads will still be open during this process.

Selectman Stuart asked why McIntyre road was to be repaved. Chairman Iocovozzi replied that the road would be lost due to bad fill and water problems if it is not repaved.

Selectman Stuart made a motion to go into non-public session to discuss an employee issue; second by O'Reilly. Vote 3-0. O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The Selectman entered non-public session at 8:30. No votes were taken.

A motion was made by O'Reilly to re-enter public session; second by Stuart. Vote 3-0. O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The Selectman entered public session at 8:45.

O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Jennifer Wentworth
Receptionist