

Board of Selectmen's Meeting Minutes

Monday, May 17, 2010

Town Hall 6:30pm

Chairman Stuart called the meeting to order at 6:30pm.

Present: Chr. Jan Stuart, Selectmen Cosmas Iocovozzi and Jack O'Reilly, Administrative Assistant Beatrice Marconi, Code Enf. Officer Charlie Smart and Charlie Goodspeed and Pat Santosa representing Sustainable Map Solutions.

Minute Approval: Selectman O'Reilly moved to approve the minutes of May 3. Motion passed 3-0.

SMS Presentation:

Sustainable Map Solutions softwares' Charlie Goodspeed spoke of the simplicity of permitting applications on line and how it eventually could tie into GIS, assessing, bldg layout. He is affiliated with T2 at UNH. Fees would be paid on line along with us being able to digitally accept plans. If anything else, having adequate records in a single place is a tremendous benefit along with tracking - especially with changes in staffing. Records would be backup nightly by them. Designed to ease the burden of the application process. Could eventually update our assessing maps. SMS is and will continue to work with the State and DES on updating records when changes are received. They currently service 22 towns. Accuracy of mapping and scaling is within a 4" variable in Nashua. Set up fee is \$1,000. Annual Service fee \$500 and their share of the permitting is 12.5%. However, that could be altered as the service fee could go to \$3,000 and the permitting cut would be 6%. A few factors come into play for instance if credit cards would be used or not. Includes training. Eventually this software could process car registrations, dog licenses, perhaps planning board applications. The Selectmen asked SMS to meet with our Tax Collector/Town Clerk and Planning Director to discuss pros/cons. A work session will be scheduled after the departments meet with SMS.

Surplus Equipment:

Discussion about 2 retired cruisers, former rescue boat, trailer and motor to bid out was shared between the Board. ***On a motion by Selectman Iocovozzi, it was voted to immediately consider the boat, trailer and motor part of the bid request. Seconded by Selectman O'Reilly - passed 2-0-1 (Chr. Stuart Abstained) AA was asked to inform the Fire Dept.***

Amended Decal Policy: (includes restricted areas for vehicle use)

***RESTRICTED VEHICLE USE IN TOWN PICNIC AREA, TOWN OWNED LAND ON FOX POINT AND CARTER'S ROCK
and***

WHERE DISPLAY OF RESIDENT DECALS REQUIRED

- 1). The use of Motor Vehicles within the Town picnic area, to include the picnic area, ball field and all adjacent Town land and Carter's Rock shall be prohibited at all times without the permission of the Selectmen. This restriction shall not apply to vehicles actively engaged in town maintenance, police patrol, fire patrol or other vehicles whose presence in those areas shall be required to conduct town business.***
- 2). Use of the Town picnic area, so called, adjacent to the Old Town Hall on Nimble Hill Road, including picnic area, ball field and all adjacent Town owned land; and all of the Town owned land on Fox Point and at Carter's Rock, shall be restricted to Newington Residents and their bona fide guests with such exceptions as the Selectmen shall grant in writing.***
- 3). Resident vehicle decals or residents requiring a guest vehicle pass or an immediate family member pass must see the Town Clerk. Temporary passes may be issued at the discretion of the Selectmen. In lieu of guest pass (above) a note may be visibly displayed in a vehicle showing name of the resident and resident's address they are guest of.***

4). Resident decals or guest passes, etc as stated in paragraph 3 are required for the following locations and shall be visibly displayed in the assigned vehicle.

Fox Point and Transfer Station

5). Any person found to have violated any provision of this ordinance shall be subject to ticketing and fined not more than One Hundred Dollars (\$100). This could also result in the towing of the vehicle at owner's expense and loss of right to use any facility.

Selectman O'Reilly moved to approve ordinance 86-2. Selectman locovozzi seconded and the motion passed 3-0.

Wentworth Connections Survey:

Selectman O'Reilly reported that the survey regarding senior transportation needs showed that we are in good shape. The folks that participated in the survey were happy to know it could be available down the road. With the C.O.A.S.T. warrant article passing, the Board wants to meet with them to determine if a Newington Village stop is in the schedule.

Beane Lane Paving:

Selectman locovozzi felt the simple layout of Beane Lane could be a project manageable by the Town without an engineer. Drainage is not a problem. Charlie Smart will write up a request for bids. The AA was asked to inform Portsmouth that they left a dip in Fox Point Road just before you get to Beanes Lane.

Spaulding Turnpike Project Rep:

It was suggested that Newington appoint a 'point' person to address calls and questions about the road work coming up. Selectman locovozzi suggested the Board kick this request back to Planning or Table. Chairman Stuart will talk to Mr. Morgan, our Planner.

Facilities Use Requests:

NH DOT – Town Hall Audi – Informal Meeting on Spaulding – May 24

Kim Hislop – Old Town Hall – Baby Shower – 2nd Floor - June 6

Laura Spinney – Picnic Grove – Birthday Party – June 19

Bridge Club – Town Hall Audi – June 28 thru Sept 27 (Mondays Only) – 9:00am til 3:00pm

The above requests were approved. Fee waived on Dot's event and Bridge Club tabled.

Appreciation:

Selectman O'Reilly spoke of appreciation for all the volunteers on the various boards and committees.

Storm Debris Removal from Transfer Station:

Selectman locovozzi moved to approve Burl proposal providing we receive a copy of their certificate of insurance. Selectman O'Reilly seconded. Motion passed 3-0. Craig Daigle will get a start/finish date.

Vacation Leave upon Retirement:

Selectman O'Reilly hoped for clarity in the personnel policy regarding unused vacation pay for the year of retirement and he felt it (unused earned vacation days) should not be included in the 240 hour maximum cap accumulated payout as 1) it is budgeted for that year 2) It is earned leave, rather than a carryover accumulation of leave. He felt payment of unused earned vacation days during year of departure should be paid in addition to the 240 cap (out of the appropriate departmental expense line) and, if the Selectmen agree, then the personnel policy should reference this. However, it was noted that year end special carry over time granted by the Engineers, or Commission or Selectman - those days should be omitted from being paid for. Use or lose. It was also mentioned that if someone leaves mid-year, that the earned vacation days for that year be prorated appropriately. The AA was asked to draft a change to the personnel policy for consideration of approval.

Digital Call Boxes – Tom Carroll of Central Signal:

Mr. Carroll handed the Board of Selectmen a Right to Know request for minutes of meetings from when the Board of Fire Engineers was formed, a copy of their charter (charter) and a copy of the fire department's Standard Operating Practices. Selectman Stuart stated that his requests should be directed to the Engineers. After discussion, the AA was asked to get a copy of their charter and SOP and to provide Mr. Carroll with information regarding the formation of the Board of Fire Engineers and minutes of such.

Request for Information by Selectmen:

The Board asked the AA to draft a letter to the Fire Department (cc the engineers) stating that when they request documents or records, etc that the Selectmen expect their request fulfilled in a timely manner.

At 8:05pm, there was a motion to adjourn and hearing no objections, the Chair closed the meeting with a 3-0 vote.

Respectively Submitted,

**Beatrice Marconi
Administrative Assistant**