

**Newington Board of Selectmen  
Meeting Minutes**

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**April 29, 2002  
Newington Town Hall  
6:30 p.m.**

Monday, April 29, 2002  
6:30 p.m. – *Call to Order*

*Pledge of Allegiance*

**In attendance:** Jack Pare, Building Inspector Charles Smart BOS Chairman Cosmas Iocovozzi, BOS members Jack O'Reilly and Jan Stuart, and AA Susan Newcomer.

**AGENDA**

1. Minutes of April 15, 2002
2. Jack Pare – Meetinghouse Bell
3. Greenland ZBA
4. West Environmental Wetland Evaluation Project
5. Appointments & Resignations
6. Abatements
7. Town Hall Use
8. Proposals
  - a. Paving
  - b. Fitness Room Electrical (PD)
  - c. Porta-Potties
  - d. Town Van A/C Replacement
  - e. Hart Plumbing & Heating HVAC for Fire Dept
  - f. Rye Fuel
9. Conferences and Workshops
10. Miscellaneous
  - a. Litter Letter
  - b. ADP Payroll Service

Minutes: BOS Chairman Iocovozzi asked that the minutes of April 15, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

Jack Pare - Meetinghouse Bell:

Pare explained what was needed for repair on the steeple and shingles for the Meetinghouse, how the jobs could be done, and at what costs. There was discussion on the engineering report and it was agreed that roof repair and weather tightening had to be done. Jack Pare will contact Curtis Pickering to see what it would take to get the shingles and weather stripping done and will try to have an estimate before the next meeting.

It was agreed that the roof should be repaired first so that the weather shanty does not have to be moved twice. It was also agreed that the Selectmen would hire a crane to remove and replace the shanty.

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Greenland ZBA:

Selectmen O'Reilly reviewed the results of the Greenland Zoning Board of Adjustment meeting that he attended regarding Packard Development's approval to construct a mall. O'Reilly said some of the issues the Town of Newington will face are increased traffic and pollution. Iocovozzi said the Planning Board and the Town Planner should handle the details. O'Reilly said he would work with them as a representative for the Board of Selectmen.

West Environmental Wetland Evaluation Project:

There was a review of the Wetland Inventory Project costs from funds appropriated for FY2002. Billing is to be every 15 days upon presentation of the invoice.

Appointments and Resignations:

Selectman Stuart motioned to hire Craig Daigle to run the Transfer Station; second by O'Reilly. Vote 3-0.

A letter from Nancy Cauvet addressing her interest in an appointment to the Open Space Committee was read. The Selectmen discussed the original charter that indicated the committee would have two (2) representatives from the Planning Board, two (2) representatives from the Board of Selectmen, and two (2) representatives from the Conservation Commission. Stuart said the committee indicated that they would like to add two (2) "at large" members. Stuart motioned to appoint N. Cauvet to the Open Space Committee; second by O'Reilly. Vote 3-0.

A letter from Randy Dunham addressing his interest in an appointment as a Trustee of the Trust Funds was read. Stuart motioned to appoint R. Dunham as a Trustee of the Trust Funds; second by O'Reilly. Vote 3-0.

Abatements:

Selectman Stuart motioned to approve an abatement to the Nature Conservancy on property known as Goat Island; second by O'Reilly. Vote 3-0.

The mosquito control invoicing was reviewed and it was noted that work was to be done by two companies. It was also noted that a certificate of insurance would be obtained from the additional company.

Town Hall Use:

Applications for use of the Town Hall and Picnic Grove were reviewed. Selectman Stuart motioned to approve applications from S. Taylor, L. Young, J. Hislop, and L. Wahl for the Marine Safety Office; second by Iocovozzi. Vote 3-0.

Chairman Iocovozzi motioned to deny a request by A. Wood to use the picnic grove field for lunchtime recreation; second by O'Reilly with a request to send a letter to the applicant. Vote 3-0.

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Paving Bids:

Chairman Iocovozzi explained the paving to be done on Little Bay Extension, McIntyre Road, the Police Department and the Town Hall parking lot. Paving Bids were tabled for further review after O'Reilly noted that he thought there was going to be a bid included for the Town Garage.

Fitness Room Electrical (PD)

Building Inspector C. Smart reviewed the bids with the BOS and noted that Maldini Electric had the lowest bid. Selectman Stuart motioned to hire Maldini Electric to do the electrical work; second by O'Reilly. O'Reilly clarified with BI Smart that Smart would be able to inspect the final work. Vote 3-0. Bid results will be turned over to Police Chief B. Loomis.

Porta-Potties:

Selectman O'Reilly motioned to hire the lowest bidder, Stop and Go, to rent to the Town two (2) Porta-Potties; 1 at the Tennis court and 1 at Fox Point; second by Stuart. Vote 3-0.

Town Van A/C:

Selectman Stuart asked the BOS if they were planning on getting rid of the van. O'Reilly and Iocovozzi said that the van would be kept for awhile. O'Reilly motioned to hire Ray and Frank's to repair the A/C at the quoted price; second by Stuart. Vote 3-0.

Hart Plumbing and Heating – HVAC for Fire Dept:

Selectman O'Reilly noted that the HVAC job required more bids. Information was turned over to BI Smart to obtain more bids.

Rye Fuel:

After a discussion as to the Town Buildings that require oil, there was a request from O'Reilly and Iocovozzi, to AA Newcomer, to get an analysis of the gallons used per year/per building and to ask Rye Fuel if they provide service.

Windows:

Selectman O'Reilly motioned to accept a proposal from Glass Routes to replace 1 window (Building Inspector's office) and repair 1 window (DeRochemont Room) for a total of \$710, with no down payment; second by Stuart. Vote 3-0.

Conferences and Workshops:

All conferences and workshops presented were of no interest except the DES workshop for the Transfer Station Attendant, which will be reviewed.

Miscellaneous:

The Litter Letter presented by BI Smart will be sent to Mr. Levine at the Fox Run Mall so that he can address the issues with tenants.

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ADP:

AA Newcomer discussed her meeting with ADP regarding upgrades to the current payroll program. Newcomer said she would move ahead with gathering information on approval from the Selectmen.

Ballfield Schedule:

After receiving information regarding ballfield scheduling conflicts, Selectman O'Reilly asked Chairman Iocovozzi to review the matter again with the Recreation Department at their next meeting.

Carpets:

The Selectmen requested that carpet swatches be brought in to the Office on May 13<sup>th</sup> for a workshop meeting. They also requested a review for more tables to be ordered for the function room.

Statewide Property Tax:

At the request of O'Reilly and Stuart, Iocovozzi agreed to request an estimate from the Attorney who was asked to review the Superior Court and Supreme Court rulings of the Statewide Property Tax.

Selectman Stuart made a motion to institute a \$100 Petty Cash fund; second by O'Reilly. Vote 3-0.

Selectman Stuart made a motion to adjourn the meeting; second by O'Reilly. Vote 3-0.

Meeting was adjourned at 8:40 p.m.

Respectfully submitted,

Susan Newcomer  
Administrative Assistant