



**Town of Newington  
Board of Selectmen  
April 28, 2001 Meeting Minutes**

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- *Sign Permit* Change the old fee of \$4 per thousand to –  
\$10 per \$1,000 and *if lighted*  
a separate Electrical Permit will be required & a \$30.00 minimum permit fee (old minimum was \$4.).

**Town Parking Lots / Highway Work / Cemetery**

3. The Board discussed plans to repave some of the town buildings' parking lots and how to best use the \$23,400 budgeted. Chairman Cross will get together a proposed design for work to be done at the town hall and police station areas.
4. The BOS discussed road work budgeted and planned for this year including Little Bay Road, from McIntire Road to Fox Point Road.
5. The Board considered a request from Mr. William Beals regarding contracting out the maintenance of the cemetery grounds. The BOS decided to have the town mower serviced so that the town highway department could take over this year's mowing and maintenance. Labor and other necessary costs will be charged against the cemetery budget.

**Personnel Plan Review**

6. The Board had solicited comments from town employees regarding suggestions for the town personnel policy. The BOS reviewed a suggestion from a police employee regarding changing the town's policy for sick leave. The Board took the suggestion under advisement. Selectman O'Reilly suggested adding a floating holiday. The Board asked Belmore to review the Town Personnel Plan for these and possible other changes. They also asked that he get a copy of the Police and Fire Department's Personnel Policies. The Board noted the need to get a 5-year operational plan from both the police and fire departments.

**Town Purchasing Policy Review**

7. The Board discussed the need for a standard policy and the implementation of a purchase order system. The Board continued the discussion so that they could review a Draft Policy prepared by Belmore.

**Legal Matters**

8. The Board discussed the on-going work being done by Town Attorney Malcolm McNeil in regards to Pease issues. Chairman Cross also updated the Board on his recent contact with Town Attorney John Ratigan regarding a tax deeding issue.

Motion by Chairman to authorize the return of a 1997 tax lien payment made by Frances Murray in the amount of \$4,100. Second by Selectman O'Reilly, 3-0 vote.

Motion by the Chairman to authorize town attorney in this matter to obtain a release for the property for a not-to-exceed amount of \$1,000.  
Second by Selectman Iocovozzi, 3-0 vote.

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**Miscellaneous Matters**

9. Chairman Cross motioned to approve the use of the Fox Point Dock for the Great Bay Watch Sampling program. Second by Selectman Iocovozzi, 3-0 vote.

Cross mentioned the scheduled meeting with NH DOT this week and the upcoming Selectman public hearing to consider the acceptance of Mott Cove Road on May 7th. The Board decided to tentatively schedule a workshop meeting with the town treasurer for Tuesday, May 8 at 6:30 p.m. The Board agreed to send the new transfer station attendant to State Operator Training at the next available opportunity. Cross asked Board members to review the Draft RFP for assessing services prepared by Belmore. The Board agreed to authorize the planner to dispose of the old map printer as surplus due to it being out of date for any useful purpose.

**Fiscal Year 2001 Budget**

10. The Board reviewed and approved the 2001 Fiscal Year Budget update presented by Belmore. The Board decided not to implement the converting of the town's budget accounts mid-year. The Board agreed to work out a Draft, meet with the town departments for review / comment, and then implement changes effective the first of the new fiscal year.

**NHMA PLT Insurance Renewal**

11. The Board discussed the NHMA PLT Insurance renewal packet and they agreed to forward any required changes to Belmore ASAP regarding the listed town property and vehicles. Belmore said he had received changes from the sewer department, library and police department. He said the fire department was considering a request to participate in the new fire truck replacement program and would then be forwarding their comments.

Meeting was adjourned at approximately 12:10 p.m.

Respectfully submitted,

*Robert M. Belmore*