

**Newington Board of Selectmen
Meeting Minutes**

**April 14, 2003
Newington Town Hall
6:30 p.m.**

In attendance: Board of Selectmen Chairman Jack O'Reilly, Selectmen Jan Stuart, Selectmen Cosmas Iocovozzi, AA Cynthia Gillespie. Building Inspector Charles Smart, Peter McDonald and Keith Frizzell Recreation Committee, and MaryAnn Cuddihee, from the Seacoast YMCA.

Call to Order at 6:32 p.m.

Mary Ann Cuddihee from the YMCA, Peter MacDonald and Keith Frizzell from the Recreation Committee meet with the Board of Selectmen to review and discuss the contract between the Town of Newington and the Seacoast YMCA, for the Summer Program. Terri Spinney of the Newington School Board e-mailed the Board of Selectmen concerning several issues that need to be worked out before the Summer Program can be held at the school. This e-mail was discussed. Ms Cuddihee stated that after talking to Jack Anderson she believed that the timing issue will not be a problem. The dates of June 23 through August 14 are the dates for the actual program. She said that the director of the program will need to just look around the building ahead of time to see what is available and that Jack Anderson said that he could arrange it. Ms. Cuddihee stated that the YMCA would not be using the kitchen for any reason.

Keith Frizzell stated that after talking to Jack Anderson, he too felt that any issues have or are being worked out with the Newington School Board.

Selectman Iocovozzi asked how soon the YMCA needed the contract signed. Ms. Cuddihee stated that the YMCA will not be able to hire the staff without a signed contract.

Chairman O'Reilly asked if the YMCA has its Certificate of Liability Insurance. Ms. Cuddihee said that she had a copy and the insurance company would be mailing the Town a copy. AA Gillespie said that she had not received it yet and asked to make a copy of Ms. Cuddihee's.

Ms. Cuddihee said that she would bring the director and the staff to a Selectmen and School Board meeting in order to introduce them to each Board.

Ms. Cuddihee presented the finalized contract to the Board of Selectmen. She indicated that the changes that the Selectmen had asked for at their April 7th meeting had been done. She also said that the School Board had seen the contract. The Board of Selectmen read the contract.

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Selectman Iocovozzi made a motion to approve the Newington Summer Program Agreement between the Town of Newington Board of Selectmen and The Seacoast Family YMCA in the amount of \$27,368.00. Seconded by Selectman Jan Stuart. Vote 3-0.

The contract was signed and witnessed.

Mary Ann Cuddihee left several applications for the Summer Program with AA Gillespie, to be given out from the Town Offices.

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Selectman Jan Stuart made a motion to accept the Meeting Minutes of March 24th. Seconded by Selectman Cosmas Iocovozzi. Vote 3-0.

Miscellaneous

Chairman O'Reilly reminded the Board that at the April 7th meeting the Board asked AA Gillespie to check references on NECS. NECS is the Canon Copier distributor that has submitted a proposal for a new copier lease to the Town. A memo from AA Gillespie listing the references that she called and their responses was reviewed. Selectman Cosmas Iocovozzi made a motion to approve a 36 month lease with NECS for a Canon imageRUNNER 2800 Digital Copier System. Seconded by Selectman Jan Stuart. Vote 3-0.

Selectman Iocovozzi stated that while on the Selectmen's ride of the Industrial Corridor Road, Planner Tom Morgan was instructed to notify the Planning Board, Sewer Department, and the Conservation Commission that on April 26, 2003 there will be a walk of the Industrial Corridor Road at 10:00 AM. All parties involved should meet at the entrance of the Con Edison plant.

Chairman Jack O'Reilly reviewed the time line on the Industrial Corridor Road. All interested parties from the Town will be asked to walk the road on April 26 at 10:00 AM. Any problems or deficiencies should be corrected by May 9, 2003. The Selectmen will re-inspect the road on May 10, 2003. A Public Hearing will be held on May 12, 2003.

Selectman Cosmas Iocovozzi made a motion to appoint Barbara McDonald to the Conservation Commission and Linda Bullock to Ballot Clerk. Seconded by Selectman Jan Stuart. Vote 3-0. The appointments where signed by the Board.

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AA Gillespie to the Board of Selectmen that the Department of Revenue had sent notice that the Equalize ratio of the Town is at 75%.

Chairman O'Reilly asked if AA Gillespie had heard from Wil Corcoran about a proposal on the revaluation. AA Gillespie presented the Board with Corcoran Consulting Associates Proposal for Revaluation Services. AA Gillespie stated that Corcoran had proposed a total new revaluation. The other company that submitted a bid on a partial revaluation, for \$59,000. Chairman O'Reilly said that the Board should ask Wil Corcoran to translate this proposal at the meeting of April 21st.

AA Gillespie asked Chairman O'Reilly if there was a need to keep the Highway Safety Committee, when it has not meet in the last couple of years. Selectman Stuart stated that she talked to Chief Loomis and he didn't know that he was on the committee. However, now that he knows about it he will start having meeting at least twice a year.

AA Gillespie had the Board review and sign a revised Purchased Order and Petty Cash Policy dated April 11, 2003. The purpose of this revision is to put back the wording that was taken out in the March 24, 2003 revision. Item #4: Approval must be a signature.

A letter from Barbara Hill was read. She asked the Board for permission for the monitors of the Great Bay Watch to use Fox Point dock for the collection of water data. Selectman Jan Stuart made a motion to give the permission. Seconded by Selectman Iocovozzi. Vote 3-0.

Chairman O'Reilly asked AA Gillespie to make sure that the Police Department gets a copy of the letter.

AA Gillespie asked the Board what should be done with a survey for renewal from NHMA-Property Liability. Selectman Iocovozzi said that each department needs to verify the sections that pertain to them. AA Gillespie stated that she would fill out the expenditure portion of the survey. The survey is due May 1, 2003.

A letter to Walter Beck of Newington Energy was signed. It requested that the \$36,000 that is due to the Town be divided between three charities as follows: \$25,000 to Newington Family Scholarship Trust, \$10,000 to Langdon Library Trust Funds and \$1,000 to Cross Roads.

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Chairman Jack O'Reilly made a motion the Newington Board of Selectmen donate \$100.00 to the Hearts for Hayley fund from the Selectmen's Contingency Fund. Seconded by Selectman Stuart. Vote 3-0.

Town Hall Use

A Town Hall Use Form from Richard Rines for a May 9th meeting of the Seabreezes was approved.

A Town Hall Use Form for a surprise party on Fox Point July 19th was approved.

Building Inspector Communication

Building Inspector Charles Smart told the Board that he would like to change the Building Inspectors hours to 7am to 4 pm, Monday through Thursday. He stated that he has not had enough business Monday nights to stay open until 7:00 pm. He said that he will still attend all the Selectmen and Planning Board meetings. Selectman Iocovozzi made a motion to accept the new Building Inspectors hours. Seconded by Selectman Stuart. Vote 3-0

There being no further business before the Board the meeting was:

Adjourn 7:20 PM.

Respectfully submitted,

Cynthia L. Gillespie
Administrative Assistant

