

Board of Selectmen's Meeting Minutes
Monday, April 6, 2009
Town Hall 6:30pm

Chr. Jack O'Reilly called the meeting to order at 6:30pm.

***Present:** Chairman Jack O'Reilly, Selectmen Jan Stuart and Cosmas Iocovozzi, and Administrative Assistant Beatrice Marconi.*

***Minute Approval:** Selectman Stuart moved to approve the minutes of March 16, 2009 as written with Selectman Iocovozzi seconding. Motion passed 3-0.*

***YMCA 2009 Summer Program:** Selectman Jan Stuart moved to approve the YMCA 2009 Summer Program in the amount of not to exceed \$24,169. Seconded by Cosmas Iocovozzi and on a roll call vote, the motion passed 3-0 and the contract signed.*

***South Newington Bulletin Board:** The Administrative Assistant was going to look into the pricing of the encasement itself rather than a complete rebuild. The Board suggested that if we find more rot to get a second bid for replacement.*

***Library Trees:** Selectman Stuart moved to table this until we get a report from an arborist. Selectman Iocovozzi seconded. Jan felt the HDC should be informed as well. Chr. O'Reilly will talk to the HDC once the recommendations for the arborist comes in. Discussion will be scheduled for another meeting. Motion passed 3-0.*

***Town Forest Survey:** Selectman Iocovozzi moved to approve the Knight Hill Survey in the amount not to exceed \$ 6,500 for a survey of the Town Forest. Seconded by Selectman Stuart. Chr. O'Reilly asked the Conservation Commission if they would like to split the cost as a survey would be extremely helpful in their management plan. It will be presented at their April 8th meeting and Chairman Richardson will report back. Motion passed 3-0 and contract signed.*

***Assessing 2009 Corcoran Contract:** Selectman Stuart moved to approved the Corcoran Assessing Contract not to exceed \$77,500. Selectman Iocovozzi seconded. This does not include Sansoucy's utility appraisals. Motion passed 3-0.*

***Purchasing Policy Revision:** Selectman Stuart moved to accept the revised Purchasing Policy. Selectman Iocovozzi seconded. Motion passed 3-0.*

Fiscal Management Policy now to read:

- Purchase Orders up to \$ 250 can be signed by the department head.
- Purchase Orders over \$ 250 to \$5,000 will require approval of the appropriate governing body. (Majority Required)

- Purchase Orders over \$5,000 to \$15,000 will require three written price quotes.
* Splitting of orders to avoid required signatures and quotes will not be allowed.
- Purchase Orders over \$15,000 will require a formal bidding or “Request for * Proposal” process which may include the preparation of specifications and notice in a newspaper of general circulation in the Town of Newington with final awarding to be declared by Board of Selectmen or other appropriate governing body. The State of New Hampshire bids can be used for purchases when the Department Head and Selectmen review; they are considered the most economical option. If the three bids are not received, the item/s may be re-bid unless it can be shown that the product sources are limited.

The Selectmen have the right to accept or reject any or all bids for what ever reason

** Note: The Selectmen may waive the Management Policy and approve a proposal with a majority vote on any project quote if: a). Less than 3 quotes were submitted; b). Because of bidder’s past history, or work known to the Board. Upon the waiving of this policy, the reasons therein shall be duly noted in the record.*

Facility Use Requests: The Board did not act on a request to use Old Town Hall from the Seacoast Mothers Association as they wanted more information on the Petting Zoo that they had hoped to set up that date. The Administrative Assistant is to contact that group.

Work Force Available Tasks: The Selectmen reviewed the list of tasks needed to be preformed to ensure they were suitable.

Appointments: Justin Richardson – Conservation Commission – 3 years
Nancy Cauvet – Conservation Commission – 1 year
Matthew Morton – Zoning Brd of Adjustment – 3 years
Steve Prefontaine – Alternate Zoning Brd of Adjustment – 1 year
John Lamson – Historic District Commission – 3 years

Selectman Stuart moved to appoint the above individuals. Selectman Iocovozzi seconded. motion passed 3-0.

Selectman Stuart moved to adjourn at 7:20pm. Selectman Iocovozzi seconded. Motion passes 3-0.

Respectively Submitted,

Beatrice Marconi
Administrative Assistant