

**Newington Board of Selectmen  
Workshop Minutes**

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**April 01, 2003  
Newington Town Hall  
5:00 p.m.**

**In attendance:** Board of Selectmen Chairman Jack O'Reilly, Selectman Cosmas Iocovozzi, Selectman Jan Stuart, AA Cynthia Gillespie, Fire Chief Roy Greenleaf, Police Chief Bradley Loomis, and Building Inspector Charles Smart.

**Call to Order at 5:00 p.m.**

The purpose of the workshop was to review and discuss the Town's emergency management plan, in preparation for any catastrophic event.

The Newington Board of Selectmen asked the co-chairs of the Town's Emergency Management Team and Building Inspector Charles Smart to update the Board on procedures and plans that are in place in the cause of a catastrophic event.

Police Chief Loomis stated that the designated emergency shelter is the Town Hall building. He said that people would most likely use the facility as a stop over for twenty four to forty eight hours and then probably move on to better accommodations. He stated that the Town has cots and blankets. He said that the Town could get water easily enough and that it would not be a good idea to store it. Fire Chief Greenleaf said that the Red Cross would provide water, in the case of an emergency.

Building Inspector Smart said that any building that is designated as an emergency shelter must pass certain standards since Hurricane Andrew in Florida. He suggested that the Board review the survey that is available, to make sure that the Town Hall is up to these standards.

Selectman Iocovozzi asked if it would be beneficial for the Emergency Management Team to have a question and answer session for the public once a year, to inform them of the procedures and plans in case of an emergency. Police Chief Loomis suggested that the meeting be held in the emergency management room. Selectman Stuart said that it would probably be better to have the meeting in the Town Hall so that people will see where they will be staying. Selectman Iocovozzi suggested that after the informational portion of the meeting, maybe there could be a tour to the Emergency Management Room. Chief Loomis suggest that the Informational Night be held at the Town Hall soon and the tour of the Emergency Management Room be held the same night as the Schools Open House in the fall.

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Selectman Stuart presented the two Chiefs with information from the Anti-Terrorism Task Force on grants to purchase PPEs. Chief Greenleaf stated that the Fire Department does not need them. The Fire Department uses SCBA Air Packs which are better. Chief Loomis stated that the Police Department could use them but the Department is not budgeted for the expenditure. He said that with any grant the purchase must be made first before the reimbursement comes in. Selectman Iocovozzi asked how much money is involved. Chief Loomis said that it will cost \$10,000.00. He asked when the deadline for the grant was. Selectman Stuart answered September 30, 2003.

Chief Loomis read the specs on the suits. Chief Greenleaf said that the Fire Department gets all its decontamination equipment from START. He added that the department is trained up to the decontamination level, with two firefighters at the “HazMat Technician” level.

Chief Greenleaf said that the Fire Department needs hand meters which are not covered by this program. He said that he would not send firefighters into a situation, even with these suits without a meter that will tell what kind of chemicals where involve.

Chief Loomis said that it is important to find out what the suits are good for. He said he will do some research. Selectman O’Reilly told Chief Loomis that if he could come up with \$5,000 from the Police Department Budget, the Selectmen would come up with the other \$5,000 from their budget.

**Building Inspector Communication**

Building Inspector Smart presented the Board with information on a FEMA Grant for reimbursement of money spent during the snow storms of February 17 & 18. He said that he will follow-up with the other departments to gather the information to fill out the application. However, so far it looks like the Town did not spend enough to qualify for the grant.

The Building Inspector also reminded the Board of various projects that need to be started on the Town owned buildings. Selectman Iocovozzi said that the Board and the Building Inspector need to schedule another work session to work on these projects and ADA requirement issues.

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**Miscellaneous**

An e-mail was read from NEMC about the Proposal to Bid on the revaluation for the Town. Due to the complications of the Town's revaluation NEMC does not feel they can complete the revaluation in 2003. However, if the Town changed the time of completion to 2004 NEMC would be interested in Bidding.

A Proposal from Cole-Layer-Trumble Company of Tolland, CT for a partial revaluation of the Town was reviewed by the Board. The Bid was \$59,000.00. Selectman Iocovozzi mention that he thought this company was the one that City of Portsmouth used.

There was discussion on getting proposals to reupholster the furniture in the main foyer. Also there was discussion on getting prices to replace the wooden chairs in the Town Hall meeting rooms.

AA Gillespie asked for approval to start ordering the picnic tables and tennis nets that were budgeted for. The Board agreed.

There was discussion on where to donate the \$36,000 that the Town will be receiving from Newington Energy, due to steam pressure excursion events resulting in HRSG relief valve releases from August 29, 2002 through March 24, 2003. The Board agreed to donate \$25,000 to Newington Family Scholarship Trust, \$9,000 to Langdon Library Trust Funds and \$2,000 to Cross Roads.

There being no further business before the Board the Workshop was:

Adjourn 6:30 pm

Respectfully submitted,

Cynthia L. Gillespie  
Administrative Assistant

