

**Newington Board of Selectmen
Meeting Minutes**

**April 1, 2002
Newington Town Hall
6:30 p.m.**

Monday, April 1, 2002

6:30 p.m. – *Meeting Called to Order by BOS Chairman Iocovozzi*

Pledge of Allegiance

In attendance: John Newick, Terri Spinney, Mary-Anne Cuddihee, Jack Hoyt, Peter MacDonald, Krista Low, Dale Spainhower, J. Lemieux, Keith Frizzell, Town Planner Tom Morgan, Building Inspector Charlie Smart, Barbara Hill, Marlon Frink, BOS Cosmas Iocovozzi, Chairman, Jack O'Reilly, Jan Stuart, and AA Susan Newcomer.

AGENDA

1. Minutes of March 18, 2002
2. Marlon Frink
3. John Newick – Grounds Care Review
4. Recreation
 - a. T. Spinney – YMCA
 - b. NH Youth Value Pass Program
 - c. P. MacDonald – Ball Field Requests
5. Jack Pare – Meetinghouse Bell
6. Bloody Point
7. Appointments
8. Signature Folder/Approvals
 - A. Fox Point
 - B. Building Inspector Supplies
 - C. Plastic Alphabet for FD Bulletin Board
 - D. Town Hall Use
 - E. R.G. Young
9. Proposal (Hart)
10. Abatements
11. Conferences and Workshops
12. Building Inspector Communications – Schedule Workshop
13. Police Report for McIntyre Road Incident
14. Coakley OU-1
15. Miscellaneous
16. Employment Issues

Minutes: BOS Chairman Iocovozzi asked that the minutes of March 18, 2002 be read. Selectman O'Reilly made a motion to accept the minutes; second by Stuart. Vote 3-0.

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John Newick – Grounds Care Review: John Newick thanked the Board of Selectmen for the Grounds Care Contract and reviewed his preparation for spring clean up. Newick asked the Selectmen for their priorities on grounds maintenance and said he planned on starting with the Town Hall and School. Iocovozzi said the Selectmen would leave word with the AA when necessary, and Newick should check in periodically for messages.

ConEd Bond Release: Town Planner Tom Morgan explained the Bond issues, what needs to be completed on the ICR, and what will remain. Morgan also said that Denis Hebert's concerns about the road were addressed with Edwards & Kelcey and no significant problems were found. A motion was made by O'Reilly to reduce the Bond by \$780,500 and sign the Bond release; second by Stuart. Vote 3-0 and Bond release was signed.

Road at Pease: Town Planner Tom Morgan noted that he will research plans on the road at Pease and will follow up with the BOS. Barbara Hill she had spoken with several individuals who said the road would have no impact on the Town Forest. Iocovozzi said he wants that word on paper and asked Morgan to request that. O'Reilly said he wants to know why the PDA has money to build roads, but not berms.

Recreation

YMCA: Terri Spinney and Mary-Anne Cuddihee brought forward the contract for the YMCA Summer Youth Program, along with the Certificate of Insurance. O'Reilly made a motion to sign the YMCA contract for \$21, 250, to run from July 8th to August 15th 2002; second by Stuart. Discussion followed.

T. Spinney addressed the "Pass for Six Days of Fun" for \$100. O'Reilly made a motion to pay for the Pass; second by Iocovozzi. Vote 3-0.

Peter MacDonald said that people have asked if the YMCA program could start two weeks earlier. T. Spinney said that extending the program would be at an additional cost to the Town. O'Reilly said that if the Recreation Committee were to consider lengthening the program it would have to go to budget for the next year. Iocovozzi said the new recreation committee should work with Terri Spinney to come up with something.

Iocovozzi asked Spinney if there were any concerns with the YMCA. Spinney said the transportation issue was settled and that it was a good contract. P. MacDonald asked Mary-Anne if the staff was trained and if they could walk the kids from the Old School to the New School. Mary-Anne said that most of the staff have a sports background and are in College.

O'Reilly asked about the YMCA invoice, and issuing the check, and the Board voted on the motion to sign the contract 3-0. The YMCA contract was signed by the BOS and witnessed by T. Spinney.

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Ballfield Schedule: T. Spinney said the Greenland Rec. has asked for the ballfield twice. Spinney asked the Selectmen if she could take care of the scheduling for the field this year. The BOS agreed to let Terri coordinate use of the field, which will be done from her home.

Marlon Frink: The Board of Selectmen presented Marlon Frink with an award for his long-time service as a Planning Board Member and Chairman. The award was to be presented to Frink at the Annual Town Meeting, but Frink had to leave early due to a scheduling conflict and the award was not presented at that time. Pictures and details of the award are to be posted on the Town's website.

P. MacDonald – Ball Field Requests:

Peter MacDonald presented the BOS with a list of individuals interested in appointments to the recreation committee.

MacDonald said he had read in the Newington Neighbor that money had been appropriated for repairs to the ballfield. Iocovozzi said he had seen MacDonald's proposal on costs for ballfield mix and wanted to know how much mix would be needed. Discussion took place on where the mix would be unloaded and how it would be moved around. Also discussed was the design for the field that had been presented to the BOS by MacDonald.

O'Reilly discussed the possible future of Nimble Hill Road and the impact it would have on the field, noting that care should be taken on the amount of improvements being proposed.

MacDonald said he would like to purchase bases for \$300-\$400 and the ballfield mix for \$460, including delivery. The BOS asked MacDonald to get a price for the bases and they would cut a check. MacDonald also discussed with the Board the possibility of purchasing a batting cage. O'Reilly asked that he bring a proposal to a BOS meeting. Iocovozzi explained to MacDonald that Recreation must have a committee with a chairman and secretary, take minutes at their meetings, and submit their proposals to the BOS.

The Board read through the list of names of those interested in appointments to the Rec. Committee. Iocovozzi made a motion to appoint all individuals listed to the Committee; second by O'Reilly. Vote 3-0.

O'Reilly made a motion to purchase the ballfield mix for \$460; second by Stuart. Vote 3-0.

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Jack Pare – Meetinghouse Bell: With J. Pare not in attendance, discussion on the MeetingHouse Bell was tabled and it was agreed by the BOS to place the subject on the next BOS Agenda.

Newspaper Release on PDA Road:

Barbara Hill came forward and said she had reviewed the information that was written in the paper and agreed that T. Morgan should follow up on the matter.

Storage at Old Town Hall:

B. Hill mentioned that it had been voted by Town Meeting that the Historical Society could use the first floor of the Old Town Hall and that any expansion of use needs to be addressed by the BOS. Hill stated her objection to the second floor being used for junk if there was interest in creating a museum. Hill felt that any other use of the building should be addressed with the HDC and BOS first for opinion, then with the Historical Society. Yard sale items were discussed and the concern that the Town was running out of space for storage. O'Reilly ended the discussion saying that any organization must have Barbara Hill's endorsement to use a historic building.

HDC Members: B. Hill mentioned that the list of HDC Members and their terms were messed up several years ago. O'Reilly made a motion to correct and vote for HDC appointees as indicated by Hill; second by Stuart. Vote 3-0. Iocovozzi read members names and their term dates.

Bloody Point:

The Train Station at Bloody Point was discussed and O'Reilly read the issues of concern. B. Hill said she appreciated Building Inspector Smart's evaluation of the building and that the State is responsible to repair the building under an RSA. Discussion took place regarding the ongoing communications with the DOT. Iocovozzi said he would call the Commissioner at the DOT and tell her that the State must maintain the building.

Town Historian:

BOS member O'Reilly mentioned an article in the Portsmouth Herald about New Castle's Historian. He thought that Newington was as historical as New Castle and should therefore also have a Town Historian. O'Reilly made a motion to appoint Barbara Myers as the Town Historian; second by Stuart. Vote 3-0 and backed by Barbara Hill.

It was agreed to send Myers a letter and to have her present at a BOS Meeting.

Before leaving the floor, Hill confirmed with the Selectmen that the donated flag could be placed in a triangular box for storage and paid for by the Town. Iocovozzi confirmed.

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Appointments:

A list of confirmations and letters of request for appointments to various committees was read. A motion was made by O'Reilly to accept the appointments as read, but to table the appointment of J. Hoyt to the Police Commission until openings could be posted at the Town Hall and South Newington; second by Stuart. Vote 3-0.

A Motion was made by Iocovozzi to table the Deputy Fire Warden Appointment for further discussion; second by O'Reilly. Vote 2-1; O'Reilly-yes, Stuart-no, Iocovozzi-yes.

Resident Decal Policy:

O'Reilly read the decal policy for review and it was agreed to order 500, numbered blue decals that would have a space for writing car registration identification numbers. Decals will be valid for two years, issued on even numbered years, with expiration dates of December 31st in odd numbered years.

Signature Folder/Approvals:

Fox Point:

A Motion was made by O'Reilly to deny a request by A. Samson to park on Fox Point to clam; second by Stuart. Vote 3-0.

Building Inspector:

A motion was made by Iocovozzi to allow BI Smart to attend a BOCA meeting on April 10th; second by Stuart. Vote 3-0.

Plastic Alphabet for FD Bulletin Board:

A Motion was made by O'Reilly to purchase a set of letters for the bulletin board at \$195; second by Stuart. Vote 3-0.

Town Hall Use:

A motion was made by O'Reilly to approve use of the Town Hall and waive the fees for two requests made by the Seabreeze Organization; second by Stuart. Vote 3-0.

R.G. Young:

A motion was made by Iocovozzi to authorize final payment to R.G. Young for renovation work at the Fire Station, noting that the men could not move in to that area without a letter from the Board of Fire Engineers; second by Stuart. Vote 3-0.

RFP's and the purchasing policy were discussed. Iocovozzi asked D. Spainhower to bring a drawing and a list of materials needed, regarding the asbestos removal at the Fire Station, to the next BOS meeting.

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A Motion was made by Stuart to accept the Fire Department's request to use the Transfer Station for a training exercise; second by Iocovozzi. Vote 3-0.

There was discussion regarding the additional \$75 paid to the Moderator and Town Clerk for Town Meeting. It was agreed to make note on budget sheets for next year's budget. It was also noted that this money has been paid out for the past three years, but it was unknown if the money was expended before that time.

Proposal (Hart):

A Motion was made by O'Reilly to approve the \$525 proposal issued by R. Hart for auto shut off valve work at the Old Town Hall, but to table the other items proposed; second by Stuart. Vote 3-0.

Abatements:

Note was made that a pending abatement request had been withdrawn.

Conferences and Workshops:

A Motion was made by Stuart to approve BI Smart's attendance at a two-day training as part of the certification process-noted as being in the best interest of the Town due to a change in laws; second by O'Reilly. Vote 3-0.

It was agreed that Selectman Stuart and BI Smart would attend a free workshop in Newmarket put on by NHMA.

Building Inspector Communications – Schedule Workshop:

The Selectmen will schedule a Saturday morning workshop with the Building Inspector to review policies and procedures.

Police Report for McIntyre Road Incident

The Selectmen will write a letter to the individual involved, requesting a meeting to discuss restitution.

Coakley OU-1:

A motion was made by Iocovozzi to have Town Planner Morgan handle the Coakley Escrow through Attorney Ahlgren, who is to be caretaker of the funds and who is to distribute the OU-1 funds as needed; second by O'Reilly. Vote 3-0.

Miscellaneous:

The BOS suggested that Roy Greenleaf remit a written offer to the Selectmen regarding the Carriers that were used on the Town Van.

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BI Smart reviewed with the Selectmen his concerns about a damaged window in his office. He also addressed the Americans with Disabilities Act (ADA) standards for the front door at the Town Hall—that they were wide enough to meet standards but they needed a 5-second closing. Smart also addressed pictograph signage needed for the restrooms near the function room, and the need to lower the sinks.

D. Spainhower asked how the 457 Plan was coming along. AA Newcomer said she has not been working on it but it would be re-visited in the near future.

O'Reilly made a motion to go into non-public session to discuss employment issues. Vote was 3-0; O'Reilly-yes, Stuart-yes, Iocovozzi-yes. The Selectmen entered non-public session at 9:00 p.m. No votes were taken.

A motion was made by O'Reilly to enter public session. Vote was 3-0; O'Reilly-yes, Iocovozzi-yes, Stuart-yes. The Selectmen entered public session at 9:25 p.m.

There was more discussion on storage concerns for items that are no longer needed by the school and Fire Department and it was agreed that a meeting would be scheduled to set up a yard sale.

O'Reilly made a motion to adjourn the meeting; second by Stuart. Vote 3-0.

Meeting was adjourned at 9:35 p.m.

Respectfully Submitted,

Susan Newcomer
Administrative Assistant