

**Town of Newington  
Board of Selectmen  
February 4, 2002 Meeting Minutes**

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Present: Board of Selectmen (BOS) Chairman John (Jack) O'Reilly, Selectmen Cosmas Iocovozzi & Jan Stuart, Mark Phillips, Chris Cross, Richard Spinney, Dale Spainhower, Town Planner Tom Morgan, & Administrative Assistant (AA) Susan M Newcomer.

*Pledge of Allegiance*

The Board of Selectmen's agenda included the following:

1. Dumpling Cove - Mark Phillips
2. Exit 4 Update - Chris Cross
3. Property Questions - Richard Spinney
4. Signatures and Approvals
  - a. Town Hall Use Applications
  - b. Publications for Purchase
  - c. Upcoming meetings
5. New Correspondence & Business
  - a. PFPOPE 457 Plan (Tax deferred retirement plan)
  - b. Paving Services Notice (DOT)
  - c. Sansoucy request
  - d. NHMA Bond Renewal
  - e. Workers Comp Memo / BI Charlie Smart
  - f. Inspection Fees / BI Charlie Smart
  - g. JobsInNH.com
  - h. Verizon Petition License
  - i. Resident Sticker Policy
  - j. DES/Custom Pools Notice
  - k. Use of Town Hall Policy – Rhonda Bunker
  - l. Job Descriptions

Chairman O'Reilly called the meeting to order at 6:00 p.m.

Mark Phillips / Dumpling Cove

Mark Phillips addressed the Selectmen regarding the last Corrective Easement Deed received for Dumpling Cove. The Selectmen and Town Planner, Tom Morgan, reviewed Phillip's site plan to see that all requested criteria had been met. It was noted that the stub for the future street light was not recorded. BOS Chairman O'Reilly told Phillips that once the Planning Board approved the plan, the Selectmen would walk the road.

Selectman Iocovozzi mentioned that the residents of Dumpling Cove wanted plow and garbage services as soon as possible. He told Phillips to have the snow pushed back so the road could be seen when they walked it.

Phillips mentioned that it was not the Selectmen holding up the process, it was the lot owner. Selectman Stuart asked Phillips how long it would take to finish the process and he said it would be a few days. To expedite the process, it was agreed to post a notice for a meeting on Saturday February 9, 2002 at 9:30 a.m. to walk Dumpling Cove.

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For this meeting, Phillips was asking for two things:

1. Approval of the road
2. A reduction of the Bond from \$50,000 to \$15,000

A Public Hearing to accept the road was scheduled for Monday March 4, 2002 at 6:30 p.m. The minutes from October 10, 2000, which discussed how the Bond for 136 Little Bay Road Trust would be handled, was presented by Phillips.

Chris Cross had a question about the potential easement at the utility box and how much voltage (service) was there. Phillips recommended that PSNH be called.

Chris Cross / Exit 4 Update

Chris Cross reviewed, with the Selectmen, the two site plan options and issues for Exit 4 that would be presented at the Concord meeting with the Department of Transportation (DOT) on February 11, 2002. Cross said there was a lot at stake at the meeting because the interim project will lead the Town into what will happen 10 years from now. Cross will request that Newington has their local access back and wants a segment for the Town under the same standards as the Industrial Corridor Road (ICR), with sewer line connectors and underground utilities.

Cross noted that from the Asia Restaurant, to where the State stops would be Phase VI. He also requested, from the Selectmen, approval to have maps drawn up by Meridian.

Richard Spinney / Property Tax Issue

Richard Spinney discussed two buildings on his property that he is getting taxed for but that no longer exist. Selectman Iocovozzi asked if there had been a demolition permit to remove the buildings, which would have been a flag for Sansoucy. Spinney said no demolition permit had been acquired. It was decided that AA Newcomer would contact Charlene at Sansoucy's office to discuss the status of the buildings and tax records.

Minutes

The minutes of February 2, 2002 were read. Motion by Selectman Iocovozzi to accept the minutes; second by Stuart. Vote 3-0.

Signatures and Approvals

**Town Hall use:** Doug Reed, March 22, 2002  
NH Coastal Program, April 30

Motion to accept both requests and waive fees made by Chairman O'Reilly; second by Iocovozzi. Vote 3-0.

**Publications:** It was decided to hold on publication purchases until a later date.

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**Upcoming Meetings:**

1. West Nile Virus Meeting – none to attend.
2. REDC – To be turned over to Town Planner Tom Morgan.
3. DES classes – Hold until personnel hired for transfer station.
4. NHMA April 4, 2002 – Hampton Inn, no charge – To be attended by AA Newcomer and BOS.
5. Police Commission Meeting February 5, 2002 – To be attended by BOS Chairman O'Reilly.

New Correspondence & Business

**PFPOPE 457 Plan:** AA Newcomer will have a report in 2 weeks on references from other municipalities that are members of the plan.

**Paving Services Notice (DOT):** Notice will be sent to Dennis Messier at the Sewer Plant when the paving schedule is complete.

**Sansoucy Request for Information:** G. Sansoucy's office requested, for Attorney Upton, that the BOS acquire necessary information from Hawkeye Funding, Limited Partnership to complete the 2002 Reval on the NewingtonEnergy facility. A letter will be sent to Robert Bozgo, Vice President, informing him that his requested Bond Release for the Industrial Corridor road will not be released until Attorney Upton receives the information he has requested through Sansoucy's office.

**NHMA Bond Renewal:** Notice of Bond Renewals for employees were sent to the BOS from NHMA and reviewed. AA Newcomer will contact NHMA to discuss the possibility of adding AA's from the Selectmen's office and the Police Department.

**Worker's Compensation (WC) Memo:** It was noted that the plumbing and electrical inspector must each complete their employment forms as soon as possible to ensure WC coverage.

**Inspection Fees:** Building Inspector (BI) Charlie Smart recommended that the Selectmen charge a \$35 p/hour re-inspection fee for failures. Motion was made by Iocovozzi to add re-inspection fees at the rate of \$35 p/hour to the permits and fees list; second by Stuart. Vote 3-0.

It was noted that **BI Smart's office would be open each Monday from 4-7 p.m.** The Town Clerk will be notified of this change.

**JobsInNH.Com:** The network area is too wide for most jobs that are offered by the Town. The notice will be sent to the Board of Fire Engineers so they can post (at their option) the position for Fire Chief that will be vacant when Chief Wahl retires.

**Verizon Petition License:** A motion to sign the Verizon Petition License was made by Iocovozzi; second by Stuart. Vote 3-0. Signed License will be forwarded to the Town Clerk for her seal.

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**Resident Decal Policy:** A policy for resident decal use will be drafted by AA Newcomer to include:

- 2 year policy with a \$2 fee,
- Color change,
- Printed expiration dates, with the first group to expire in 2003,
- Old stickers must be returned to receive a new sticker,
- Vehicle registration numbers will be recorded on decal,
- Policy to be effective as of July 1, 2002.

**DES/Notice to Custom Pools:** The Department of Environmental Services sent Custom Pools a notice of correct, with a copy sent to the BOS. It was decided that it was not necessary for the Selectmen's Office to be involved with a follow-up letter.

**Use of Town Hall Policy – Request by Rhonda Bunker:** A request by Rhonda Bunker to obtain an application for use of the Town Hall, with a partial fee waiver, was denied. The organization requesting the hall is not a non-profit organization. Bunker's husband is currently a non-active, part-time employee with the Fire Department. BOS Chairman felt the policy would be stretched if a request were granted. Motion to deny request for application was made by O'Reilly; second by Iocovozzi. Vote 3-0. AA Newcomer will notify Bunker of the decision.

**Job Descriptions:** Job Descriptions for a Road Agent and a Secretary/Receptionist were reviewed and changes were recommended. Changes will be made and submitted at the next Selectmen's meeting for a vote. An ad for a 15-20 hour p/week Secretary/Receptionist will be placed in the newspaper by AA Newcomer.

**Other:** A copy of a letter was read from David DeReimer in Delaware / People's Rights Assoc. requesting a copy of the 52 names that were on the petition for secession. A motion was made by Chairman O'Reilly to deny the request; second by Stuart. Vote 3-0.

**At 8:00 p.m., a motion was made by Iocovozzi to go into non-public session** to discuss a legal and a personnel matter; second by Stuart. Vote-Iocovozzi, yes; Stuart, yes; O'Reilly, yes.

**At 8:35 p.m., a motion was made by O'Reilly to go into public session;** second by Iocovozzi. Vote 3-0.

**AA Newcomer was asked to draft a letter to the BOFE** stating that, prior to anyone occupying the newly renovated building, the BOS must inspect it. If work has been completed as requested, the BOS will turn that side of the building over to the BOFE.

**A motion was made by Chairman O'Reilly to temporarily appoint Leonard Thomas** as Road Agent (not to exceed 90 days) with the stipulation that he resign from his position as Police Commissioner; second by Iocovozzi. Vote 3-0.

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**A motion was made by Chairman O'Reilly to continue the current trash collection on an emergency basis until RFP's can be drafted, second by Iocovozzi. Vote 3-0.**

Chairman O'Reilly made a motion to adjourn the meeting; seconded by Iocovozzi; vote to adjourn 3-0. **Meeting was adjourned at 8:42 p.m.**

Respectfully submitted,

Susan Newcomer  
Administrative Assistant