

**Newington Board of Selectmen
Workshop Minutes**

**January 27, 2003
Newington Town Hall
6:00 p.m.**

In attendance: Board of Selectmen Chairman Cosmas Iocovozzi, Selectmen Jack O'Reilly, Selectmen Jan Stuart, AA Cynthia Gillespie, Building Inspector Charles Smart, Wil Corcoran, Corcoran Consulting and Donald Littlefield, United Industrial Services.

Call to Order at 6:05 p.m.

Donald Littlefield of United Industrial Services spoke to the Board of Selectmen regarding a proposal to set up a facility for the Newington residents to dispose of their waste oil, gas and anti-freeze at United Industrial's Newington location. The only thing the resident has to do is call ahead to let United Industrial know that they want to dump waste and show up with proof of residency. There is no need for a commitment on the part of the Town of Newington. Littlefield will write up the proposal and sent it to the attention of C. Gillespie AA this week. The Board of Selectmen will vote on it at the meeting of February 3, 2003.

6:15 Non-Public Session in accordance with RSA 91A:3, II Legal. No votes were taken.

6:55 Public

Building Inspector Communication

Building Inspector C. Smart asked if the Board of Selectman wanted to make changes to the Use of Town Property Ordinances. After some discussion the Board of Selectmen tabled this issue until further review.

There has been a complaint about the junk cars at a residence in Newington. The Board of Selectmen instructed BI Smart to go to the property and check out the situation. If there is a problem, it is in direct violation of the Town's Junk Yard Ordinance. C. Smart was also instructed to call the owners about removing the cars and maybe following up with a letter.

C. Smart told the Board of Selectmen that the report on the Loss Prevention Survey done by NHMA Insurance on the Stone School will be here by Friday. Smart also reported that he has been getting estimates on doing the needed repairs to the Stone School. He

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stated that Bobby Hart gave a quote to turn the water back on of \$100.00. The emergency lighting will be expensive, because of the wiring up-grades.

The report from RPF Associates on the Town Hall air quality was received. The findings focused on the extreme low humidity in the building. The recommendations were to ventilate the building for fresh air and to humidify the air. The Board of Selectmen authorized the purchase of a two Sonic humidifiers for the offices. Also, the board instructed the Building Inspector to start getting bids for the removal, cleaning and replacement of the ceiling tiles.

The Board of Selectmen authorized C. Smart to contact JSN Associates to start the engineering on the Police Station roof.

There was discussion on the Storm Drain run-off information.

Town Hall Use

A business meeting for Thermo Neslab was approved for January 30th.
An Italian Dinner for the Newington School Supporters was approved for February 14th.
Band Practice Sessions for the Seacoast Wind Ensemble was approved for the following dates: February 18th, June 17th & 24th, July 1, 8, 15, 22, 29th, and August 5th and 12th.

Signatures and Approvals

Selectmen O'Reilly made a motion to approve a veteran's tax credit for Granville Knox, of 33 Coleman Drive. Seconded by J. Stuart. Vote 3-0

Miscellaneous

There was discussion on the wording of the personnel policy regarding Holiday Pay. The question of who is eligible to receive Holiday Pay was brought up at the January 22nd Budget Meeting. Currently the personnel policy reads:

“When an employee, exclusive of police patrol and fire personnel is regularly scheduled to and does work on a Holiday, the employee shall be given an additional day off with pay or shall receive straight time pay for the day in addition to the employee's regular pay. **All police patrol and fire personnel shall receive an additional day's pay**

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for each of the holidays listed above regardless of whether they actually worked on those days.”

The problem with the wording of the policy is that currently all fire personnel regardless if they are in an administrative, salary position is receiving the additional Holiday pay. The Board of Selectmen stated the intent of this policy was for the non-salary, non-administrative personnel only to receive the Holiday pay. Selectmen O'Reilly made a motion to amend the wording of the personnel policy to read:

All non-salary, non-administrative police patrol and fire personnel shall receive an additional day's pay for each of the Holidays listed above regardless of whether they actually worked on those days.

Seconded by J. Stuart. Voted 3-0.

Adjournment: 7:55

Respectfully submitted,

Cynthia L. Gillespie
Administrative Assistant

