

**Newington Board of Selectmen
Meeting Minutes
January 16, 2007
Newington Town Hall
6:00 p.m.**

Preliminary

In attendance: Chairman Jack O'Reilly, Selectman Jan Stuart, Town Administrative Assistant Beatrice Marconi, Cyndi Gillespie, Fire Chief Greenleaf, Assistant Fire Chief Cote, Engineers Ruth Fletcher and Steve Sabine, Rick Stern, Fox Point Advisory Board, Kelly Davis of Sumner Davis Architects and Building Inspector Charlie Smart. Selectman Cosmas Iocovozzi was absent.

Chairman O'Reilly called the meeting to order at 6:01PM.

Chief Roy Greenleaf presented the Fire Department's Budget request

- * Salaries showed a 5% increase which included steps, merit and the 2.8% C.O.L.A. Dennis & the Chief will have not only the 2.8% but also a 1.5% on top of that.
- * Longevity went down.
- * Leave buy out: Our personnel policy does not define days as far as vacation. The Fire Department days are comprised of 24 hours as that equals a shift. This Leave Buy Out line is as a result of a policy the Engineers and Fire Department created to eliminate further confusion on the definition of a day. This is one of the reasons over time was so high in 2006. This is a one time buy out bringing everyone back to a 10 day level plane.
- * Overtime: It is high for several reasons, 1 of which is when ambulance runs go to any hospital (excluding Portsmouth Regional) a shift has to be called in to cover the Fire station. Regarding call personnel filling in for station coverage, that is limited to four people- only 2 of which they can use.
- * Spending was close to being halted mid year due to large overage in overtime (storms, vacation, etc). So to see lines not used means they were not critical.
- * Phone has not gone down as hoped with the conversion to BayRing however it may be possible the T-1 is coming out of this line rather than leased equipment.
- * DEFIB is leased/buy for five years. Copier and pagers are leased as well.
- * Dues/Subscriptions –NHPA books, memberships, Fire Chiefs, Assistants and Chiefs and Certain Officers.
- * Haz Mat costs went up approximately 2,000 (Newington's portion as the City of Portsmouth gets the bulk of the total amount)
- * Phone System needs to be updated this year.
- * SCBA not spent in 2006 as they had thought would be because a lot of that was donated.
- * Vehicle maintenance- Although new in fleet, the other trucks are getting older. The next truck down is a 1977 and it won't see any action on replacement for 5 years.
- * Alarm Maintenance- Had 2 lines- combined. Radio boxes are coming out for the buildings.
- * Brought in \$56,000 in reviews and are turning back approx \$37,000 from unspent.
- * Chairman O'Reilly just isn't comfortable with vehicle maintenance.
- * The Board of Selectmen feels as if they should have been notified of the leave policy.

Assistant Fire Chief, Dennis Cote, spoke of a survey he did of towns. 288 hours seemed too high. In 1996/1997 a definition of a day was asked of the Board and no answer or clarity was given. Fire Chief, Roy Greenleaf explained the leave policy, which includes clauses mandating use of vacation day (see attached policy)

- * Retirement also went up 15%-mandated.

Selectman Stuart moved to recommend the Newington Fire Department budget of \$1,143,482. *Chairman O'Reilly seconded. Motion passed 2-0.*

Selectman Stuart moved to appoint Brian Haberstroh to the Fox Point Advisory Board. *Chairman O'Reilly seconded* the motion So voted 2-0 *motion passed.*

Fox Point Advisory Committee, consisting of Brian Haberstroh, Cliff Abbott, Laura Patterson, Robert Simms, Charlie Smart, Kelly Davis (Architects) and Leslie Brock (Absent)

Kelly Davis spoke of the plans for the Carriage House at Fox Point. He said upstairs would remain unoccupied but a stairway would be constructed. Main room would consist of 2 main assembly rooms with versatility of using 1 or 2 both rooms. 150 to 160 people to a room. One side has nice floor that could be refinished. Try to preserve the feeling of the building. Is not a historic restoration, it is a historic renovation.

Downstairs- Mechanical, storage of tables and chairs, recreation misc equipment and a place for grounds keeping equipment, etc.

Septic Design is separate. This plan must pass conceptual acceptance first then become more detailed.

Limited heated area mainly for water pipes, in essence is a 3 season facility.

Deck on back side will be around. 10' and may be enclosable in time.

Kelly and Brian suggest a master plan for long term Fox Point planning.

Cost estimate coming by next.

The Carriage House in on the State Register.

The kitchen designed is like a prep kitchen-not a serving kitchen.

Chairman O'Reilly explained we will need a change in the warrant article for Fox Point pavilion to cover renovation over construction.

Chairman O'Reilly asked if it could be done in phases i.e. windows, baths, etc over time. Yes it could. Chairman O'Reilly asked for an implementation plan and costs.

Selectman Stuart asked if the committee could get drawing/prices for a pavilion style facility to present to the people. Brian wanted to know how much money would be available for drawings and costs. They will get a price for drawings hopefully around \$1000.00.

Meeting House Plans

Stabilization and Preservation Plans are being worked on.

Will create order of work that be done with costs based on priority. Steeple will be straightened. Meeting House is on National Registry. As far as grant money, L. Chip has limited funding. Rick Stern says HDC keeps the Meeting House renovation on L Chip list.

Electrical and security system (and mouse holes) work needed. Selectman Stuart would like a guestimate. Kelly says impossible till needs are defined. Charlie or Rick will address holes in door. Kelly will report back.

Selectman Stuart moved to appoint Peggy Lamson, George Fletcher and Cliff Abbott to the Highway Building and Site Advisory Board as well as Len Thomas-Road Agent. *Chairman O'Reilly seconded* the motion. So voted 2-0, *motion passed*.

Town Hall Use

Seacoast Wind Ensemble-OTH-2nd fl – June 12 – 6 to 10pm
Seacoast Wind Ensemble-TownHall-Audi- Feb 20 & Apr 17 – 6 to 10pm
Town Hall Audi-Church Fair- Nov 14-16 (set up) Fair on Nov 17
Town Hall Audi-Jan 21-Memorial Reception-all day-Requested by Jason Smith

All four requests were approved with the fees waived for the Church Fair and Wind Ensemble.

Beal's Abatement Map 52/6

Selectman Stuart moved to abate the December amount as the property was given to the Town. *Chairman O'Reilly seconded* the motion. So voted 2-0, *motion passed*.

Rick Stern spoke of hoping to have a check book for the Cemetery Trustees, as the Library Trustees have one. Selectman Stuart mentioned that it is a Cemetery Committee, not trustees. Cyndi Gillespie was going to contact the DRA or Auditors to get any restrictions on the matter.

Selectman Stuart moved to adjourn at 8:15. *Chairman O'Reilly* seconded the motion. 2-0, *motion passed*.

Respectively Submitted,

Beatrice Marconi
Administrative Assistant