

**NEWINGTON FIRE & RESCUE
BOARD OF FIRE ENGINEERS
MONTHLY MEETING MINUTES**

Regular Monthly Meeting—May 2008

The regular monthly meeting of the Newington, NH Board of Fire Engineers was called to order June 10, 2008 at 1900 hrs by Chairman Wilbur Goins. Engineer Ruth Fletcher, Engineer Steve Sabine, Chief Roy Greenleaf and Assistant Chief Dale Sylvia attended. Department secretary Sarah McQuade was present to record the minutes.

Previous meeting:

Engineer Sabine moved to accept the minutes of the prior month's meetings. Engineer Fletcher seconded. Unanimous.

Chief's Report:

Engineer Fletcher moved to accept the report as written. Engineer Sabine seconded. Unanimous.

Purchase Orders:

<u>P.O. #</u>	<u>PAYEE</u>	<u>AMOUNT</u>	<u>MEMO</u>
17977	Bergeron Protective Clothing	\$1445.98	Turnout gear
17975	Portsmouth Ford	\$390.04	Work to U1
17974	Sullivan Tire	\$409.66	A1 tires
17973	Portsmouth Chevrolet	\$258.00	Exterior work to Car 1
17972	Roland Bradeen	\$290.60	Valve for Car 1
17971	Lovewell Mountain Regalia	\$275.00	Patches
17970	New England Emergency Equipment	\$463.52	Hose
17968	ACS Government Solutions	\$955.00	Software support renewal
17967	Bergeron Protective Clothing	\$1127.51	Helmets and pants
17966	Seacoast Chief Fire Officers	\$1155.00	START team membership
17965	Air Cleaning Specialists	\$1506.00	Plymovent maintenance contract

Old Business:

The budget was reviewed. Despite extensive short-staffing due to extended disability leaves, the department is within budget parameters to date due to the shifts worked by salaried chief officers and the shifts covered by call department members who have been taken on as temporary full-time employees. Sarah McQuade indicated that she had looked at the overtime and believed we could still be within budget for the year. Chairman Goins inquired about the rising cost of fuel, which has also been determined to be within the budget guidelines thus far.

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New Business:

Firefighter Mark Merrill and Lead Firefighter Myrick Bunker received letters of appreciation for the extensive work that they did off-duty on the kitchen renovation project.

The Board went into executive session re: personnel at 1931 hours by unanimous vote and emerged at 1944 hours. Minutes are sealed.

The Burns Security bill received by the fire department for the rewiring of the church steeple was discussed. All of the wiring in the steeple and on one side of the building had shorted out while men were working in the steeple, leading the Chief to call in Burns Security to restore the fire alarms on an emergency basis. Because the situation was an emergency, the Chief did not ask for prior authorization from the Board of Selectmen, who have declined to pay the bill as a result. Engineer Fletcher planned to go to the upcoming Board of Selectmen meeting to discuss.

Upcoming budget items were discussed, including the hydrostatic testing of SCBA bottles, new locks on the door including a code lock on the front door, new transponders for the overhead doors on the truck bays (which should be a building maintenance item), and physical fitness equipment that was budgeted for this year. Engineer Fletcher moved to purchase the fitness equipment. Engineer Sabine seconded. Motion passes unanimously.

The Chief requested permission to attend another conference in Denver, for which he will take vacation time. Engineer Fletcher moved to authorize this expense. Engineer Sabine seconded. Motion passes unanimously.

Chief's Comments:

None.

The meeting was adjourned by motion of Engineer Fletcher at 2021 hrs.

Respectfully submitted,

Sarah McQuade