

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

Present: Budget Committee Members

Alfred Smith (Chairman), Kay Akerley, Leslie Brock, Candice Cantaloupo,
Laura Coleman, Gail Pare, Jack Anderson and Wil Gilbert

Those not in attendance: Denis Acton and Richard Spinney

Board of Selectmen Representative Jack O'Reilly, AA Gillespie, Cosmas
Iocovozzi, Jan Stuart

Resident: Jack Pare

The Budget Committee Chairman Alfred Smith called the meeting to order at 10:05 a.m. The purpose of the meeting was to review the budget of the General Government.

Budget Committee member, Laura Coleman made the motion to recommend the General Government budget of \$1,107,009. Seconded by Budget Committee member, Candice Cantaloupo.

General Government

Chairman Smith asked why the salaries were increased. Selectman O'Reilly responded that the employees received a 3% COLA and AA Gillespie received a 2% merit raise. Selectman O'Reilly added that there would be a 10% increase in all of the stipends across the board, except the Deputy Treasurer's stipend which was increased from \$150 to \$400 on the request of the Treasurer. Leslie Brock asked what the job of the Treasurer is. Selectman O'Reilly answered that the Treasurer reports the Town's finances monthly, he is also responsible for any investments made on behalf of the Town. Laura Coleman, who serves as Deputy Treasurer, told the Budget Committee that the Treasurer is responsible for two checking accounts. Budget Committee member, Jack Anderson asked why the Treasurer's pay has increased so much within a short amount of time. Laura Coleman said there is a lot of time involved with the job. Also the office is not set up properly to make the Treasurer's job easy. She said that there is really no place in the Town Office for the Treasurer to work. Chairman Smith stated that under the RSAs the Treasurer is allowed to set their own hours and work place. Selectman O'Reilly said that the Town Office has limited places for people to work. He added that his wife is the Treasurer for the School and she does all her work at home. Chairman Smith stated that the increase in stipends is a good idea because they have not been changed in a number of years and we have outstanding people in these positions taking care of the business of the Town.

Budget Committee member, Kay Akerley asked about the Building Inspector's salary. Chairman O'Reilly said that Building Inspector Smart is now full time, due to changes in the NH Retirement (35 hours constitutes as full time). The salary for BI Smart is split between Planning Board Engineering and Code Enforcement because of the work he does.

NEWINGTON BUDGET COMMITTEE

Meeting Minutes

February 7, 2004

Chairman Smith asked about the seminars and training line. Jack O'Reilly said that AA Gillespie was certified through NHMA for Management Leadership.

Chairman Smith asked about the decrease in payroll processing. Selectman O'Reilly stated that AA Gillespie is now doing payroll in house, so the Town does not have to contract it out to ADP.

Kay Akerley asked why Telephone expense is so much. AA Gillespie stated that some of the cost is the alarm lines for the Historic Buildings.

Laura Coleman asked what is in the recording fees line. Selectman O'Reilly said that some of it is from the Town Clerk recording marriages and deaths. AA Gillespie stated that also the Assessor gets copies from the Registry on all changes in properties such as sales.

Kay Akerley asked what equipment is leased. AA Gillespie stated that the copier and the telephone system are both leased. Chairman Smith stated that the advantage of leasing equipment is the maintenance. Selectman O'Reilly stated that last year the office had two telephones replaced for free because they are leased.

Selectman O'Reilly stated that last year the Town Office had a lot of computer problems. The server was repaired twice and the back up drive went down two or three times. Laura Coleman asked if the Town has looked into the possibility of leasing a computer system. AA Gillespie said that Tom is investigating the best possible solution, but hasn't gotten that far yet.

Laura Coleman asked who is included in the wage line. AA Gillespie said that the wage line included her wages and her assistant Brenda's wages. Brenda's wages are about \$17,000. Ms. Coleman asked why there was no raise other than the COLA for the Town Planner, Tom Morgan. Selectman O'Reilly responded that Tom is compensated in other ways, such as four additional vacation days and he got longevity pay four years earlier. Ms. Coleman said that she is concerned that if Tom Morgan is responsible for the computers and other things over and above his Planning responsibilities then he should be compensated for that. Selectman O'Reilly responded that Tom Morgan's salary is listed under Planning Board, and should be discussed further at the Public Hearing.

Jack Anderson asked why the electrical and plumbing inspectors received a 17% raise to their stipends. Selectman O'Reilly answered that they are not paid hourly they are just compensated with a stipend for all the hours that they put in. They are putting in a tremendous amount of hours. Chairman Smith mentioned the four new restaurants and a new bank in just the commercial area.

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

Laura Coleman asked about the contingency line and what that is used for. Selectman O'Reilly responded that the contingency line is for things like the retirement party for Dick Rines and if the Selectmen want to send flowers to someone. It is used for unexpected items that have not been budgeted for.

Jack Anderson asked why the Vehicle maintenance line has increased by 100%. Selectman O'Reilly said the Town Office car that BI Smart is using is on its last leg. He added that after Town Meeting the Police Department will receive two new cars, and the Town Office car will be replaced with one of the old police cars. The car that the Town Office is using now will be placed out to Bid.

There was discussion on the revaluation of the Town. Selectman O'Reilly said that the State requires that every Town be recertified every five years. Newington is on the State's cycle for recertification for 2005. In order to be certified all property values must be between 95-110%. If the Town slips under this scale, the State is entitled to demand a total revaluation which would be quite expensive for the Town. The Town has a three year contract with Wil Corcoran Consulting to do the assessments. Susan Henderson, a representative for Corcoran Consulting, is in the Town Office at least once a week and is still talking to residents about abatements and issues like that.

Chairman Smith asked what legal issues the Town is dealing with currently. Selectman O'Reilly said there are issues with Sprague's abatement, noise issues with the PDA, Tyco BTLA, the Old Town Forest, the Coalition and the Greenland mall. Jack Anderson asked what each lawyer does for the Town. Selectman O'Reilly stated that Upton & Hatfield handles most of our utilities (lawsuit with Sprague and Tyco, etc). Peter Laughlin handles land use issues. Donahue & Ratigan handles the power plant and the Industrial Corridor Road. Akin/Gump/ Strauss are the noise experts in Washington. They handle noise issues at Pease. McNeil is the Town's attorney he handles the Town Forest, Greenland Mall issues and the noise issues at Pease and the PDA and personnel issues. Mulvey is for general legal counsel. The Coalition handles the State wide property tax. Laura Coleman asked what the money for Coakley is. AA Gillespie said that it is for Attorney Ahlgren to keep the records on the Coakley landfill closer.

Chairman Smith asked about the decrease in the salary line under Town Buildings Administration. Selectman O'Reilly said that Dick Rines retired and the new custodian was hired in at less money. The health and dental lines are at zero because the new custodian is on his wife's insurance. Chairman Smith mentioned the overage in maintenance supplies. Selectman O'Reilly said that all the cleaning and paper products, mop heads, and light bulbs, etc. for all the buildings are purchased from that line.

NEWINGTON BUDGET COMMITTEE

Meeting Minutes

February 7, 2004

Kay Akerley asked why the electricity budget under Town Hall went from \$30,000 to \$13,000. AA Gillespie explained that electricity for the Fire, Police and Town Hall use to be budgeted together, now it is broken out by building. There was a discussion on what maintenance & repairs are scheduled to be done in the Town Hall this year. Selectman O'Reilly said the auditorium floor needs to be replaced. The cost should be around \$30,000 of which \$9,000 will be for asbestos abatement. Building Inspector Smart added that the Town will not know the exact costs until the floor is pulled up. He explained that the tile was put down before the concrete gassed off, so now there is a calcium reaction happening.

Selectman O'Reilly also said that the Town is also looking at repairing the generator in the Town Hall this year. BI Smart said that the generator will have to be replaced within the next couple of years. Selectman O'Reilly said that it will be replaced with one like the generator at the Police Station. BI Smart said it will probably run around \$30,000. BI Smart explained that the Town Hall is the designated Town Emergency Shelter. This generator does not have a separate cooling system, it runs off municipal water. So if the region losses power there will be no power in the building, so we can not use the building for the emergency shelter. The other issue is that the generator is about 25 years old. Laura Coleman stressed that the floor in the Hall will be the biggest reason for the increase in building maintenance. Selectman O'Reilly stated that the repairs last year included the replacement of all the ceiling titles, due to the poor air quality in the building. BI Smart stated that the heating system in this building can not be cleaned because the duct work has fiberglass in it. If the duct work is cleaned the fiberglass will be released into the air. The ceiling tiles act as the filters for the return air to the Heating system. There is still a need to run humidifiers in the offices because the humidity level is only 19%.

Selectman O'Reilly stated that the outside of the Town garage will be painted this year. Last year a new hot water heater and hand sink were purchased and installed in the Town Garage.

Kay Akerley asked why it costs the same to heat the garage as the library. Selectman O'Reilly answered that the garage has the large bay doors that are being open and closed all the time. Also the road crew is working in there every day. The library is not open every day.

Chairman Smith asked for the scheduled maintenance on the library. Selectman O'Reilly stated that the Trustees asked for some interior painting this year.

Selectman O'Reilly said that the walk way at the Meeting Hour needs to be replaced. Gail Pare said that a brick walk way was approved by the Historic District Commission. Ms. Pare asked about the steeple being repaired. She stated that when the bell was being repaired there was talk of getting a weather tight roof on the steeple, under where the bell sits. Laura Coleman said she thought that the work had already been budgeted for in previous budgets. Chairman Smith asked if this was part of the structural inspection of the steeple that was supposed to have been

NEWINGTON BUDGET COMMITTEE

Meeting Minutes

February 7, 2004

done two years ago. Jack Pare said that the structural inspection has been done and the structure passed with flying colors. However, the question now is will the steeple leak water. He added that there are wooden shingles that are being affected by acid rain. It's only a matter of time before the roof starts leaking. Selectman O'Reilly stated that this year the Town can get another inspection and any needed repairs can be scheduled into next years budget. Leslie Brock asked why the Town is paying for that structure when a congregation meets there. Selectman O'Reilly and Chairman Smith said that it is not a church; officially it is the Town Meeting House. The congregation pays money to the Town each year. This money goes into the General Fund and is accounted for as Payment in Lieu of Taxes. The congregation also makes donations towards the upkeep of the building such as painting the outside and purchasing new cushions. Gail Pare said this is not a unique situation to Newington. There are a number of meeting houses in New Hampshire that are owned by Towns. She added that it's wonderful that an old building like this with so much history is still being used.

Kay Akerley asked why it was higher to heat the Fire Station than the Police Station. Selectman O'Reilly answered that the bay area of the Fire Station makes it more expensive to heat.

Chairman Smith asked if the maintenance for the Fire Station included the new mezzanine. Selectman O'Reilly confirmed. There was discussion on which bay the mezzanine would be built in. The mezzanine will provide the department with much needed overhead storage. BI Smart pointed out that the concrete floor in that bay needs to be replaced. He added it will cost less to cut out the floor and pour the pads for the mezzanine at the same time as pouring the bay floor.

Fire Chief Roy Greenleaf came into the meeting to address the Budget Committee about Warrant Articles proposed by the Fire Department. He further explained the mezzanine. The mezzanine will be located over the top of one of the bays at the rear of the Station. It will be high enough that the utility vehicle could park underneath it. The hose, portable pumps, and any remaining equipment and foam (that is currently against the back wall) will be stored on the mezzanine. Clearance height will be 10'7 to the roof and the total square footage will be 320. Jack Anderson asked the reason behind building the mezzanine. Chief Greenleaf said that response time will be quicker due to the lack of clutter and better use of space. So basically it's for convenience and safety reasons.

The proposed Warrant Articles from the Fire Department were discussed. Chief Greenleaf said that two of the articles are to create Special Revenue Funds and two of the articles are to appropriate for these Funds. He further explained the intent is to use the current Capital Reserve Fund to purchase a new ambulance, this year or hopefully by next year. There is not enough money in the Capital Reserve Fund to purchase the ambulance yet. By using the money from the Capital Reserve Fund, plus any money raised this year in the Emergency Medical Service

NEWINGTON BUDGET COMMITTEE

Meeting Minutes

February 7, 2004

Special Revenue Fund, off-set by the trade-in of the old ambulance he plans to have enough money. At that time the old Ambulance Capital Reserve Fund will be done away with, this will be the last year for the Capital Reserve Fund. The Special Revenue Capital Reserve Fund is based on user fees not taxes. Selectman O'Reilly asked how much a new ambulance will cost. Chief Greenleaf said between \$90,000 and \$110,000. He added that the Department is looking at buying a Demo, which will cost less. He believes he will be able to get about \$10,000 for the trade-in. Selectman O'Reilly said that the Board of Selectmen was concerned with the \$400,000 appropriation in Article #5 for this purpose. Chief Greenleaf said he has no problem lowering the appropriation to \$200,000.

Selectman Iocovozzi stated that his concern with Warrant Article #4 is that the wording does not included the phase Ambulance Vehicle. Chief Greenleaf stated that it is the intent to purchase ambulance vehicles from this Fund. Selectman O'Reilly asked if adding the words ambulance vehicle to the Warrant Article would help clarify its meaning. Chief Greenleaf said he has no problem with the change in the wording.

Chief Greenleaf also addressed the Budget Committee about Warrant Article #6. This Article is to establish a Special Revenue Fund for maintaining, replacing, upgrading and operating Fire Alarm Systems. The revenue from fines and new alarm systems will fund this account. Again Selectman O'Reilly stated that the concern of the Board of Selectmen was the appropriation in Article #7 of \$200,000 for this purpose. Chief Greenleaf said he has no problem lowering the appropriation to \$100,000.

Laura Coleman asked if the amount in the Fund was at \$200,000, what happens to any additional revenue. Selectman O'Reilly said that additional revenue at that point would revert back to the General Fund. Chief Greenleaf stated that all expenditures from these Funds must be approved by the Board of Selectmen. Gail Pare pointed out that RSA 31:95c states that this Fund can be rescinded. So if these Funds are approved and the Town feels that they are not being managed properly they can be dissolved by Warrant Article.

There was discussion on the need for a new HVAC system at the Police Station. Gail Pare asked if there are two systems in the building now. BI Smart answered that there are two systems, but the main system is designed poorly. Jack Anderson asked if the new HVAC system is a necessary expense for the Police Station. BI Smart answered yes, it is. The cost goes towards HVAC for the whole first floor. The system that is currently installed is compromising the air quality as well as air conditioning and heating. The units that will be installed are more efficient and could possibly lower the electric and heating bills. Also there are space heaters being used in the building because of the heating problems. Jack Anderson asked if there will be other proposals. Selectmen O'Reilly said that the job will be placed out for Bid. Last year the roof on the Police Station was replaced at a cost of approximately \$37,000.

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

There was discussion on the Old Town Hall and Old Stone School. Jack O'Reilly explained that there will be a building committee formed to advise and recommend what should be done with the buildings. Austin Architects estimated a cost of \$800,000 per building to repair and make them ADA compliant. He added that the Town may have to go out for a Bond for these buildings.

Chairman Smith mentioned that the amount the Town Donates to Regional Associations has decreased over the last few years. Jack Anderson asked if the Town receives services from all of these Associations and if so at what level. AA Gillespie stated that she has detailed reports from the individual Associations if he wanted to review them. Mr. Anderson mentioned that he never knew that the Town donated to these places and many residents probably don't know either. Selectman O'Reilly stated that the Town uses Cross Roads a lot to refer welfare people for housing. He also said Compass Care provides the Town with free monthly Blood Pressure screening and flu shot clinics for senior citizens. AA Gillespie stated that the Associations are happy to come before the Budget Committee to give a presentation on what services they provide. She added that a good idea would be to get pamphlets from these groups and have them on a rack in the lobby for residents. Selectman O'Reilly said this should be put in the next newsletter.

There was discussion on the Code Enforcement budget. Laura Coleman asked about the salary for the Code Enforcement Officer, Charles Smart. His salary is currently split between the salary line under Code Enforcement and the Engineering line under Planning. BI Smart said that only \$4,400 came out of Planning, Engineering. Selectman Iocovozzi stated that the planning board utilizes Charlie Smart's services, abilities and time. Laura Coleman asked if Charlie was salary. Selectman O'Reilly answered that he is paid for 35 hours a week and earns comp time. Chairman Smith requested that the salary for BI Smart be paid from one account, not split between two. Selectman O'Reilly made the point that Road Agent Leonard Thomas is also paid out of several different accounts. Chairman Smith said that Road Agent Thomas does many different services. The Building Inspector's salary should be one account because he provides the same services repeatedly. BI Smart pointed out to the committee the total revenue brought in from fees, permits and applications in the Code Enforcement Department. Last year the total revenue was \$58,888 representing over \$8,000,000 in construction value. Selectman O'Reilly said that AA Gillespie will adjust the budget and the MS-7 to show that BI Smart's salary is coming from one account.

There was discussion on the Transfer Station Collections and Disposals. Gail Pare asked if Portsmouth does the hazardous waste disposal and if so, could the Town please advertise this better. Jack O'Reilly nodded and said that would be appropriate. Jack Anderson asked how often the hazardous waste day occurs. Jack O'Reilly said that qualified hazardous waste technicians are available twice a year for the disposal. Selectman Iocovozzi said that it would

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

cost too much for the Town to provide this service more often and on our own. Selectman O'Reilly said that oil can be taken to Waste Management for free. Selectman O'Reilly stated what a great job Kenny Pickering does running the transfer station. Chairman Smith said he could not think of a better person for the job. Gail Pare asked about recycling in Newington for magazines and cardboard. Selectman Iocovozzi said that it is cheaper to destroy cardboard than recycle it.

Selectman O'Reilly pointed out that contracted services is decreased because the Town does not have to hire Billy Beals' bulldozer any more, since the purchase of the new one last year.

Chairman Smith noted that Lamprey Closure and Coakley OU2 have been moved to Debt Service this year, where the expense really belongs.

Selectman O'Reilly said that Mike Morrison, the entomologist, is very accommodating to residents. If someone calls and says their street needs to be sprayed, he will usually come right over. If a resident does not want their property sprayed he will accommodate them also. Selectman O'Reilly said it's hard to estimate how bad the mosquito's season will be this year.

Selectman O'Reilly said that the Welfare account has been used 3-4 times already this year. Whenever someone moves into the Newington Inn, they become the Town's responsibility. If that person can not afford food or rent the Town has to supply them with an emergency food voucher or a rent voucher. There has also been a time when residents have not been able to afford heating fuel.

Chairman Smith asked about the increase in Hydrant Rentals. Selectman O'Reilly stated it is because of the addition of the Industrial Corridor Road (Shattuck Way) and the addition of more hydrants.

Selectman O'Reilly told the committee that John Newick of Fabyan Point Groundscare has a two year contract to take care of grounds keeping. A bid was put out for the cemetery landscaping and it was also awarded to John Newick.

Chairman Smith asked about the new line item for gravel pit maintenance. Selectman Iocovozzi said that the gravel pit is becoming a liability to the Town because people keep taking away from the bottom of the pit which has created a 30 foot cliff. He stressed the danger of kids with motorcycles and ATVs take advantage of this area. Selectman Iocovozzi said the Town must start to better manage Town property because the liabilities will grow greater. Gail Pare asked what the \$5,000 was going to do. Selectman Iocovozzi said this will go towards reshaping the bank and cutting the slope. Selectman O'Reilly stressed the Town pit needs to be protected as

NEWINGTON BUDGET COMMITTEE

Meeting Minutes

February 7, 2004

do the Town residents, especially youth that might go into the pit and have it collapse on them. Selectman Iocovozzi said that under the ordinance of the Town any resident can have one 7 yard load of gravel free each year. However, there are also boundary issues and the Selectmen do not want to take gravel from someone's property, so there is a need for fencing.

There were questions on the recreation field budget. Selectman O'Reilly said that this includes fixing the water fountain, fixing the tennis courts, and adding dirt to the infield. Laura Coleman asked about who takes care of cat o' nine tails. Selectman O'Reilly answered that Mike Morrison handles that for free.

Debt Service was reviewed. NHDES Revolving Loan is for Coakley OU1. Chairman Smith asked why there was no request for TANS. AA Gillespie stated that TANS is a short term note that the Town would borrow for cash flow proposes, in anticipation of Property Taxes coming in. She stated that the Town has not needed this in the past, so the Selectman did not request it this year. Leslie Brock asked for the balance of OU1 and OU2. AA Gillespie said the balance of OU2 is \$57,480 and the Town is paying \$4,600 a year Selectman O'Reilly said he believed that OU1 will be another 15 years. OU1 balance is \$315,000 and the Town pays \$26,705 a year.

Chairman Smith stated that the \$53,000 in Capital Outlay is for the two Police Cruisers that will be purchased this year. One of the old Cruisers will be given to the Building Inspector the other will be given to the Fire Department.

Chairman Smith asked if there were any further questions or discussion on the General Government Budget. There being none Chairman Smith called for a vote to accept the General Government Budget in the amount of \$1,107,009 pending the change in the Building Inspector's salary. Vote: Motion carried; none opposed.

2004 WARRANT ARTICLES:

ARTICLE 4. Shall the Town adopt the provisions of RSA 31:95-c to restrict 100% of revenues from Newington Ambulance and EMS calls to expenditures for the purpose of providing ambulance and emergency medical services? Such revenues and expenditures shall be accounted for in a Special Revenue Fund to be known as the Newington Emergency Medical Services Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund source of revenue.

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

ARTICLE 5. If voters of the Town of Newington approve Article 4 shall the Town appropriate up to the sum of \$400,000 from revenues generated from ambulance and emergency service calls for providing, improving, and/or enhancing ambulance and emergency medical services? Adoption of this article will have no effect on the Town's tax rate.

Motion to Table the recommendation of Article #5 pending the rewording of Article #4 and the change of the appropriation from \$400,000 to \$200,000 was made by Selectman O'Reilly. Seconded by Gail Pare.

ARTICLE 6. Shall the Town adopt the provisions of RSA 31:95-c to restrict 100% of revenues from Fire Alarm Maintenance Fees to expenditures for the purpose of maintaining, replacing, upgrading, and/or operating Fire Alarm System? Such revenues and expenditures shall be accounted for in a Special Revenue Fund to be known as the Fire Alarm Fund, separate from the general fund. Any surplus in said fund shall not be deemed part of the general fund accumulated surplus and shall be expended only after a vote by the legislative body to appropriate a specific amount from said fund for a specific purpose related to the purpose of the fund source of revenue.

ARTICLE 7. If the voters of the Town of Newington approve Article 6 shall the town appropriate up to the sum of \$200,000 from revenues generated from fire alarm fees and /or fines to operate, maintain, and upgrade the Fire Alarm System in Town of Newington? Adoption of this article will have no effect on the town's tax rate.

Motion to Table the recommendation of Article #7 pending the change of the appropriation from \$200,000 to \$100,000 was made by Gail Pare. Seconded by Selectman O'Reilly.

ARTICLE 8. Shall the Town raise \$9,176.00 and appropriate \$91,760.00 to fund the Fire Operations and Firefighter Safety program? The Federal Emergency Management Agency will contribute \$82,584.00 as part of the Assistance to Firefighters Grant Program for a total program cost of \$91,760.00. The grant targets two areas of Firefighters Assistance: Equipment \$47,660.00 and Construction \$44,100.00. This appropriation is in addition to the operating budget (Majority vote required.)

**Motion to accept Article #8 was made by Wil Gilbert. Seconded by Gail Pare.
Vote: Motion Passed with None Opposed.**

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

ARTICLE 9. Shall the Town appropriate \$23,698.00 to fund Firefighter's Personal Protective and Detection Equipment? The Federal Emergency Management Agency will contribute \$1,818.00 from 2003 Homeland I Grant; \$1,880.00 from 2003 Homeland II Grant; \$20,000.00 from 2003 Competitive Award. This appropriation is in addition to the operating budget. (Majority vote required.)

**Motion to accept Article #9 was made by Gail Pare. Seconded by Kay Akerley.
Vote: Motion Passed with None Opposed.**

ARTICLE 10. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$ 50,000) to be placed in the existing Conservation Fund established in accordance with RSA 36-A:5 to be used for expenses associated with the purchase of conservation land and open space, easements, wetlands, and other land management acquisitions.

**Motion to accept Article #10 was made by Gail Pare. Seconded by Selectman O'Reilly.
Vote: Motion Passed with One Opposed. Those in favor-Laura Coleman, Candice Cantaloupo, Leslie Brock, Jack Anderson, Kay Akerley, Selectman O'Reilly, Gail Pare-7 YES. Those Opposed-Wil Gilbert-1 NO.**

ARTICLE 11. To see if the Town of Newington will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of major Municipal Building Renovations and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund and to appoint the Board of Selectmen as agents to expend from this fund..

Motion to Table the recommendation of Article #11 pending rewording of the article to replace the word "Renovations" with "Emergency Repairs", was made by Wil Gilbert. Seconded by Gail Pare.

ARTICLE 12. To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in the existing Capital Reserve Fund for the replacement and/or repair of vehicles operated by the Fire Department

**Motion to accept Article #12 was made by Gail Pare. Seconded by Leslie Brock.
Vote: Motion Passed with None Opposed.**

ARTICLE 13. To see if the Town will vote to raise and appropriate the sum of Thirty Five Thousand Dollars (\$35,000) to be placed in the existing Capital Reserve Fund for the Revaluation of the Town.

**Motion to accept Article #13 was made by Kay Akerley. Seconded by Selectman O'Reilly.
Vote: Motion Passed with None Opposed.**

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

ARTICLE 14. To see if the Town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) to be placed in the existing Capital Reserve Fund for the replacement of the Town Ambulance and any major medical equipment.

Motion to accept Article #14 was made by Gail Pare. Seconded by Jack Anderson.

Vote: Motion Passed with None Opposed.

ARTICLE 15. To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be placed in the existing Capital Reserve Fund for the Fox Point Pavilion.

Motion to Table the recommendation of Article #15 pending a review of the verbatim minutes of last years Town Meeting in order to clarify the wording of the amendment to this Article that was made at that time, was made by Gail Pare. Seconded by Leslie Brock.

ARTICLE 16. To see if the Town of Newington will vote to establish an Expendable Trust Fund under the provisions of RSA 31:19-a, to be known as the Town Employee's Accumulated Leave Fund, for the purpose of payments of Severance to Town Employees in accordance with the Town's Personnel Policy and to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be placed in this fund and to appoint the Board of Selectmen as agents to expend from this fund.

Motion to accept Article #16 was made by Leslie Brock. Seconded by Candice Cantaloupo.

Vote: Motion Passed with One Opposed. Those in favor-Laura Coleman, Candice Cantaloupo, Leslie Brock, Jack Anderson, Wil Gilbert, Selectman O'Reilly, Gail Pare-7 YES. Those Opposed-Kay Akerley-1 NO.

ARTICLE 17. To see if the Town will vote to raise and appropriate the sum of Ten Thousand Dollars (\$10,000) to be placed in the existing Capital Reserve Fund for Fire Department Communications.

Motion to accept Article #17 was made by Selectman O'Reilly. Seconded by Gail Pare.

Vote: Motion Passed with None Opposed.

ARTICLE 18. To see if the Town will vote to increase the compensation for the Town Clerk from \$14,000 to \$15,400 annually and to raise One Thousand, Four Hundred Dollars (\$1,400) to fund this purpose for year 2004. This appropriation is in addition to the operating budget.

Motion to accept Article #18 was made by Wil Gilbert. Seconded by Laura Coleman.

Vote: Motion Passed with None Opposed.

NEWINGTON BUDGET COMMITTEE

Meeting Minutes
February 7, 2004

There being no further business before the Budget Committee, a motion was made to adjourn the meeting at 3:45 p.m. by Jack O'Reilly. The motion was seconded by Gail Pare. Meeting was adjourned at 3:45 p.m.

Respectfully Submitted,

Cynthia L. Gillespie
Administrative Assistant