

LIBRARY BOARD OF TRUSTEES – LANGDON LIBRARY, NEWINGTON, NH

AGENDA/NOTES – LRP/Architect WORK SESSION

Date: 9/26/12 **Time:** 6:00 PM – 8:00 PM

Attendees: Scott Campbell, Steve Bush, Melissa Prefontaine, Lee Lamson, Gup Knox, Nate Fredette. Ron Lamarre (Architect- LB), Gail Klanchesser

Notes taken by: Melissa Prefontaine

Item	Discussion & Decision
Contract	Reviewed payment schedule to be 4 payments equally 90% with final 10% after town vote. Trustees formally signed contract (which had been reviewed prior to meeting by LBOT and lawyer).
Current trends	<p><i>Reading materials:</i> Discussed generational reading material needs. Currently, not a big need for written reference books but offset by a large need for multi-media (collaborative) materials, such as: need for computers, Wi-Fi, electronic databases, knowledgeable staff to access information.</p> <p><i>Computers:</i> Ron does not recommend many computer carrels but rather seating for people to work wirelessly. Discussed e-commons and wiring/docking station needs. Be sure to purchase extra batteries for laptops and 48" power cords</p> <p><i>Café:</i> trend is to sell baked good and coffee supplied by local source</p> <p><i>Shelving:</i> rolling lower shelving allows for flexibility and potential future needs</p> <p><i>Quiet space:</i> ideally designed for kids, but often used by others- needs to be acoustically separate but with visual control</p> <p><i>Community center:</i> libraries are now becoming the community center with multiple purposes</p>
Brainstorming multi-use space and various needs	Discussed a space that acts as a "community living room"- used for everything including crafts, meeting space, movie space, quiet space, proctor space, e-classroom, tutoring, socializing, etc. Ron suggested using previous addition for this area. Discussed potential use of attic and access needs. Discussed cutting down trees and replacing with deciduous trees that lose leaves in the winter to allow for winter passive solar- look into how to utilize wood from cut trees (mill yard, furniture, beams, etc.). Need to coordinate with Conservation Commission regarding the trees. Would also like to restore fireplaces.

Programming	Discussed trends in reading materials and what we see here at our library, indoor/outdoor movie potentially done with a glass, "off programming" - which is something that we don't offer now and may not be accommodated by expansion, such as space for bigger programming, crafts room (flooring different, needs sink, moveable furniture). Also discussed potential for generator for collection preservation and to become a designated emergency station, water pressure and potential need for a water/fire pump, parking space needs, footpaths to adjacent buildings, gallery space, etc.
Agenda for next week (10/3/12 @ 6 PM)	Discuss program model in scale- visually depict each room in terms of needed space (per collection). Will discuss needed space to build and look at first pass drawings.

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