

## Newington Library Board of Trustees (LBOT) Meeting Minutes

**Date:** 28 Mar, 2014

### Construction Update

**Present:** Trustees Melissa Prefontaine (M), Steve Bush (S) Jack O'Reilly (J), Gup Knox (G) Library Director Scott Campbell (SC), Jeff Parks, Construction Manager (JP) Marty Jennison, Construction Supervisor (MJ), Ron Lamarre (R), Architect

Called to order by Chair M at 9:42

**Point Person:** It was agreed that M will be the "point person" for all future construction/renovation issues. She will coordinate with R.

**Children's Room:** the floor installation is on hold for now. The room will be used for temporary storage.

**Certificate of Occupancy:** MJ announced that it had been received 3/27

**Shelving:** Several bookcases and laminate still pending. R will confirm . We will use existing shelving to facilitate the addition's opening.

**Security:** System now working but interlock with the front doors not functioning properly. JP and MJ are working on it.

**Historic District Commission:** M will contact the HDC Chair to try and set up a co-meeting to resolve any remaining issues (e.g. trim color, foundation granite, "dog house" siding/color).

**Priority List:** Discussed items for renovation of the old building (initiation of phase 2). Will look at options and prioritize preferences. R to create list of items. JP to provide pricing.

**Landscaping:** Not funded in original bid. Once a design has been completed, JP will look at prices and sprinkler system possibility. Outside work is on hold until weather permits.

**Energy Efficiency:** SC and LBOT will look into previous surveys. JP will also look at once renovations have started to see if improvements are needed and their cost.

**Outside Granite:** Motion by S, second by G to add granite, at a cost of \$16,500, over the new exposed cement foundation. Discussed that it was not in the original budget or HDC approved design. Motion was defeated 4-0.

**Fireplaces:** Discussed need for sealed doors- R noted that the efficiency of the doors is high as is and would not suggest the additional cost. Moved by S, seconded by G to award the contract

to Nordic Stove Shoppe for gas fireplace install to both of the existing fireplaces (per previously approved specifications) at a total cost of \$5771 with \$5100 to be paid from a private donation specified for fireplaces. Approved 4-0

**LBOT Officers:** Moved by J, second by G to maintain the existing slate of officers through the end of June 2014. Approved 4-0.

**Addition Opening:** A small ceremony will be held at 3:00 April 1<sup>st</sup> and then the addition will be open to the public. SC requested that LBOT members have a presence until closing.

**Grant Funding:** A resident has notified some LBOT members that she would like to help apply for grants. SC and R will take the lead.

**Next Meetings:** Construction update 4/4 at 11:00 and 4/8 non-public at 5:30 followed at 6:00 for regular business.

Moved by S, second by J to adjourn at 12:20. Approved 4-0

Respectfully Submitted

Jack O'Reilly