

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 6 Dec, 2013

Construction Portion

Present: Trustees Melissa Prefontaine (M), Gup Knox (G), Lee Lamson (L), Jack O'Reilly (J), Library Director Scott Campbell (SC), Ron Lamarre (R), Jeff parks, Marty Jennison, Gail Pare

Called to order by Chair M at 10:10

- Need to upgrade electrical power. Cost is \$5116. Budget for \$5000. Additional cost from Contingency funds
- Propane needs a temporary hookup for heating the new building. Cost will be \$339
- Discussed changing the cement circle/date above the new door with granite. Jeff will get a price
- New furniture is out to bid
- Current vault. Marty needs it emptied ASAP so mechanical work can start in there. SC had the lead. LBOT will purchase a fireproof safe to put in there next year
- New water lines installed and tested. Pressures and flow rate data looks low. Engineering is evaluating for sprinkler system design. May need larger than anticipated pipe size.
- Lights and other building supplies are arriving. Jeff is looking into a storage trailer
- Target date to complete the addition is 2/28/14 then move in
- Construction portion ended at 11:05 then LBOT moved into:

Regular Business Portion

- **Present:** Trustees Melissa Prefontaine (M), Gup Knox (G), Lee Lamson (L), Jack O'Reilly (J), Library Director Scott Campbell (SC)
- **Minutes:** Moved by J, second by L to approve public minutes from 11/5, 11/11, Approval unanimous
- **Warrant Article:** J completed the proposed article and had it reviewed by DRA. Amount to be requested was discussed and \$8000 seems about right. SC will send out a survey by 12/13 about preferred expanded hours if any.
- **Next meetings:** Budget Committee presentation 12/11, construction tour (general public and elementary school) 12/13, Foundation public hearing and regular business meeting 12/17

Respectfully Submitted, Jack O'Reilly