

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 5 Nov, 2013

Present: Trustees Melissa Prefontaine (M), Gup Knox (G), Steve Bush (S), Jack O'Reilly (J), Library Director Scott Campbell. (SC)

Called to order by Chair M at 6:05

Minutes: Moved by G, second by S to approve meeting minutes of 10/29 & 11/1. Approved 4-0

First Aid Kit: Will look at our current one for possible upgrades. Will check with the Fire Department. Discussed procuring an AED especially with a larger building and more patrons. Moved by G to buy one this year, second by J. Approved 4-0

New Security System: M will check on its status to ensure compatibility with construction schedule.

Personnel Policy: LBOT did a page-by-page review and noticed a couple of edits that have to be made. Moved by S, second by G to approve the presented policy with the edits noted. Approved 4-0. Will have a corrected policy at the library for LBOT signatures when ready.

Foundation: All state requirements have been met since January 2013. Two subsequent meetings were held with an annual meeting to be scheduled if the Foundation is continued. S discussed pros of a foundation, such as tax write-offs and cons such as difficulty finding and keeping a functional board of directors. Per M, tax laws changed this year making foundation donations connected with a municipality less of a benefit. A vote to dissolve will need to take place after a public hearing which will be scheduled for a 11/18 or 11/19 meeting. If dissolved, previous donors will have to be contacted for a determination on how/if their donation will be spent.

Non-Public: At 7:00, moved by J, Second by S to go into non-public session per RSA 91-A:3 II (c) personnel. Roll call vote 4-0

Non-Public: At 7:42, moved by S, second by G to come out of non-public session. Roll call vote 4-0. No votes were taken during the session.

Moved by S, second by J to seal the non-public minutes indefinitely. Approved 4-0

Future Library Staffing and Uses: Discussed that there will be a great opportunity for expanded program offerings and possible expanded operating hours once the new addition and existing building repairs are completed. J suggested that since the LBOT did not want to want to significantly increase the Library's cost when proposing adding the addition, the LBOT propose

adding costs for programs and increasing hours in a separate Warrant Article (WA) for the 2014 Town Meeting. This will give the voters the chance to decide on what they would like for the Library's near future. All agreed this is a good approach. J will take the lead on the WA once the LBOT works up a plan and cost.

Open House: Tours/construction updates will be offered on 11/13 at 4:00 and 11/19 at 6:00.

At 8:00, moved by S, second by J to adjourn. Vote 4-0.

Respectively submitted

Jack O'Reilly