

## **Newington Library Board of Trustees (LBOT) Meeting Minutes**

**Date:** 10 Sept, 2013

**Present:** Trustees Melissa Prefontaine (M), Lee Lamson (L), Steve Bush (S), Trustee Alternate Jack O'Reilly (J), Library Director Scott Campbell. (L left at 7:30)

Called to order by Chair M at 6:04

**Non-Public:** At 6:05, moved by J, Second by S to go into non-public session per RSA 91-A:3 II (a) personnel. Roll call vote 4-0

**Non-Public:** At 6:40, moved by S, second by L to come out of non-public session. Roll call vote 4-0. No votes were taken during the session.

Moved by S, second by L to seal the non-public minutes indefinitely. Approved 4-0

**Minutes:** Moved by L, second by J to approve meeting minutes of 8/13 & 8/27. Approved 4-0

**Budget Committee Meeting:** LBOT has been invited to the Budget Committee meeting on 9/18 and will attend. Gup will bring Treasurer's info.

**Board of Selectmen (BOS) 9/9 Meeting Follow-up:** M stated that she feels we need better communication from the BOS. BOS wants to review the LCHIP library grant application. BOS Chair promised to sign it in a day or two. It needs to be in Concord by Friday. M tried to discuss the new library parking lot-would like confirmation of the verbally promised BOS contribution toward the cost. We need to address this in writing. May need a Warrant Article next year to cover the unanticipated additional cost if not covered by the BOS.

**Lawyer Fees:** Recent bill felt to be excessive. M contacted the firm. They will reduce it by about 60% and provide an additional 2 hours of service. This led to a discussion of the Foundation being worked on. Benefits discussed of fund vs. trust vs. friends group. Motion by J, second by S to continue preps for a foundation. Vote 2-2. Tabled for future discussion when full Board present

**Library Cards:** Cards given to new patron have run out. Scott will look at options for the future and report to the LBOT at the November business meeting. He will use temporary cards for now.

**Propane:** D F Richards offered the best deal. Moved by J, second by S to go with them. Approved 3-0. M will make the appropriate notifications.

**Security:** M has been looking at various companies to update the present security system and that of the addition. Pro Technology so far has made the best proposal. Cameras were discussed. M will get prices for security upgrades/installation including wiring for cameras.

**Personnel Policy:** M will add the edits submitted by Board members. Motion by S, second by J to have a lawyer (Suloway-Hollis) review as long as the review doesn't exceed 3 hours.  
Approved 3-0

**Ice Mats:** Discussed purchasing a used one for a trial this winter on the handicap ramp. Moved by S, second J to purchase a used one for \$100 to try out. Approved 3-0. Action-Scott

**Sign:** LBOT would like to erect one at the corner of Nimble Hill & Little Bay Roads on the cemetery corner. It would be similar to the new one by the Fire Dept. It would be on Town land so needs BOS OK. The BOS wouldn't discuss it at their 9/9 meeting (too busy). Moved by S, second by J to purchase one now and pursue location OK in parallel. Approved 3-0.

**HDC:** Informed by HDC Chair that they have approved the new proposed sign and outdoor lights. They formally approved the siding color previously selected but will wait on new addition foundation color.

**Misc.:** Informed by Scott that the library basement has been completely cleaned out. Well done from the LBOT.

At 8:15, moved by J, second by S to adjourn. Vote 3-0.

Respectively submitted

Jack O'Reilly