

LIBRARY BOARD OF TRUSTEES – LANGDON LIBRARY, NEWINGTON, NH

AGENDA/MINUTES –Building Planning Meeting

Date: 4/30/13 Time: 6:08PM - 8:34PM

Attendees: Steve Bush, Scott Campbell, Nate Fredette, Gup Knox, Melissa Prefontaine, Theresa Tomlinson(6:08PM-8:02PM), Jack O'Reilly (alternate for Lee Lamson), Grace Simms(6:08PM-8:02PM), Ron Lamarre(6:08PM-8:02PM), Gail Pare(6:08PM-PM), Natalie Ball (6:08PM-6:17PM), Chris Cross (6:45PM-7:42)

Minutes/Notes Taken By: Nathan Fredette

Item	Discussion & Decision
Review of minutes	Motion to accept minutes for 4-23-13 by Melissa Seconded by Gup Vote unanimous
Trust Fund research	Natalie has volunteered to help with the trust fund research. Melissa will reach out to selectmen to request Natalie be added as an alternate. Melissa will also verify whether a ToTF member has to be present during the week when reviewing trust fund documents. A date will then be decided to show Natalie the requirements of the task once she has been approved by the Selectmen.
Parking plan	Ron described the options for the parking. Options were discussed where parking would be in the front, back and sides of the existing and new buildings. If parking were to be added to the left side (when facing Library entrance) more asphalt would be required, thus going over Jeff Parks original quote. Screening trees were suggested to be added if this was accepted. Parking on the right side of the library (when facing the front library entrance) has some potential problems due to a hole, electrical units, ect. This would also pose a problem for handicap access since its distance from the front major door that is handicap compliant.

	<p>Chris Cross presented some ideas behind why to choose various sizes of spots and width of entry ways into parking lot so that they are considered by the Trustees. He added this option would preserve some of the historical aspects of the buildings by not placing the parking in front of the library. This would be advantageous for the Town Meeting House (church) in terms of parking for both buildings. This would utilize some of the existing parking. Chris suggested we prioritize the items for determining where the parking should be and present that to the selectmen and planning board.</p> <p>A further idea was to split the parking half on one side and half on the other side of the library and new construction. This idea seemed to be acceptable to the library trustees, Chris Cross from the Planning Board, Gail Pare from the HDC. Ron will proceed with this suggestion to see if it meets the expectation of other boards.</p>
Water	Eric went to Portsmouth Water department and Portsmouth mentioned they would try to run the water supply through Newington by July pending proposals are accepted. Connection would include connecting Hydrant to Pease line.
Clerk of the works	John declined our Clerk of the works request. Suggestion was then made to no longer pursue another Clerk of the works. Further, to render a policy on how bill payments will be made and approvals by building inspector should occur. Then send this policy to the Selectmen and request their approval. This would save money to be spent on other items that are needed for the project.
GMP versus Bond	There is a discrepancy between the GMP and the bond by about \$10,000. This will be reviewed so that the budget can be managed appropriately.
Planning Board Meeting	Ron will work on proposal to present to the Planning Board for that appointment so they are up to speed on the project progress.
UNH Desk	There was a desk for sale by UNH for \$100, but it doesn't meet handicap compliance. We will review this option later once we determined if it is plausible to store somewhere while the library expansion is under construction.
Bond	Attorney has copy of the Bond and the original. Plan is for selectman to sign off on the bond by Monday May 6 th .
Suggestion Box	<p>A suggestion for a Dog area- already discussed in previous meeting 4-23-13 minutes.</p> <p>Employee Back door/employee parking – previous discussion about parking cannot go in the back of the building.</p> <p>Suggestion about real brick and granite is contingent on HDC approval and cost. Scott has contacted a resident about granite pricing.</p> <p>A suggestion to video ground breaking ceremony would be plausible and will be pursued.</p> <p>Interior suggestions will be deferred to when we start talking about the interior design.</p>

Next meeting	Next Meeting with HDC 5:00PM 5/14/13 Next Building Meeting @6:00PM 5/7/13
Closed Session	Motion by Melissa to go into closed session to discuss personnel issues as in accordance with RSA 91-A:3 @ 8:06PM Seconded by Steve Roll call unanimous Motioned by Melissa to come back into public session Seconded by Steve Roll call unanimous @8:30PM
Closed Session minutes	Motion by Nate to accept closed session minutes as written from 4-30-13. Seconded by Melissa Vote unanimous
Meeting Adjourn	Motion to adjourn by Nate Seconded Melissa vote unanimous Meeting Adjourn @ 8:34PM