

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 18 July, 2014

Called to order by Chair M at 10:10

Present: Trustees Melissa Prefontaine (M); Lee Lamson (L); Jack O'Reilly (J), Gup Knox (G), Library Director Scott Campbell (SC), Mason John Wastrom (JW)

Brick Repointing: JW is one of 2 experts in NH experienced in old building masonry. The following was discussed:

- Methodology for repointing has evolved over the years so that now you don't get the "toothpaste" look that was left after the last brick repairs
- The priority will be to fix problems areas first
- LBOT would like to have the entire old building done at a later date if/when funds become available
- JW will do a "test" repoint first to be evaluated
- JW will provide the LBOT with a price breakdown prior to 7/29
- JW left the meeting

Minutes: Moved by G second by L to accept the modified 7/9 minutes. Accepted 4-0.

Signage: It was noted that the closed and grand opening dates are posted on the town's sign at the Fire Department. Thanks to M for making this happen.

Construction Update:

- The new grass has started growing. The landscaper has advised that it doesn't be walked on until at least fall. M will check to see if landscaper has any "Do not Walk on Grass" signs
- Refinishing of the old building's wood floors has started
- Foundation leaks fixes are in progress
- Heat vents have been ordered at \$120 less than approved.
- Cushions have been ordered at \$120 less than approved. The main room cushions are 36X22X3. The children's room cushions are 38X22X3.

Staffing: M noted that at times there has been extra staff personnel working. SC has control of this but must be aware of budget limits. It was agreed to allow the building cleaner an extra 2 hours per week for now.

Grand Opening: Specifics were discussed. The new building will still open at 3:00 8/19 for business. The ceremony for opening the renovated old building will start at 5:30

Bike Rack: Various options were discussed. SC would like it by the parking lot railing which would requires some landscaping changes. M will discuss with the architect.

Trees: Two trees may have sustained some damage during construction. LBOT will wait until spring to check on them and decide a course of action.

Next Meeting: Business meeting 7/29 at 6:00.

Adjournment: Moved by G, second by J to adjourn at 11:45. Approved 4-0.

Respectfully Submitted

Jack O'Reilly