

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 20 June, 2014

Called to order by Chair M at 9:35

Present: Trustees Melissa Prefontaine (M); Lee Lamson (L) Steve Bush (S) (left at 10:30); Jack O'Reilly (J), Gup Knox (G), Library Director Scott Campbell (SC); Irrigation Contractor Chris Colbath; Landscaper Troy Olofson, Building Contractor Jeff Parks; Architect Ron Lamarre

Landscaping: Discussed various ideas for irrigation and landscaping. Chris will have a proposal for the LBOT for the next meeting. LBOT agreed to have sod installed in the "island" areas along the front of the building and along the road side of the sidewalk. Sprinkler system will have a timer and rain sensor and will be lockable. Plantings will be low maintenance. Trees in the front were discussed. Moved by L, second by S to defer tree planting for this year. Motion approved 5-0.

Outside Additional Stairway: Suggestions had been made by some patrons to add stairs from the parking lot along the building to the new front door for convenience. The area was reviewed by all present. These stairs would need to meet ADA requirements (including handrail), would be expensive and per Ron could present a liability. Moved by J, second by L to NOT install any stairway there and just have people use the new sidewalk. Approved 5-0.

Steve, Chris and Troy left at 10:30

Minutes: Moved by G, second by J to accept the public and non-public minutes of 10 June, 2014. Accepted 4-0.

Construction Status: Ron, Jeff and M provided an update of remaining construction items. Irrigation will be done before reseeding the lawn. SC discussed the appliances he has checked on and has been previously approved. SC will order them next week. It was agreed not to purchase extended warranties, LBOT agreed to have the parking spots lined on the meeting House side, library owned portion. Jeff discussed the amendment needed to be done on the front soil. Moved by G, second by L to authorize up to \$4000 for this. Approved 4-0.

Schedule: Old building wood floor refinishing 7/16-7/23. Furniture and shelving arrival and installation 7/28-7/30, Close week of 7/28 and reopen 8/4. Close week of 8/11. Formal opening will be 8/19. SC will provide notifications and do special invitations.

Next Meetings: Business meeting June 24th at 6:30. Construction update July 18th at 10:00

Adjournment: Moved by J, second by G to adjourn at 12:00. Approved 4-0.

Respectfully Submitted

Jack O'Reilly

ACCEPTED