

Newington Library Board of Trustees (LBOT) Meeting Minutes

Date: 2 May, 2014

Construction Update

Present: Trustees Melissa Prefontaine (M); Steve Bush (S) (arrived at 11:30 and left at 1:00); Jack O'Reilly (J); Lee Lamson (L); Gup Knox (G); Library Director Scott Campbell (SC); Jeff Parks, Construction Manager; Marty Jennison, Construction Supervisor; Ron Lamarre (R), Architect; John Lamson, HDC (left at 12:22); Paul Pelletier, HDC (left at 12:22); Theresa Tomlinson, Resident (left at 12:22); Chris Andrews, A/V Contractor (left at 1:30)

Called to order by Chair M at 11:03

Minutes: Moved by L, second by G to approve the April 22 minutes. Approved 3-0 with S not yet present and J abstaining (not at meeting).

Architect Contract Extension: Moved by L, second by G to approve an added \$12,400 to the existing contract of Lavalee/Brensinger Architects. Approved 4-0.

Bike Racks: Moved by G, second by J to purchase two Double Loop Bike Racks from Tree Top Products for \$400. Approved 4-0.

LBOT/HDC Interface: M related the results of discussions she had conducted with the NH Department of Historical Resources and NH Municipal Association and research of RSA 674:54 conducted with the Town Planner. It appears that even though the library is in the Historic District, since it is a governmental building, it does not fall under the jurisdiction of the Historic District Commission. Therefore all building exterior decisions ultimately fall to the LBOT. It is realized that the HDC has been deeply involved with the new addition since the beginning of its planning stage and the input from the HDC has been invaluable. The entire LBOT greatly appreciates the help and advice given by the Commission.

Old Back Door Enclosure ("Dog House"): After much discussion it was concluded that the old building back door is not needed as an entrance since there are three others with two being ADA accessible. It can, however serve as an exit. The sides of the "dog house" can be removed and the roof left on for shelter as was depicted in the architect's conceptual drawing presented at the 2013 Town Meeting. It was also felt that more of the original brick façade will be exposed thus keeping more with the historic perspective of the building. It was moved by L, seconded by J to proceed as described above with the current "dog house". Approved 5-0.

Walkways: It has been requested by some residents to provide a paved/cement walk connecting the library and Meeting House parking lots. It was agreed that with the old side

door not being an entrance any more, the planned paved walkway to that doorway would not be needed and the cement walkway build for the current project could be extended to the other parking lot. R presented proposed designs for this with input from S and John Lamson. Moved by J and second by L to proceed with no back door walkway and build the extended one. Approved 5-0

Old Driveway/"Roadway": M explained that there is no documentation in existence designating the formed out-front driveway as a roadway. It was agreed to forgo the plan to make this a gravel path and just grass the area. Paul P suggested that possibly a sign could be placed somewhere in front of the building with the old picture available of the original building. All agreed this has merit and will be looked at again in consultation with the HDC on completion of the renovation.

Parking Lot Striping: Although not preferable from a historic perspective, R stated it is required from a legal and liability standpoint. M had confirmed this with a Local Government Center attorney. The color has to be white or yellow or have reflectors so the gray color in use temporarily now would require reflectors which will not last when the lot is plowed. Moved by G, second by J to reluctantly paint the stripes white. Approved 5-0.

Trim Paint: It was agreed that a very dark green/bronze color would be used and the old building will be done at the same time.

12:22: Theresa, Paul and John left the meeting. John and Paul were again thanked for their assistance.

A/V: Chris, S, SC and R toured the old building to determine location and amounts of outlets and connections. S left at 1:00. Chris discussed what will be needed. Chris left at 1:30.

Priority List: Each individual item was discussed and agreed to either do now or defer. The LBOT hopes funds will still be available for some landscaping when the entire project is completed.

Next Meeting: May 6th at 6:00

Adjournment: Motion by L, second by J at 2:30. Approved 4-0

Respectfully Submitted

Jack O'Reilly