

## **Newington Library Board of Trustees (LBOT) Meeting Minutes**

**Date:** 8 Apr, 2014

**Present:** Trustees Melissa Prefontaine (M), Steve Bush (S), Jack O'Reilly (J), Lee Lamson (L), Gup Knox (G)

Called to order by Chair M at 5:30

**Non-Public:** At 5:30, moved by J, Second by S to go into non-public session per RSA 91-A:3 II (a) &(c) personnel and reputation for privacy protection. Roll call vote 5-0

**Non-Public:** At 6:55, moved by S, second by G to come out of non-public session. Roll call vote 5-0.

Moved by S, second by J to seal the non-public minutes indefinitely. Approved 5-0 by roll call. Meeting joined by Director Scott Campbell (SC) and Architect Ron Lamarre (R).

### **Construction/Business**

**Minutes:** Moved by L, second by G to accept the minutes of 3/28 and 4/4. Accepted 4-0. L abstained from 3/28 and G from 4/4 due to not being in attendance.

**Treasurer's Report:** Budget is on track/slightly under except for heating fuel. Report on file in the library

**Director's Report:** First week in new addition went well. Quiet rooms are being used frequently. SC will look into some kind of signup method. Report on file in the library.

**Parking Lot:** Backing out distance is tight. LBOT will look at how to improve. Per R and our contractor, painting of lines is a concern and feel they should be done (is in the contract). With no lines it has been evident that cars aren't parking efficiently. The library boundary only extends 10' toward the Meeting House so nothing can be done there. J believes there are lines painted at the Town garage and will verify. R will look into possibly painting lines grey so they are less visible. Moved by L to line the parking lot for more efficient and safe parking, second by G. Approved 5-0

**Carpet:** The contractor will look at edge covering improvements.

**Furniture:** R will confirm the order for the folding chairs previously approved to purchase. LBOT needs to pick out and order remaining chairs-history room wing chairs. R provided the status of already ordered furniture. Discussion held on replacing all the old shelving that is now in the

addition. Moved by S, second by J to authorize the purchase of new shelving for \$10,763. Approved 5-0.

**Lighting:** The new light over the old front door is what was ordered, was approved by the HDC and is the smallest size for its design. It is the same one that will be installed in the parking lot. Per R's suggestion, the original light will be reinstalled over the old front door. All agreed.

**Trim Color:** LBOT and R do not like the green that exists and prefer bronze to match the new window frames (copper will eventually turn a bronze color). R will get the contractor do paint a sample for HDC to look at.

**Landscaping:** LBOT hopes to have funding to do landscaping on the library grounds. A landscape architect will be required. Names will be researched.

**Dogs:** It was discussed and agreed that pets should NOT be allowed inside the library unless medically needed. SC will look for signage.

**Next Meeting:** April 18<sup>th</sup> at 11:00

**Adjournment:** Motion by S, second by J at 9:05. Approved 5-0

Respectfully Submitted

Jack O'Reilly