

# LIBRARY BOARD OF TRUSTEES – LANGDON LIBRARY, NEWINGTON, NH

## AGENDA/NOTES – LRP/Architect WORK SESSION

**Date:** 10/30/12 **Time:** 6:00 PM – 7:55 PM

Attendees: Scott Campbell, Lee Lamson, Grace Simms, Nate Fredette, Melissa Prefontaine, Gup Knox, Ron Lamarre, Steve Bush (at 6:10 PM)

Notes taken by: Melissa Prefontaine

Item	Discussion & Decision	F/U Needed	Key Contact
Review architectural drawings	Ron reviewed some options for architectural drawings, based on feedback from public meeting. Discussed direction we would like to take the building plan in, based on public feedback and information received from the Selectmen at the Volunteer dinner last week. Will plan on providing room measurements in future designs and tape out the floor in a public meeting to demonstrate some room sizes.	-	
Review of Public Meeting	Discussed items that were mentioned in the public meeting- including plan for school and the trees. Will plan on confirming information received from Selectmen and formulate a more precise response/information for future meetings. Discussed methods of presenting consistent and unified information. Reviewed verbal and written comments that we received. Comments pertaining to the 1-story design were the most prolific (multiple requests for a one story design) - a specific request came in from Great Bay Services regarding the necessity of a 1-story design. We had not previously given consideration to the needs of the physically or mentally challenged while contemplating designs. Another request was for information regarding "what the trustees have done" since the expansion process has begun and information demonstrating the process that was taken to arrive at where we are now. Overall, the feedback received was both helpful and largely positive.	Selectmen	Scott
Plan for information Dissemination	Discussed information to include in upcoming public meetings, including the need for a handout to give out on Voting Day. Melissa, Scott, and Ron will work on a handout design that will highlight all trustee and building activities since the Town Meeting 2011. Discussed times for trustees to be present on Voting Day to be able to handout information and answer questions. Nate will follow up with Town to ensure that we can have a table.	Handout  Town- table at Town Hall	Scott/Ron/Melissa  Nate
Scheduled meetings	<b>Voting Day: Will be present to hand out information sheets (11/6/12)- all day</b> <b>LRP/Architect:</b> November 7 <sup>th</sup> - Ron and Jeff (CM) at 6 PM	Post	Scott