

## **Langdon Library Board of Trustees Meeting Minutes May 5, 2022**

**Present:** Trustees Jack O'Reilly (JO), David Turbide (DT), Meghan Wayss (MW); Library Director Lara Croft Berry (LCB)

### **Meeting called to order by JO at 5:35 PM**

The first order of business was to approve the minutes from our last meeting on April 22, 2022. Moved by JO, seconded by MW, minutes approved 3 – 0

**Treasurer's Report:** Updated financial report not ready at this time but no surprises expected thus far in the new budget year. After receipt of our request for changes in the way funds are distributed to the library for operating expenses, the town felt that a formal agreement (update) would be in order. We have received (today) their first draft of said proposed agreement. The trustees approved the body of the draft agreement with the removal of the final paragraph and the last sentence of the paragraph above that – both of which addressed reporting requirements. This recommendation was proposed by JO, seconded by MW, and passed 3 – 0. On a related note, our bookkeeper is willing and able to perform payroll processing for the library (currently being done by the town) and we are contemplating taking over that remaining financial task probably at year-end. No firm decision has yet been made on this proposal.

**Director's Report:** Our numbers (visits, circulation, etc.) continue to improve as we work our way out of the pandemic restrictions. After more disappointments (non-responsiveness) of the purported new telephone service provider, we're kicking that candidate to the curb and will be seeking another service provider to deliver better service at a lower cost. Our current supplier has sharply increased our costs two years in a row. LCB has been able to coordinate the staff and subs to cover all published "open" hours after Amanda leaves (this Friday) until her replacement can be hired and brought on-board – barring sickness or other unexpected absences. The search for that replacement is on-going with at least one viable candidate identified so far. The Newington school kindergarten has requested a visit/tour of the library which are happy to be able to provide on May 12 with the help of Newington mom Meredith Marconi.

**Donations:** The trustees voted to accept a total of \$68.65 in general donations from March and April plus a \$500 donation from Beswick Engineering to support the Summer Reading Program, for which we are truly grateful. Moved by JO, seconded by DT, passed 3 – 0.

**Building / Maintenance:** We are in receipt of a bid for \$562 to clean the library windows – inside and out. The windows have not been cleaned since the addition was completed and they really need attention. Moved by DT, seconded by MW, approved 3 – 0 to accept the bid and authorized the expenditure

**Board meeting adjourned** - moved by JO, seconded by DT, passed 3-0 at 6:137 PM

**Next Meeting:** Thursday June 2 at 5:30 PM, at the library.

**Respectfully Submitted:** David A Turbide, board secretary