



Wednesday December 7, 2022

Present: Trustees Jack O'Reilly (JO), Lillian Wilson (LW), Paul Pellitier (PP), Peter Welch (PW), and Meghann Wayss (MW)

Meeting called to order by JO @ 9:07 am

The first order of business was to discuss the BOS meeting. The 2023 annual budget Martha provided (\$262,045) at the meeting was incorrect. Our submitted Budget to the town was (\$272,624). The BOS voted on a decreased budget of 254,024. The Library Board of Trustees are concerned with the \$18,000 decrease due to the rising maintenance and utility costs.

In the spirit of responsible budgeting and controlling utility expenses, the board discussed housekeeping issues that will be revisited with both staff and the cleaning staff; including but limited to the turning off all lights and monitors before leaving the building, contacting Eversource and the building inspector for efficiency advice, and looking into motion activated lights.

The Trustees voted in favor (5-0), in accordance with RSA 202 A:11 and RSA 202 A:6, That the Library will take over the utilities(specifically electric and water) and the credit card. The Library Board of Trustees will also revisit taking over the propane in the future, however, not at this time.

The Board took into consideration the BOS concerns and at this time will wait to take over the payroll (being mindful to revisit the topic in 3-6 months).

In unanimous agreement the Library Trustees voted to request the Library's entire town appropriated funds (minus the propane and payroll) in quarterly installments. This will increase our quarterly fund request amounts. To discontinue the use and return the towns credit card. And the begin using the newly acquired TDB Langdon Public Library card. The treasurer has requested that the chair make online access (viewing of transactions) available to all board members (MW specifically would like access for transactional viewing as she is not currently able to). The online viewing of bank account transactions will also be looked into with follow-up with the town treasurer for access.

All attendees unanimously agreed that our \$20,000 warrant article was necessary for the successful saving for/implementation of the 10 year CIP. The Library is a unique mixture of old and new building and required maintenances; including but not limited to: roofs, structural re-enforcement (front wall of original library), and HVAC.

Call to adjourn @ 10:39 Motioned by JO and seconded by MW

Respectfully submitted by MW