

Langdon Library Board of Trustees Meeting Minutes October 19, 2021

Present: Trustees Jack O'Reilly (JO), David Turbide (DT), Peter Welch (PW), Catherine Hazelton (CH), Meghan Wayss (MW); Alternate Lillian Wilson (LW); Library Director Lara Croft Berry (LCB)

Meeting called to order by JO at 5:30 PM

The first order of business was to approve the minutes from our last meeting on September 10, 2021
Moved by CH, seconded by PW, minutes approved 4 – 0 with one abstention

Treasurer's Report: Working on year-end plans and actions to make sure we end up within budget overall and properly reflect spending in relevant categories. Spending to-date is generally as expected and in control.

Director's Report: The teen advisory group is growing and gaining in excitement and accomplishment. Reading Buddy pairs between teen and child is forming; the group is also excited about planning an escape room – very ambitious. LCB has identified, interviewed and hired a new sub – Tonya Brown and is in the process of hiring a second sub. This will go along way toward alleviation recent staffing difficulties (existing subs not available when we had a need). Jeremy Nicol from the fire department is working through our relatively long list of small repair jobs as time allows. We are still exploring alternatives and resources to repair the book drop rather than replace it.

Building Maintenance: Parking lot expansion work is completed and only awaiting final inspection by Altus and final payment(s) as the contract is completed and closed out. PW has volunteered to make the foundation leakage repair with volunteer helpers before snow flies. Expected cost for materials is up to \$5K. Moved (JO), seconded (DT) and approved (5 – 0) that any cost that exceeds remaining budgeted maintenance funding can and should be paid from the capital reserve fund.

Other: Trust fund realignment work is continuing. No measurable impact on library operations or budgeting. Winter Warm-up would be problematic because of current COVID uncertainty, mask requirement and the need to remove the mask to eat and drink inside with a large group of people. Therefore, this event is postponed in hopes of being to hold a community get-together in the spring. Trustees voted to accept \$5.25 in donations from September. A change in projected employee benefit costs is insignificant enough not to have to re-vote on the budget total for 2022.

Board meeting adjourned - moved by JO, seconded by PW, passed 5-0 at 6:38 PM

Next Meeting: Tuesday November 23 at 5:30 PM, at the library.

Respectfully Submitted: David A Turbide, board secretary