

Newington Board of Selectmen Meeting Minutes  
Monday, October 1, 2012 Town Hall 6:30pm

**DRAFT**

*Chr. Jack O'Reilly called the meeting to order at 6:30pm*

**Present:** Chairman Jack O'Reilly, Selectmen Rick Stern and Jan Stuart; Josiah Towne and AA Beatrice Marconi.

*S. Stuart moved to go into nonpublic under RSA 91:A-3, II reputation and employee matters. Seconded by S. Stern and on a roll call vote, the motion passed 3-0. The time was 6:33pm.*

*At 7:10pm, S. Stuart moved to come out of nonpublic. S. Stern seconded. Motion passed 3-0 on a roll call vote. A motion then came from S. Stuart to seal the minutes, seconded by S. Stern – passed 3-0 on a roll call vote.*

The Board Chair read the resignation letter submitted by Cathy Forbes effective Oct 18, 2012.

**1713 Deposits:** S. Stuart asked the AA about the 1713 deposit cash donation. Beatrice will place the deposit information on the Selectmen's desk for review.

**Work Hours:** The Selectmen will talk to Deputy Tax Collector/Town Clerk to see if she would like to increase her hours in light of the trial period of not filling the receptionist position to see how it goes.

**Minute Approval:** *S. Stern moved to accept the minutes of Sept 17, August 13 and Sept 5 sealed nonpublic. S. Stuart seconded. Motion passed 3-0.*

**Flag Viewer:** *S. Stuart moved to rescind her motion of Sept 17 to appoint Mr. Dave Sweeney as Flag Viewer for the Town as he does not want the position. S. Stern, who made the second, concurred and rescinded his 2<sup>nd</sup>. On a roll call vote, the board rescinded its vote to appoint Mr. Sweeney as Flag Viewer 3-0.*

**Manifest Approval:** *S. Stuart moved to approve the manifest dated October 2 in the amount of \$ 58,060.09. Seconded by S. Stern. Motion passed 3-0.*

**Police Commission Appointment:** With the sad passing of Police Commissioner Paul Kent, at the recommendation of the remaining members, *S. Stuart moved to appoint Steven Prefontaine as a Police Commissioner – term to expire March 2013 – S. Stern seconded. Motion passed 3-0.*

**Fox Point Dock Rule Review:** The Board agreed to table this issue for another meeting.

**Nimble Hill Road Survey:** Knight Hill proposal contained 2 options. 1) \$5,000 (survey plus plans without contours 2). Survey with contours. *S. Stuart moved to accept the Knight Hill proposal to survey Nimble Hill Road (with contours) not to exceed \$6,500 and to pay survey costs from the Air Mitigation Fund. S. Stern seconded. Motion passed 3-0.*

**LGC Prevention of Discrimination & Hostile Work Place:** The Selectmen asks that the Town Hall employees attend the Oct 2 7:00pm class at the Fire Station and we can elimination the Nov 7<sup>th</sup> tentative hold date.

**Hannah Lane:** Chr. O'Reilly gave a brief update and stated that Altus continues to review the drainage.

**Mott Pond:** Chr. O'Reilly noted he spoke with Altus regarding the Mott Pond restoration project and most likely will not have a contract in place to encumber the funds. Altus was notified of the concerns about the road being in jeopardy and informed the Board that cutting into the road vs the water line being placed beneath the road is in the mix of planning.

**Town Hall Trial – Closing at 1:00pm on Fridays:** After each Selectman receiving calls about Town Hall closing to the public at 1:00pm on Fridays, the Board ended the trial period and ended the 1:00pm closing.

**Facilities Use Requests:** Portsmouth Symphony Orchestra – Derochmont Room – Oct 25 – Meeting  
***Board voted to approve – waive fee – waive deposit. 2-0-1 with Chr. O'Reilly abstaining.***

**Salt Contract:** International salt. 600/600 ton need. The quote from International Salt for the 2012/2013 season in the amount of \$55.92t/\$73.42t (treated). ***S. Stern moved to approve. S. Stuart seconded. Motion passed 3-0.***

**Comcast Weather Channel Package – Highway Garage:** Comcast Cable program at HW garage does not include the weather channel now. We could buy a package for \$ 69.99 a month that would. Rather than the expense, S. Stern will work with the Road Agent to make weather checking with ease on computer.

**Computer Company – for TH:** ***S. Stern moved to go with Portsmouth computer to be our IT people. No contract. Buy a block of hours at \$100 per hour in 15 minute increments for \$1,000 and that Tom Morgan be the contact person. S. Stuart seconded.*** Rick suggested we try it buying a block of 10 hours. If it doesn't work out, we just use up the 10 hours and walk away. Chr. O'Reilly wondered what happens at year end – would we encumber the unused hours. S. Stern stated he would like them to come in and use some of those hours to go over everyone's computers to make sure they are all operating properly and up to date. Rick would like Planner Tom Morgan to be the go-to person based on his past experience. The server password will be changed immediately. ***Passes 3-0.*** S. Stern felt strongly that the municipal treasurer have an exclusive computer, such as a lap top to conduct her business. He will look into purchasing one from BestBuy. He will also get laptop in Selectmen's office set up for emergency mgmt. S. Stern will sit with the AA and clean off unneeded software from that laptop. The AA stated that that lap top is used by her at the public hearing for the MS-7. Chr. O'Reilly then called the Treasurer and asked if this would be beneficial. She agreed. The laptop will be hardwired into our network. ***S. Stern moved to purchase a laptop for the treasurer for hardware not to exceed \$600. S. Stuart seconded-passes 3-0.*** . Discussion went on about the server that that we should budget for it next year.

At 8:05pm, ***S. Stuart moved to go into nonpublic under RSA 91:A-3, II reputation. Seconded by S. Stern and the motion passed on a roll call vote 3-0.***

At 8:08pm, ***S. Stern moved to come out of nonpublic. Seconded by S. Stuart. Motion passed 3-0 on a roll call vote.***

***S. Stern then moved to seal the minutes. Seconded by S. Stuart. Motion passed 3-0 on a roll call vote.***

**Shattuck Way/Spaulding Project:** S. Stern stated that D.O.T. is going back to the original plan for laying of the water line. He will move forward in ensuring the posting of bonds is in place and suggests a 4 year for road repair and another 2 years for maintenance and whether it should be individual bond posting per project or for entire project and how long it should be for. He will pursue legal advice on behalf of the Town. The Board concurred. S. Stern also mentioned that the Shattuck staging area is nice.

***At 8:17pm, S. Stuart moved to adjourn. S. Stern seconded. Motion passed 3-0.***

**Respectfully Submitted,**

*Beatrice Marconi*

**Admin Asst.**