

Board of Selectmen's Meeting Minutes
Monday April 30, 2012
6:30 pm Town Hall

DRAFT

The meeting was called to order at 6:30pm followed by the Pledge of Allegiance.

Present - Chairman Jack O'Reilly, Selectman Jan Stuart, Bob Berner, Administrative Assistant Beatrice Marconi and Leila Richardson.

Minutes – *S. Stuart moved to accept the minutes of 3/19, 4/16 and 4/18. Chr. O'Reilly seconded. Passed 2-0.*

Manifest Approval – *Tabled until next meeting.*

PSNH – Bob Berner from PSNH sought approval for standard maintenance trimming, using Asplund. He mentioned that they intend to be overall more aggressive this year, in light of storms in recent years, but will take into account individual trees and circumstances. They would like to remove small, fast growing shrubs and trees. S. Stuart indicated that there were issues with appearance when they had done this in the past. B. Berner said that all property owners affected have been contacted, and their interests will be taken into account.

S. Stuart and Bob Berner may take a look at areas to be cut, to be sure there are no issues.

PSNH will be in contact with Len Thomas to discuss any trees of concern that may not be on their current list.

Trimming is scheduled to begin in 4 weeks. With 30 miles to trim, it should take approximately 3 months to complete. Wood will be chipped and dispersed, with care taken not to mound chips. Trees and shrubs removed from private property will be hauled away.

SB259 - S. Stern and Tom Morgan will be attending the hearing on Wednesday, May 2.

Haas Proposal - Bids were not taken on this project, because it is for side 4 of 4 sides to be done on the Parsonage building, and Haas has done the rest of the project. *S. Stuart moved to approve the \$48,000, to be paid in two parts. Chr. O'Reilly seconded. Approved 2 - 0.*

NH Mosaic Project - Tabled until next meeting, when S. Stern is present, in order to discuss the memo from Portsmouth.

Comp 2500 Personnel Policy Revisions - S. Stuart mentioned that the first bill came in today and several mistakes were found. *S. Stuart made a motion to accept policy revisions. Seconded by Chr. O'Reilly. Approved 2 - 0.*

Fund Balance Policy - A vote is required each year for approval. *S. Stuart made a motion to adopt the Fund Balance Policy for 2012. Chr. O'Reilly seconded. Approved 2 - 0.*

Investment Policy – Required to be reviewed and adopted each year. *S. Stuart made a motion to accept the Investment Policy for 2012. Chr. O'Reilly seconded. Approved 2 - 0.*

Health Plan Project Coordinators Voucher authorization - *S. Stuart made a motion to waive limits on purchase orders for reimbursement of medical expenses. Chr. O'Reilly seconded. Approved 2-0.*

Liquor License Request - Momma D's has requested a liquor license for new location located at the Asia Restaurant. ***S. Stuart made a motion to approve, seconded by Chr. O'Reilly. Approved 2 - 0.***

YMCA - Cost of summer program is up \$300 to \$24,080. ***S. Stuart made a motion to approve the new contract. Seconded by Chr. O'Reilly. Approved 2 - 0.***

V-Plow - S. Stuart has seen the plow, and feels that the size is perfect. She mentioned that S. Stern had concerns regarding the size, but that it should be good if displayed on the corner. Further discussion tabled until next meeting.

Folding Machine – Chr. O'Reilly feels that there is plenty of use for a folding machine by HTC, the Town, and the Library. He suggested that we purchase a quality machine. S. Stuart inquired as to whether we could do a trial. Leila or Bea will contact Formax next time a folding project arises, to request a demo machine.

Desk for Leila – Selectmen felt that Leila should work at Bea's desk during her absence.

Butt Bucket – Bucket will stay in the current location.

Coastal Remodeling – Coastal will deduct \$50 from the work to remove the pipe from the roof of the Town Hall if they are able to dispose of it at the Newington Transfer Station, . ***S. Stuart made a motion to accept the purchase order in the amount of \$655.00 for this work. Seconded by Chr. O'Reilly. Approved 2 - 0.***

S. Stuart made a motion to accept the purchase order in the amount of \$3,269.00 for the repair of the roofing structure over the grill at the Town Grove, also to be performed by Coastal Remodeling. Motion was seconded by Chr. O'Reilly. Approved 2 - 0.

Facility Use -

NH DOT	Town Hall Auditorium May 22, 2012 Incident Management	Fee Waived
Beebe	Old Town Hall June 2, 2012 Memorial	Fee Waived
Bowser	Old Town Hall and Town Grove June 23, 2012 Graduation Party	
Seacoast Wind Ensemble	Town Hall Auditorium June 19 and 26, July 3, 10, 17, 24 and 31 2012	Fee Waived

S. Stuart moved to approve all with fees and deposits, as appropriate. Chr. O'Reilly seconded. Approved 2 - 0.

Veteran's Fundraiser – To be held outside Walmart on May 10th and 11th 2012, from 11am to 6pm. S. Stuart move to approve. Chr. O'Reilly seconded. Approved 2 - 0.

At 7:32pm, the meeting was adjourned on a motion from S. Stuart – seconded by Chr. O'Reilly which passed 2-0.

Respectfully Submitted,
Leila Richardson