

**Town of Newington, NH
Board of Selectmen Meeting Minutes
December 2, 2013- Town Hall
6:30pm**

Call to Order: Rick Stern called the meeting to order at 6:59pm.

Present: Chair, Rick Stern, Selectman Jan Stuart, Selectman Cosmas Iocovozzi, Fire Engineers Ruth Fletcher, John Klanchesser and Darin Sabine, Acting Fire Chief Andy Head and Town Administrator Martha Roy.

The Pledge of Allegiance was declared.

Rick stated that during the non-public meeting the minutes were sealed indefinitely by unanimous roll-call vote.

Minutes Approval: Cosmas moved to approve the minutes of the November 18, 20 and 21, 2013 meetings with the amendment noted by Alfred Smith, seconded by Jan. Motion passed 3-0.

Manifest Approval: Cosmas moved to approve manifests dated 11/19/13 for \$7,009.55, 11/25/13 for \$23,067.37 and 11/26/13 for \$48,179.37, seconded by Jan and the motion passed, 3-0.

Fire Department Budget Review: Andy requested that the Budget Committee receive a copy of his letter to include with the department's budget.

Jan stated she was not in favor of the part time position being added to the budget. Andy told the Board that there were 4 people moving up on the step system and all would receive the 1.5% COLA. Andy explained that the top step was listed in the budget for the new Fire Chief. He told the Board the 24 hour part time position was a total cost of \$14,323. He had 7 people on the Comp 2500 Plan and 2 people on the Blue Choice plan. Ten people were due for their annual physicals. Life and Short Term Disability are included in the budget as well. Call fire fighters receive \$10. per hour.

Jan moved to recommend \$1,505,533.08 to the Budget Committee, which did not include the new part time wages, Cosmas seconded the motion. All were in favor.

Construction of New Fire Department Office: Andy explained that this would give the Secretary her own space and give the Assistant Chief a 12 by 18 foot space to meet with employees in privacy. Jan asked if the department had plans

to ask for an expanded or new station. The Engineers stated they did not have such plans at this time.

Cosmas moved to approve the construction of the extra office out of the Fire budget at an expense of \$2,500-\$3,000. due to the Firemen completing the majority of the work themselves. Jan seconded the motion and all were in favor.

Conservation Commission Budget Review: The Conservation Commission could not attend. They are expected to have another member attend the Board's meeting on the 16th.

Unsealing October 2, 2013 minutes: Cosmas moved to unseal a partial section of the October 2, 2013 non-public session minutes at the request of Theresa Tomlinson. Jan seconded the motion and all were in favor.

Habitat for Humanity Abatement Request: The Board requested that Martha contact Thomas Hourihan of Habitat for Humanity, to meet with them personally about the abatement request. This item will be postponed until the next Board meeting.

Cemetery Road Paving: The Board discussed Cemetery paving bids and that the road measurements submitted were different. **Jan moved to encumber \$7,700. for cemetery paving to Bourassa Construction. This was seconded by Cosmas and all were in favor.**

PDA Survey Work/ Cemetery Access: The Board consensus was to allow the PDA to complete the survey work through Cemetery access.

Transfer Station- Book Drop Box- Craig Daigle and members of the NH Chapter 1 Patriot Riders gave the Board a proposal from Got Books. They would leave a large metal box at the Transfer Station that can be filled with books, textiles, games etc. The proceeds of the items left would be split between "Got Books" a non- profit organization, one for-profit organization and the Patriot Riders who would receive 3 cents for each pound of materials received. The Patriot Riders explained that they have been able to help veterans and their families over the years. The one year contract was reviewed. Cosmas requested a certificate of insurance from "Got Books" prior to the contract being signed and the box placed.

Cosmas moved to allow "Got Books" to place their box at the Transfer Station subject to the certificate of insurance being received. Jan seconded the motion and all were in favor.

Oil/Propane/Electric Bid: The Board discussed placing the town supply of oil, propane and electricity out to bid. **Cosmas moved to place the above items out to bid. Jan seconded and all were in favor.**

Meeting House Heat: It was reported that there was no heat at the Meeting House. Martha was asked to notify Rick St. Laurent about this issue.

Charge for Set Up and Breakdown of tables at Town Hall: The Board reviewed the NH Department of Energy's request to have the tables and chairs for their meeting set up and broken down for a fee. **Cosmas moved to allow the above and charge the NH DOE for this service. Jan seconded the motion and all were in favor.**

Library Use of Carriage House Wood: Rick explained that he had discussed this issue with Melissa Prefontaine. This wood was kept for repair or resurfacing of buildings in the Historic District, such as the Old Parsonage. The Board was not opposed to a small amount being used for commemoration purposes to be displayed at the Library. Jan wanted to know who had given permission to use the wood at the Carriage Shed.

Facility Use Requests: The following Facilities Use Requests were submitted:

- Gail Pare (HDC and Historical Society)- Pow Wow- Old Town Hall, field & Stone School grounds, Friday, May 16, 2013- Sunday, May 18
- Paula Caceda (Newington Town Church) Church Suppers Town Hall & Kitchen-3/15/14, 4/12/14, 5/17/14, 9/13/14 and 10/18/14
- Thomas Moon (Portsmouth Symphony Orchestra) Rehearsal Town Hall- 12/16/13 6-9pm

Cosmas moved to approve the requests and Jan seconded. All were in favor.

Budget Committee Representation: Cosmas agreed to represent the Board at Budget Committee meeting on December 4th.

Old Business: Theresa asked where the agendas for the October 2, 2013 were posted. Martha suggested they would have been at the Town Hall, South Newington or the website but didn't recall. Disagreement followed about where the minutes had been posted.

Adjourn: Cosmas moved to adjourn the meeting at 8:32pm and Jan seconded the motion. All were in favor.