

**Town of Newington, NH      DRAFT**  
**Board of Selectmen Meeting Minutes**  
**September 23, 2013- Town Hall**  
**6:00pm**

**Call to Order:** Chair Rick Stern called the meeting to order at 6:05pm.

**Present:** Chair, Rick Stern, Selectman Jan Stuart, Selectman Cosmas Iocovozzi and Town Administrator Martha Roy.

**Non-Public Session:** Jan moved to enter non-public session at 6:05pm in accordance with RSA 91-A3:II (a) personnel. Cosmas seconded the motion and all were in favor on a roll call vote.

The Board returned from non-public session at 6:32pm. The Pledge of Allegiance was declared.

**Non-Public Minutes sealed:** Cosmas moved to seal the non-public minutes, seconded by Jan. All were in favor on a roll call vote.

**Minutes Approval:** Jan moved to approve the minutes of the September 9, 2013 meeting, seconded by Cosmas. Motion passed 3-0.

**Manifest Approval:** Cosmas moved to approve for \$120,746.83, 9/12/13 for \$2,150.00, 9/17/13 for \$16,271.28 and 9/17/13 for \$130,352.49. seconded by Jan and the motion passed, 3-0.

**Air National Guard Informational Meeting:** The Board met with Base Commander, Col Paul Hutchinson; Air Traffic Control Commander, Lt. Col. Strider Sulley and Command Chief Brenda Blonigen. Commander Hutchinson explained that the new KC-46 Tanker will increase our capabilities overseas as well as here in the U.S. The current fleet is 52-53 years old and has structural issues with 4 engines per aircraft. With 2 engines this new model will be quieter and more fuel efficient. It's maximum speed is 570 miles per hour but they will cruise at 530 miles per hour. The jet is based on the commercial Boeing 767 model. Pease has been chosen as the preferred choice by the USAF Chief of Staff.

This will add 70 full-time and 50 part-time jobs to the economy at approximately \$7 million dollars per year to the local payroll. He stated that no new barracks will be built for the increased personnel. The Portsmouth Naval shipyard will house some of the employees.

Rick asked the audience for any input or questions they may have.

Jamie Belanger asked about tracking bird strikes. Commander Hutchinson responded that the Pease Development Authority tracks bird strikes; both locations and numbers.

Jan stated that this was a very impressive presentation and that she welcomes the KC-46's.

There has not been a final decision on whether there will be increased takeoffs and landings.

There will be approximately \$45 million in military construction to accommodate the new aircraft. Two existing hangers will be modified to be slightly wider and taller.

**NH Department of Safety Radio Recipient and Certification:** A grant from Homeland Security has been awarded to the Town. **Jan moved to accept the grant which was seconded by Cosmas with a request for discussion.** Cosmas inquired about the other new radios the Town had. Jan informed him that the Police Department had two and this was the third. **Rick called for a vote and all were in favor.**

**Rescue Great Bay Request-** The Board discussed this request for support briefly. **Cosmas moved to table the matter until more information was obtained. Jan seconded and all were in favor of tabling the matter.**

**Selectmen's Payroll Authorization Process:** Cosmas moved to authorize one Selectmen's signature on check register and direct deposit register as sufficient to release payroll funds. Two signatures will continue to be required for accounting purposes. Jan seconded and all voted in favor.

Cosmas moved that payroll checks are authorized to be released at noon on pay dates. Jan seconded. All were in favor. The Board instructed Martha to notify all employees.

**Purchasing and Petty Cash Standard Operating Procedure:** Cosmas moved to approve the revised Purchasing and Petty Cash Procedure as presented by Martha, seconded by Jan. All were in favor.

**Clicker Requests:** Jessica Morgan requested a clicker to the PDA gate. The Board was concerned that there were clickers that had been given to people who no longer needed them. Rick suggested reprogramming all of the clickers so that everyone would have to come in annually to have their clicker authorization renewed. Cosmas mentioned giving all a 3 week notice about this change.

Rick will look into this and place it on the next agenda. The Board decided to continue not approving any clickers at this time.

**Resignations:** Nathan Fredette sent a letter to the Board resigning from the Library Board of Trustees. **Jan moved to accept the resignation with regret, seconded by Cosmas with all in favor.**

Tanya Pulkowski sent a letter to the Board resigning from the Conservation Commission. **Jan moved to accept the resignation, seconded by Cosmas with all in favor.**

**Appointment:** The Board received a letter of recommendation from the Library Trustees to appoint Jack O'Reilly as Trustee. **Jan moved to appoint Jack O'Reilly to the position of Library Trustee, seconded by Cosmas. All were in favor.**

**Facility Use Request:**

The Board received a request from Luanne O'Reilly for use of the Old Town Hall for the Seacoast Wind Ensemble on 12-17-13 (6-9 pm). **Cosmas moved to approve the request and Jan seconded. All were in favor.**

Rebecca & Dennis St. Germaine requested use of Fox Point for their church group on 10-5-13 from 12 noon to 6pm. **Jan moved to approve the request and Cos seconded the motion. All were in favor.**

Nancy Cauvet requested use of the Town Hall and kitchen for the UNH Marine Docent Program Holiday Luncheon on 12-12-13 from 9-3pm. Insurance will be received no later than November. **Cosmas moved to approve the request contingent on receiving the insurance certificate. This was seconded by Jan and all were in favor.**

Kristen Paulin requested use of the Old Town Hall and kitchen for a birthday party on 12-31-13 all day. **Cosmas moved to approve the request, seconded by Jan with all in favor.**

Luanne O'Reilly requested use of the Old Town Hall for the Piscataqua River Brass rehearsal on 11/3/13 from 3-5pm. Cosmas moved to approve the request and Jan seconded. All voted in favor.

Luanne O'Reilly requested use of the Town Hall for the Piscataqua River Brass rehearsal- 10/6/13, 12/1/13 and 12/15/13 from 3-5pm. Cosmas moved to approve the request and Jan seconded. All were in favor.

#### **Old Business:**

Rick discussed the need for the Selectmen to cut down on paper usage and the ability to receive town business materials in a timely manner. He recommended that the Board and Town Administrator acquire I-Pads with protective cases and a microphone for meeting recording. **Cosmas moved to purchase I-Pads not to exceed \$3000. with Jan seconding the motion. All were in favor.**

#### **New Business:**

Drain at Welch Cove- Jan reported there was a sink hole at Welch Cove. Cosmas and Len Thomas will review the plan of the area and view the site.

Susan Smith presented the Board with a questionnaire. Rick stated that this is a Right to Know questionnaire. The Board discussed the need for the questionnaire to be delivered to legal counsel.

#### **Adjournment:**

**Jan moved to adjourn at 7:57pm, seconded by Cosmas. Motion passed 3-0.**

Respectfully submitted by:

Martha S. Roy, Town Administrator