

**Town of Newington, NH
Board of Selectmen Meeting Minutes
June 17, 2013- Town Hall
6:00pm**

Call to Order: Chair Rick Stern called the meeting to order at 6:00pm followed by the Pledge of Allegiance.

Present: Rick Stern, Jan Stuart, Cosmas Iocovozzi and Martha Roy

Non-Public Session: Cosmas Iocovozzi moved to go into non-public session under RSA 91-A II c. Jan Stuart seconded the motion. A roll call vote was taken and all were in favor, 3-0.

The Board returned to public session at 6:30pm. No decisions were made and no votes taken.

Public Guests: Diana Moulton, Martin Callahan, Gail Pare, Melissa Prefontaine, Gup Knox, John Klanchesser, Ron Lamarre, Jeff Parks and Eric Weinrub.

Cosmas Iocovozzi moved to seal the minutes of the non-public session indefinitely, Jan Stuart seconded the motion. Motion passed 3-0.

Minutes Approval: Jan Stuart moved to approve the minutes of the June 3, 2013 meeting. Cosmas Iocovozzi seconded. Motion passed 3-0.

Manifest Approval: Cosmas Iocovozzi moved to approve the manifest dated 6/4/13 for \$249,894.28, dated, 6/11/13 for \$40,313.43, and \$145,375.20 and dated 6/18/13 for \$19,209.81. Jan Stuart seconded and the motion passed, 3-0.

Recreation Committee: Discussion of Tricentennial Celebration: Martin Callahan distributed a sheet to the Board outlining the events that he has organized for the September celebration. Diana mentioned the Fire Station was interested in holding a pancake breakfast on Friday morning at 9am. The Board thanked Diana and Martin for their work on the event. Jan stated that it was important to have a point person for each event that was going to occur. This will insure the Celebration was a success. Further discussion was held about the items committed to thus far and the budget remaining. The Gundlew and fireworks are committed to as well as other items. The Board agreed that Jan Stuart should be in charge of organizing the Celebration. All further ideas should be brought to her attention.

Diana is checking with companies in town some of which have agreed to provide donations. She stated that the Recreation Committee is planning a 1pm catered dinner. Martin mentioned that the Recreation Committee has sponsored the face painter and balloon person traditionally. They are planning pony rides at \$100. per hour for four hours. He stated a tent would be needed also. They are arranging for Porta-Potties as well.

Martin explained they expect to have the pumpkin painting contest, tug-of-war and road race as well as pony rides.

Diana has Victor McLean's contract regarding the bagpipe group and will drop it off to Jan at Town Hall.

Jan stressed the importance of this item continually being discussed and worked on to insure success.

Gail Pare- Native American Pow Wow: Gail asked that the group be allowed to use of the fields by the Stone School. The American Indians would come in and set up on Friday afternoon, have events the town could attend on Saturday as well as possibly Sunday morning and then leave. She would like the town to give the Native American group a @200. donation which will go to their fundraiser Toys for Tots and \$250 is needed to provide 5 Porta Potties. She would also like to have a \$50. petty cash amount from the fund for any unanticipated issue that needs to be addressed.

The Historic District Commission would like to sponsor the unveiling of the veterans memorial which will show the list of veterans whose home was elsewhere while they served.

The Board asked who would be in charge of the Pow Wow function and Gail responded that she and Elaina D'Orto Jack would be in charge. She assured the Board that the drums would be silent on Sunday morning during the church service.

The group would charge a \$5 admission to some of their demonstrations and sell traditional souvenirs/hand made items that were made in the USA. They will have costumes, drum units and dancers. The group will need power to the site, for the use of oxygen by members, which the Board did not think would be an issue. The American Indians would like to put on a concert in the Old Town Hall and charge admission. Jan Stuart was not in favor of charging admission for this event. It was understood that the group needed the Old Town Hall for the elder members of the group to have coffee in the kitchen and get out of the sun or rain. They would need the kitchen and the upstairs for changing into costumes as well. Gail expects between 100-150 people to be camping there. The group will

have tents and campers. They want to have a campfire at some point that could be placed in a steel fire pit if necessary. The Fire Chief will be consulted.

Jan Stuart moved that the Indian Pow Wow be allowed, under the organization of Gail Pare and the group will be allowed use of the Old Town Hall upstairs and kitchen, with no use of the building by the public, from Friday afternoon, September 13th through Sunday morning, September 15th. This was seconded by Cosmas Iocovozzi and all were in favor, 3-0.

Gail notified the Board that the National Guard will perform a flag ceremony on July 16th (the actual date of the town establishment).

Gail also discussed the availability of tricentennial license plates through the State. The plates will be sold at a cost of \$25. plus the regular registration cost.

Hazard Mitigation Plan: The Board briefly reviewed the Hazard Mitigation Plan developed by Chief Sylvia. **Cosmas Iocovozzi moved to table this for further review. Jan Stuart seconded the motion and all were in favor; 3-0.**

Library Addition Project Discussion: The Trustees, Architect, Engineer and Construction Manager reviewed the perimeter and parking plan with the Board of Selectmen. The objective was to all be on the same page about the project and the parking, moving forward. The Trustees requested the Board's presence at a groundbreaking ceremony on July 16th at approximately 11am . They reviewed the process by which they retained the Architect, engineer and Construction Manager At Risk.

The architect, Ron Lamarre, reviewed the parking plan with the Board. After a lengthy discussion, the Board of Selectmen's consensus was to not have parking in front of the library. There was also discussion about the potential of a perimeter around the building being given to the library as well as, rain gardens, bond payments and progress payments potentially one time per week. The Trustees present will meet with the full Board of Trustees and then meet with the Board of Selectmen about this topic at a later date.

Rick Stern notified the group that the water line from the City of Portsmouth is estimated to cost \$35,000. This does not include the cost of the valve which is approximately \$80,000. He further explained that the valve does not have to be completed immediately. Melissa stated that there was only \$40,000 in the budget for the water line.

All parties agreed that no one shall go on the site during construction.

Cosmas emphasized the need to identify a designated area that the trustees were responsible for so that there were no issues in the future. This will be discussed further at the next meeting with the Trustees.

Building Projects: Building Inspector, John Stowell had presented a list of projects for the Board to consider having completed in 2013. The Board did not want to replace the skylight in the deRouchemont Room as it was not leaking, but was in favor of installing ductwork and exterior louver for the bathroom exhaust, renovating the main bathrooms including the installation of new counter tops, sinks, partitions etc. and painting. They also approved the construction and installation of a new message board in front of the Fire Station. The north side of the Parsonage and Meeting House was approved to be renovated and repair of the soffit and fascia moldings of the rear main roof of the Stone School was approved along with painting.

Town Hall Tree Trimming: Cosmas Iocovozzi moved to award the Town Hall tree trimming to Urban Tree, seconded by Jan Stuart. All in favor, 3-0

New Message Board: Jan Stuart moved to award the construction of the new Message Board to Alton sign. Seconded by Cosmas Iocovozzi. Discussion: Cost of the project including purchase of granite posts and other items is not expected to exceed \$1,850. **Vote: All in favor, 3-0.**

Fireworks at Tricentennial: The Board discussed the Safety plan necessary to be in place for the fireworks. There will be a 150 foot safety zone cordoned off for the event and the grass will be cut short after haying.

Capital Reserve and Revenue Reports Requested: The Board requested a report of the status of Capital Reserve and Revenue funds.

Appointments:

Jan Stuart moved to appoint Ann Beebe to the position of Deputy Town Clerk/Tax Collector seconded by Cosmas Iocovozzi. Motion passed, 3-0.

Cosmas Iocovozzi moved to appoint Julie Fijas to the position of Conservation Commission member, seconded by Jan Stuart. Motion passed, 3-0.

Issues Raised by John Frink: The Board discussed recent concerns raised by John Frink. The Board ordered that the Chicken House be taken down. They requested that the Building Inspector review the drainage issue at the Carriage House. Rick St. Laurent is to powder the carpenter bee holes at the Carriage House. Regarding the mower request the Board recommended continued use of the current mower until it no longer can be repaired and then use of the Kabota tractor for mowing.

Facility Use:

Gail Pare/Historical Society- Jan Stuart moved to approve the Historical Society OTH facility use request on July 15th and 16th. Cosmas Iocovozzi seconded. Discussion: Gail explained that this use will be for a Museum night when residents can bring in their antique items and show them off as well as allow the Historical Society to hold it's annual meeting. As this is a Town sponsored event the Board agreed that this can be held at the Old Town Hall. **Motion passed 3-0.**

Veteran's Support Organization Request to hold a fundraising event at Walmart. The Board requested further information prior to approval.

Rick Stern reminded Gail that the Town will need a copy of the certificate of liability insurance from the Native American Indian organization.

New Business:

Clicker Issuance:

Jan Stuart moved to issue a gate clicker to Julie Thompson, seconded by Cosmas Iocovozzi. Motion passed, 3-0.

Rick Stern moved to issue a gate clicker to Martha Roy, seconded by Cosmas Iocovozzi. Motion passed, 3-0.

Tricentennial Continued Discussion: The Board did not believe they will be awarding the trolley or Lobster Tour boat for the Tricentennial.

Cemetery Care: Cosmas Iocovozzi discussed the need to spray for grubs at the cemetery. The Board will review the Cemetery funds and determine next steps.

Fox Point Sign: Jan Stuart discussed the need to consolidate all of the signs that have deteriorated over the years at Fox Point into one sign. The Board authorized this to be purchased as well as new trash cans for that area.

Beautification Committee: The Board wished to recognize the hard work of the newly formed and named Beautification Committee. Both Doreen Stern and Margaret Lamson have worked feverishly to make Newington an aesthetically pleasing sight to all visitors and residents. Their efforts are hereby lauded.

Adjournment: Cosmas Iocovozzi moved to adjourn the meeting at 9:20pm., seconded by Jan Stuart. Motion passed 3-0.

Respectfully submitted:

Martha S. Roy, Town Administrator