

**Board of Selectmen Meeting Minutes
Monday, May 19, 2014 Town Hall 6:30pm**

Chair Jan Stuart called the meeting into public session at 6:30pm.

Present: Chair, Jan Stuart, Selectman Cosmas Iocovozzi as well as Martha Roy, Town Administrator.

Moment of Silence- Officer Arkell: J. Stuart asked for a moment of silence in remembrance of Brentwood Police Officer Stephen Arkell.

Non-Public Minutes Sealed: C. Iocovozzi moved to seal the non-public minutes indefinitely. This was seconded by J. Stuart with all in favor.

Minutes Approval: C. Iocovozzi moved to approve the minutes of May 5, 2014, May 5, 2014 non-public and May 12, 2014. J. Stuart seconded this with all in favor.

Manifest Approval: C. Iocovozzi moved to approve Manifest for \$32,272.04, dated May 13, 2014, \$17,667.00 dated May 13, 2014 and a Library Manifest for \$14,595.58 dated 5/6/14. J. Stuart seconded this and all were in favor.

Certified Local Government (CLG) Grant Application- Gail Pare: G. Pare requested approval of a CLG Grant Application for the period of September 1, 2014-September 1, 2015. This would involve a survey of every house in Newington over 50 years old. She stated that the mapping of the town had already been completed. **C. Iocovozzi moved to authorize the Historic District Commission to apply for the CLG grant. J. Stuart seconded the motion and all were in favor.**

Division of Historical Resources (DHR) Training Session Grant- Gail Pare: Gail explained that the DHR is having their annual training soon and are giving a grant of \$7000. to the town that can provide a training location, hotel for speakers and food etc. **C. Iocovozzi moved to authorize the DHR grant application. This was seconded by J. Stuart with all in favor.**

Copier Bids: Eleanor Boy researched and proposed a new copier arrangement for the Town Hall through Seacoast Business Machines. **C. Iocovozzi moved to approve the new agreement subject to the old copier remaining stored at the Town Hall. This was seconded by J. Stuart with all in favor.**

Planning Board Budget Over expenditure Request: The Planning Board requests to over expend their legal line due to the many legal issues at hand currently.

C. Iocovozzi moved to approve the expenditure subject to the Planning Board

informing the Selectmen which line this funding would come out of. This was seconded by J. Stuart and all were in favor.

Conservation Commission Budget Over expenditure: C. Iocovozzi moved to approve the over expenditure, subject to designating which line the funds will be taken from. J. Stuart seconded the motion with all in favor.

Facilities Usage Requests: C. Iocovozzi moved to approve the following Facilities Usage Requests:

- Barbara Pickering-Fox Point-5/31/14-Birthday Party
- Seacoast Wind Ensemble-TH-May 20th, June 10th&17th and July 1st & 8th-Rehearsal
- Historical Society- OTH- Previously approved meeting for May 21st changed to May 27th
-

This was seconded by J. Stuart and all were in favor.

Town Road Drainage Repair- C. Iocovozzi asked that both of the drainage issues on Little Bay and McIntyre Roads should be quoted out.

Mott Pond: Jane Mazeau offered that a ditch had been hand dug by Mott Pond. C. Iocovozzi asked that John Stowell be informed and inspect this.

Discussion ensued about the abutters to Mott Pond and the need for a hearing with the abutters present once the engineering work regarding drainage has been complete.

New Business:

Cemetery water line: C. Iocovozzi discussed the need for a back flow preventer to be replaced at the library. This was connected to the water line that runs to the Cemetery. He assured the Board that water would be on at the Cemetery prior to Memorial Day.

Highway Laborer wage: C. Iocovozzi moved that Joshua Lane receive \$12.00 per hour for Highway Department laborer work. This was seconded by J. Stuart and all were in favor.

Receptionist/Secretary wage: C. Iocovozzi discussed the agreement the Town had with the Secretary/Receptionist when she was retained. If above satisfactory work performance was noted the rate would increase. C. Iocovozzi moved to increase Eleanor Boy's wage to \$19.00 per hour. This was seconded by J. Stuart and all were in favor.

Cemetery Paving: C. Iocovozzi requested a new purchase order be developed for Bourassa paving to complete the Cemetery paving.

Old Town Hall: The Board discussed the need for smaller meeting areas in town where resident groups could gather such as Scrapbooking Clubs etc. The Board consensus was that the first floor of the Old Town Hall would be good meeting area. C. Iocovozzi asked that contact be made with the Historical Society regarding clearing the main floor area and placing items away on the first floor in a locked room so that this space could be used.

Police and Fire Vehicle Bids: Discussion was held regarding the due date for the Police cars and Fire truck bids. M. Roy informed the Board that they would be opened at the meeting on June 9th.

Adjournment: C. Iocovozzi moved to adjourn at 7:44pm. J. Stuart seconded this motion with all in favor.

Respectfully submitted,

Martha S. Roy
Town Administrator