

Town of Newington, NH
Board of Selectmen Meeting Minutes
Wednesday, December 2nd, 2020 Town Hall

Present: Chair Ted Connors, Selectman Mike Marconi, Selectman Ken Latchaw, Police Chief Mike Bilodeau, Police Commission Chair Brenda Blonigen, Fire Engineer Chair John Klanchesser, Fire Engineer Ann Hyland Hebert, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 2:03pm.

Library 2021 Budget:

M. Marconi moved to recommend the 2021 Library budget to the Budget Committee. K. Latchaw seconded the motion with all in favor.

M. Marconi thanked the Library for their efforts to keep their budget level in 2021.

Fire Department 2021 Budget:

T. Connors commended the Fire Department on their budget. T. Connors would recommend that the \$6,000 in the legal expense line be removed from the budget. **K. Latchaw moved to recommend the Fire Department 2021 budget to the Budget Committee minus the \$6,000 in legal fees. M. Marconi seconded the motion with all in favor.**

Capital Outlay 2021 Budget:

The Fire Department capital outlay items in the 2021 budget are: \$20,000 for the consultant to plan the second floor on the Fire Station and a cyber security upgrade that is required by the Town's insurance carrier. **M. Marconi moved to recommend the Fire Department Capital Outlay items to the Budget Committee. K. Latchaw seconded the motion with all in favor.**

Capital Reserve Items 2021 Budget:

The Board discussed the Fire Department's capital reserve items and reviewed the 20-year capital reserve plan. **M. Marconi moved to recommend the Fire Department Capital Reserve items to the Budget Committee. K. Latchaw seconded the motion with all in favor.**

Town Buildings 2021 Budget-Fire Station:

The Fire Station has a list of repairs that need to be completed. The downstairs bathroom renovation, the Board of Fire Engineers will be meeting tonight to discuss this project. The window sills repair for \$6,000, the asbestos removal for

\$9,000. **M. Marconi moved to approve these repairs to the Fire Station in the 2021 budget. K. Latchaw seconded the motion with all in favor.**

2020 Savings Usage Projects:

M. Marconi moved to approve the purchase of the Police Cruiser in 2020. K. Latchaw seconded the motion with all in favor.

The contractor for the Hannah Lane drainage project has agreed to hold the bid price until 2021. **M. Marconi moved to approve adding the Hannah Lane drainage project to the 2021 budget. K. Latchaw seconded the motion with all in favor.**

Building Inspector Kevin Kelley recommends the LED conversion project for all the town buildings. The program costs \$18,000, but the Town will be saving \$6,000 a year after the conversion is completed. **K. Latchaw moved to approve the LED conversion project. M. Marconi seconded the motion will all in favor.**

The Fire Department will be sending a letter outlining their \$51,000 expenditures for 2020. K. Latchaw suggested that the Board wait until they receive the letter to vote on expenditures.

HVAC Systems for Town Hall, Fire Station and Police Station. K. Latchaw thought that the duct system should be cleaned before we go ahead with the mini splits. M. Roy will ask K. Kelley to get quotes on cleaning the duct work in the three buildings.

The Transfer Station budget line for hauling needs to be increased. Residents are bringing in more items and brush during the pandemic. Transfer Station manager Craig Daigle would like M. Roy to call Eversource again and ask if Phase 3 electric can be brought to the transfer station. K. Latchaw commented that the Board had already asked Eversource two times about this issue and were told it would be very expensive.

Adjournment: M. Marconi moved to adjourn at 2:28pm. K. Latchaw seconded the motion with all in favor.

Respectfully submitted,
Eleanor Boy
Recorder