

**Board of Selectmen's Meeting Minutes**  
**Monday, October 5, 2009**  
**Town Hall 6:30pm**

*Preliminary*

*Chairman O'Reilly called the meeting to order at 6:30pm.*

Present: Chr. Jack O'Reilly, Selectmen Jan Stuart and Cosmas Iocovozzi, Code Enf. Officer Charlie Smart, Library Trustee Dot Noseworthy, Fire Chief Roy Greenleaf, Historic District Chr Gail Pare and Administrative Assistant Beatrice Marconi.

**Minute Approval:**

*Selectman Stuart moved to approve the minutes of Sept 21, 2009. Selectman Iocovozzi seconded. Motion passed 3-0.*

**Sign Request – Library**

Dot Noseworthy (Library Trustee) asked for placement of two library directional signs to be placed at the end of Shattuck on Nimble and near the cemetery. Selectman Stuart suggested a sign depicting the library would be better served to be placed near Town Hall at the intersection of Nimble Hill and Fox Point Road – perhaps with color and aesthetically pleasing. The Selectmen will discuss a design and placement.

**Facility Use – Mt. Hermon request**

Gail Pare explained to the Selectmen that this request was for an alumni gathering – around 30 people – not on a regular basis. They are 'not for profit'. Gail will provide a certificate of insurance and the not for profit number. She also noted that the original date request had changed.

*CLG on*  
**LCHIP Grant for Fox Pt Archeological Study**

Gail Pare informed the Board that it was approved and was similar to grants approved in the past for Tricky Cove or the Dumpling Cove research. This was for 70 of the 120 acres. No strings. She asked for the Selectmen to vote to authorize the chairman to sign when the documents are finalized. Selectman Stuart asked if this was a repeat of the study done a time ago at Fox Point. Gail and Jan will get together at Fox Point to check out the areas with flags from the first research project.

*Selectman Stuart moved to authorize the Chairman to sign on behalf of the Board. Selectman Iocovozzi seconded. Motion passed 3-0.*

**Fox Point Building Steering Committee request for a Mailing**

Gail Pare stated that September Fest drew about 35 responses to their survey however felt the entire town should be afforded the survey therefore asked for a mailing. Chairman O'Reilly said a newsletter could go out to include this survey.

**Personnel Policy** – Request of Chief Greenleaf to change vacation cap from 240 to 360 hours for department heads. With employee shortages, no opportunity for overtime or comp time, the Chief hoped the Selectmen would consider increasing the current amount stated in our policy. Portsmouth and N Hampton as well as Dover all exceed 240 and are up to 45 or 50 days. Selectman Iocovozzi asked if these other towns pay 100% of health & dental and stated the shortfall in carryover is offset by Newington's health & dental. Roy states that it is difficult to use his time by years end. Chr. O'Reilly brought up another route for discussion. He suggested that at year's end what vacation isn't used, could the departments budget for the unused days to be paid back to the employee in a check. Selectman Iocovozzi felt carryover should be the same for all full time employees across the board. Selectman Stuart would like to see a work session to discuss this further.

### **NIMS Resolution for Grant Eligibility**

Right now, certain personnel have to have the NIMS Certification to be eligible for Town Federal Grants. The Fire Department is compliant. Police is somewhat compliant. Our Highway people must be certified which can be done online. (excluding the higher end of NIMS certification). Courses are free. *Selectman Iocovozzi moved to sign the NIMS resolution* (indicating that all town departments, offices and agencies responsible for managing and/or supporting incident response and disaster operations shall incorporate into their planning, training, and operations the NIMS as prescribed by the US Dept of Homeland Security and hereby adopts ICS for command and control of all incident response operations. (inclusive of management, coordination and support)) *Selectman Stuart seconded. Motion passed 3-0.*

### **2010 Budget and C.O.L.A.**

Chr. O'Reilly, the Selectmen's Rep to the Budget Committee informed the Board that it was the Budget Committee's 'expectation' that when the town budget be presented to them that it be at a zero percent increase and that they asked the Selectmen to pass their train of thought forward to the departments and committees. Discussion ensued regarding the expectations of the Selectmen as they were concerned about the fixed employee costs that no one has control over. In the end, the Selectmen felt that asking for a town zero percent operating increase be encouraged to the departments however to exclude the employee fixed costs from the request. Because the Federal Cost of Living Adjustment at this time indicates a negative based on the usual 12 month span the Town uses as a guide, *Selectman Iocovozzi moved to approve a zero Cost of Living increase for 2010. Selectman Stuart seconded and the motion passed 3-0.*

### **2010 Budget Schedule**

The Selectmen agreed to the following schedule:

October Meetings:     October 5<sup>th</sup> and 19<sup>th</sup> - Regular Meetings  
                                  October 26<sup>th</sup> – Public Hearing on Fox Point Decal Policy/Gate Discussion

Regarding the above public hearing, the Selectmen feel it is necessary to hear the thoughts of the towns people. In the end, Chr. O'Reilly added, the Board may choose to sponsor a warrant article but by at least hearing the attendees out *and* after reviewing the survey mailing, the Selectmen may have a better idea of what the majority would prefer.

November Meetings:   November 2 and 16<sup>th</sup> – Regular Meetings  
                                  November 23 – \*All Departments/Boards/Commissions Budget Workshop

December Meetings:   December 7<sup>th</sup> and 21<sup>st</sup> - Regular Meetings  
                                  December 14<sup>th</sup> - \*Police and Fire Department Budget Workshop

*Dates are subject to change*

### **Hartmann Enterprises Proposal**

Chr O'Reilly urged the Selectmen to incorporate work on projects with planned improvements so that it wouldn't have to be addressed twice, such as the parking lot at Town Hall. After discussion, *Selectman Stuart moved to approve both Town Hall walkway proposals, the Fire Station lot adjustments, the Library needs and the basket ball court access in the amount of \$ 9,355.00. Selectman Iocovozzi seconded. Motion passed 3-0. The Board agreed to waive the Town's purchasing policy bid requirement for multiple proposals because of the bidder's past history and work known to the Board.*

### **Airport Road Project**

Bell & Flynn (\$44,700), Bourassa (\$37,500) and North Hampton Excavation (\$31,113) bid on phase I of the reconstruction of Airport Road. After much discussion about the extensive scope of the work, *Selectman Stuart moved to accept Bell & Flynn's proposal based on history and past performance on work in town and per Selectman Iocovozzi review of contract. Selectman Iocovozzi seconded. Motion passed 3-0.*

#### **Town Hall Landscaping Proposal – Celtic Creations**

The Selectmen agreed to direct Celtic Creations to propose land scaping in phases with phase I being the parking lot side of Town Hall. The AA is to contact them and report back.

#### **Rte One Carpet Proposals**

The Selectmen approved the proposal for curtain and window treatments at Old Town Hall and the installation of a 'willow' style back drop for the stage at new Town Hall. They asked the AA to coordinate.

#### **Town Forest Sign**

Beatrice Marconi informed the Selectmen of the details on insuring select signs. The deductible is \$1,000 and the cost is approx \$120 each to insure annually. The Board voted to glue fix and to install this sign on Arboredum. (value divided 1.000 x .63)

#### **Conservation Commission Request -Hire Sign Installation Co - Forest Sign in Historical Dist**

The Selectmen did not object to this request. AA to notify the Chair. Will come out of Con Com's budget.

#### **Correspondence**

Received a resignation letter from Gail Klanchesser as rep to Rockingham Planning Commission. *Selectman Stuart moved to accept with regret. Selectman Iocovozzi seconded. Motion passed 3-0.*

#### **Facility Use Applications**

*The Board voted to approve the following – fee waived*

Thermo Fisher for a Blood Drive – Town Hall – Dec 9

Marine Docents – Town Hall - Dec 10

Seacoast Mothers Assoc – OTH 2<sup>nd</sup> Fl – Oct 24 – Halloween Party

**Note Regarding Old Town Hall** – With funds being spent on the Stage Curtain and Window Treatments, the Selectmen would like to enact a policy of no eating or serving food in the function room (2<sup>nd</sup> floor) unless there is an organized function like a birthday party, shower, reception, or town sponsored event.

#### **Town Highway Garage**

The Board discussed the Highway Garage, spoke of the needed public hearings in an effort not to miss RSA mandates on bonding. The AA will report back.

*Selectman Stuart moved to adjourn at 8:03pm Selectman Iocovozzi seconded. Motion passed 3-0.*

*Respectively Submitted,*

*Beatrice Marconi – Admin Asst*