

Town of Newington, NH  
Board of Selectmen Meeting Minutes  
Monday, June 3rd, 2019 Town Hall

**Present:** Chair Ted Connors, Selectman Mike Marconi, Selectman Ken Latchaw, Special Projects Coordinator, Karen Anderson, Fire Engineer, John Klanchesser, Resident; Jon Chamberlain, Martha Roy, Town Administrator and Eleanor Boy, Recorder.

T. Connors called the meeting to order at 6:00pm, followed by the Pledge of Allegiance.

**Minutes Approval:**

M. Marconi moved to table the minutes of May 20<sup>th</sup>, 2019 and approve the minutes of May 29<sup>th</sup>, 2019. K. Latchaw seconded the motion with all in favor.

**Manifest Approval:** K. Latchaw moved to approve the manifests for \$46,676.90 dated 5/21/2019 and \$75,146.01 dated 5/28/19. M. Marconi seconded the motion with all in favor.

**Facility Use Requests:**

M. Marconi moved to approve the following requests:

North Star Zion AME Church-Town Hall-June 29<sup>th</sup>, 2019-Meeting

Cassandra Hutchins-Town Hall-August 10, 2019-Baby Shower

Recreation Committee-Town Hall-June 11, 2019-Camp Newington Meet & Greet

Newington School Supporters-Old Town Hall-Sept. 7, 2019-Road Race Cookout

Peter Latchaw-Old Town Hall-August 28, 2019-Back to School Picnic

K. Latchaw seconded the motion with all in favor.

**Vision Revaluation Update:**

K. Anderson reviewed the revaluation explanation article she had written that was included in the June Newsletter. Currently Newington's property values are at 94% of the fair market value, based on the State's equalization study. The NH Department of Revenue requires the Town to bring the rate to 100%. However, higher valuation doesn't always mean a higher tax rate. Driveways, generators and solar panels will now be included in property values. A higher town valuation will mean that the Town can get more money in grants. The revaluation will be completed by October 1, 2019. Residents will be notified when the assessors will be going to properties.

**Compactor Bid Results:**

K. Anderson reviewed the compactor bids that were received:

Global Trash Solutions-\$26,013 purchase or lease for 18% interest rate  
3 cubic yards, 10 hp, 13" penetration

Atlantic Recycling Equipment-Model 345 IP, \$18,040 purchase

3 cubic yards, 10 hp, 14" penetration

Atlantic Recycling Equipment-Model 445 HD, \$19,332 purchase

4 cubic yards, 15 hp, 14" penetration

Troiano Waste Services-Model 345 IP, Lease for \$447/month for 5 yrs. or \$26,820

Model 445 HD, lease for \$489/month for 5 yrs. or \$29,340

K. Anderson and C. Daigle recommend that the town award the compactor contract to Atlantic Recycling Equipment for Model 445 HD. They would also like to apply for a 20% grant.

**M. Marconi moved to authorize the Town to submit a grant application and authorize the chair to sign the application. K. Latchaw seconded the motion with all in favor.**

**M. Marconi moved to award the compactor bid to Atlantic Recycling Equipment for model 345 IP for a purchase price of \$19,332 and authorize the chair to sign the contract after legal review. K. Latchaw seconded the motion with all in favor.**

**Primex CAP Agreement:**

K. Anderson discussed the Primex Contribution Assurance Program with the Selectmen. Primex is the Town's insurance carrier for both property & liability and worker's compensation. Primex has a program that offers the Town a ceiling rate on increases for a 3 year period. The maximum increase for the worker's comp insurance would be 8% and 7% for property & liability. If the rate is lower the Town will get the lower rate. The town bid out insurance in the last 3 years but Primex was the only respondent. T. Connors read the resolution to enter the Primex Property & Liability Contribution Assurance Program (CAP):

**M. Marconi moved: Be it resolved to hereby accept the offer of the NH Public Risk Management Exchange (Primex) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the June 3, 2019 adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.**

**K. Latchaw seconded the motion and all were in favor on a roll call vote, T. Connors-Yes, M. Marconi-Yes and K. Latchaw-Yes.**

**M. Marconi moved: Be it resolved to hereby accept the offer of the NH Public Risk Management Exchange (Primex) to enter into its Workers' Compensation Contribution Assurance Program (CAP) as of the June 3, 2019 adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Workers' Compensation Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.**

K. Latchaw seconded the motion and all were in favor on a roll call vote, T. Connors-Yes, M. Marconi-Yes and K. Latchaw-Yes.

**Great Bay Wildlife Refuge-Hunting Changes-Deer Testing Update:**

K. Anderson attended the NH Fish & Game public hearing on 5/15/19. She stated that there are some changes that will be in effect for hunting at the Great Bay Wildlife Refuge this fall.

- They are adding 25 archery hunting permits
- Water fowl hunting will be expanded to 20 feet upslope of the high tide mark
- They are adding 25 permits for turkey hunting
- They are requiring hunters to wear orange

This annual hunt is done to decrease the number of deer in the refuge. There are currently 25 deer per square mile and there is only enough food for 15 deer per square mile. The NH Fish & Game will take tissue samples from the deer and test them for PFAs and PFOs. The NH Fish & Game is funding this testing. The Board asked M. Roy to send Glen Normandeau a letter thanking him for all his efforts on behalf of the Town of Newington. K. Anderson asked if they would be willing to hand out information to the hunters about PFOA's and PFAS chemicals. They would not. They did not want to notify people until results of the ATSDR's studies are finalized. K. Latchaw thought it would be a good idea to share the results of this study with the people in Michigan, just to compare. K. Anderson thought that this testing will get national attention.

**Appointments:**

M. Roy explained that Dave Caswell from Portsmouth Sign has expressed an interest in joining the Economic Development Committee. T. Connors thought that it was important to include Newington business owners on the committee. **K. Latchaw moved to appoint Dave Caswell to the Economic Development Committee for a two-year term. M. Marconi seconded the motion with all in favor.** K. Latchaw asked M. Roy to send D. Caswell a letter to inform him of the appointment and to thank him for volunteering.

**Congregational Church Easement Request:**

The Board of Selectmen walked the lot between the Old Parsonage and Chris Cross's lot. The Church would like to access their lot via the old town road, nothing formal, just an agreement to allow the church to use the road. K. Latchaw thought that there should be a written agreement even if it was just informal. T. Connors would like our legal team to draft an agreement between the Town and the Church. **M. Marconi moved to ask the Town's legal council to draft an agreement between the Town and the Church for access to the new lot. K. Latchaw seconded the motion with all in favor.**

**Highway Projects-Privatization:**

The Board discussed the need to get some outside help to do projects around town. Help is needed cleaning out all the culverts and adding loam along Little Bay Road by the cemetery. M. Roy will get quotes on these two projects. The Board asked M. Roy to look into equipment to clean the roadways.

**Economic Development Committee Bylaws Update:**

M. Marconi moved to accept the updated Economic Development Committee's Bylaws. K. Latchaw seconded the motion with all in favor.

**Facilities Use-Fox Point Minimum Size Group to Trigger Insurance Requirement:**

A resident recently reserved Fox Point for an event. There will only be 4 to 6 people at the event. E. Boy will call Primex to find out if insurance is required for an event with only 6 people attending.

**2019 Goals and Objectives:**

T. Connors moved to table this item until a meeting in July. M. Marconi seconded the motion with all in favor.

**Meeting with the Board of Fire Engineers (BOFE):**

The BOFE is meeting on Wednesday June 5<sup>th</sup> and will discuss a date to meet at that time. M. Roy will let the Board know what the BOFE decided.

**Keep Newington Green Letters to Land Use Boards:**

The Board has received complaints about junk yards and unregistered cars. The Board has written a letter to the land use boards that will be sent out tomorrow asking for their opinion on how to address these issues. M. Roy will be sending out the letters this week.

K. Latchaw wanted to know how close the Economic Development website is to being completed. T. Connors thought it would be ready within a month. The Economic Development website will promote the deep-water port in Newington. Eighty percent of all shipping in NH comes into Newington.

M. Marconi asked if the office has heard anything from the Air Force about the Stone School. M. Roy has not but will send an email to the Air Force.

**Adjournment:** M. Marconi moved to adjourn at 7:10pm. K. Latchaw seconded the motion with all in favor.

Respectfully submitted,  
Eleanor Boy, Recorder